



REGIONAL DISTRICT OF MOUNT WADDINGTON
**BOARD OF DIRECTORS
MEETING AGENDA**

April 16, 2024 at 2:00pm
Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Page(s) **CALL TO ORDER**

A. APPROVAL OF AGENDA

- 1-3 1. Adopt April 16, 2024 RDMW Board of Directors Meeting Agenda as presented.
(or amended)

B. DELEGATIONS & RECOGNITIONS

This meeting is taking place on the traditional territory of the Kwak'waka speaking peoples.

C. MINUTES

- 4-8 1. Minutes of the Board of Directors Meeting held March 19, 2024 as Presented
(or amended)

Available
for
Review

2. District of Port Hardy – Regular Council – February 27, March 12, 2024, Committee of the Whole February 13, 2024; Town of Port McNeill Regular Council – March 6, 2024; Village of Alert Bay – Regular Council – January 22, February 12, 2024; Village of Port Alice – Regular Council – February 14, February 28, 2024

Available
for
Review

3. Cheque Register Report (March 31, 2024)

D. STAFF REPORTS

1. Administrator – Verbal Report

b) Travel Report – None

- 9-10 2. a) Economic Development Services – (April 16, 2024)

Recommendations:

- 11 b) Rural Resident Attraction Coordinator Report (April 16, 2024)

- 12-15 c) Tourism Coordinator Report – (April 16, 2024)

- 16-17 3. Operations Department (April 16, 2024)

Recommendation:

THAT the Regional District of Mount Waddington permit the We Wai Kai First Nation to dispose of their biosolids at 7 Mile Landfill for \$260/tonne with no more than two 40-yard bins be brought to 7 Mile Landfill in a week.

- 18-19 4. Planning and Development Services – (April 16, 2024)

Recommendation:

THAT the Regional District of Mount Waddington concurs with the proposed location of the Roger's Tower (Communication Site Location in Sointula at Lot 3, Section 20, Malcolm Island Rupert District Plan VIP68896, EXCEPT Part in Plan VIP85436, PID: 024-551-775) based on the following terms:

- The Regional District of Mount Waddington is satisfied with the Roger’s consultation process as outlined in ISED’s Default Public Consultation Process;
- That the proposed tower is a permitted use;
- The proposed design and location is acceptable
- That the Regional District of Mount Waddington has been consulted and concurs with the tower location.

E. FINANCIAL REPORTS

- 1. Finance Report – CAO Verbal Report
- 20 2. Single Source – March 31, 2024

F. COMMITTEE REPORTS - None

(To be brought forth from earlier Committee Meetings)

G. BYLAWS AND PERMITS

- 21-24 1. Bylaw 1041, 2024, “Alder Bay Resort Land Use Bylaw No. 491, 1996, Amendment Bylaw No. 1041, 2024” for 2nd and 3rd reading.

Recommendation:

THAT Bylaw 1041, 2024, “Alder Bay Resort Land Use Bylaw No. 491, 1996, Amendment Bylaw No. 1041, 2024” be read a 2nd and 3rd time.

- 2. Bylaw 1041, 2024, “Alder Bay Resort Land Use Bylaw No. 491, 1996, Amendment Bylaw No. 1041, 2024” for adoption.

Recommendation:

THAT Bylaw 1041, 2024, “Alder Bay Resort Land Use Bylaw No. 491, 1996, Amendment Bylaw No. 1041, 2024” be adopted.

H. CORRESPONDENCE - None

I. OTHER BUSINESS / DIRECTORS REPORTS / NEXT MEETING

- 25-26 1. Other Business: Emergency Coordinator Report (April 16, 2024)

Recommendation:

THAT an Emergency Services Indigenous Engagement Funding Staff Committee be created to provide direction and meet the requirements of the Indigenous Engagement Requirements Funding program.

2. Electoral Area Updates:

Area “A” - Broughton / Malcolm Island / Mainland

Area “B” - Quatsino / Winter Harbour

Area “C” - Hyde Creek / Rupert

Area “D” - Nimpkish Valley / Woss

3. Municipal Updates:

Village of Alert Bay

Village of Port Alice

District of Port Hardy

Town of Port McNeill

4. Question Period
5. Committee Meetings:
6. Next Meeting: May 21, 2024

J. ADJOURNMENT



REGIONAL DISTRICT OF MOUNT WADDINGTON

BOARD OF DIRECTORS

MEETING MINUTES

March 19, 2024 at 2:00pm

Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Chair: Andrew Hory
Directors: In Person: Dennis Buchanan, Kevin Cameron, Pat Corbett-Labatt, Dennis Dugas, James Furney, Michelle Pottage, Brent Schmidt (Alternate to Kathryn Wykes)
Zoom: Dave Summers

Staff: In person: David Kim, Administrator, Patrick Donaghy, Operations Manager, Emmanuel Okorji, Development Technician, Pat English, Economic Development Consultant
Zoom: Natalie Stewart, Tourism Coordinator, Nadine Weldon, Recording Secretary, Shayla Burnham, Executive Assistant, Nicole McDowell, Administration

Public Zoom: Kathy O'Reilly – NI Eagle

Resolution No. **CALL TO ORDER**

2:06 PM

The Chair opened the meeting by acknowledging that this meeting is taking place on the traditional territory of the Kwak'waka speaking peoples.

APPROVAL OF AGENDA

046/2024 Moved/Seconded/**CARRIED**
THAT the RDMW Board of Directors March 19, 2024 Meeting Agenda be approved as presented.

DELEGATIONS & RECOGNITIONS - None

MINUTES

047/2024 Moved/Seconded/**CARRIED**
THAT the Minutes of the Board of Directors Meeting held February 20, 2024 be adopted as amended.

048/2024 Moved/Seconded/**CARRIED**
That the Correspondence on the table be received and filed.

049/2024 Moved/Seconded/**CARRIED**
THAT the Cheque Registry for February 29, 2024 be received and filed.

STAFF REPORTS

1. Administrator Report: *also noted:*
 - *Total transit cumulative revenue from Jan – February was \$11,100. This is an increase of 25.2% and ridership rose by 17% (5423 riders).*
 - *Hiring Status:*
 - o *Manager of Finance: Met with two candidates, and one candidate will be having a final interview.*
 - o *Parks & Recreation Manager Position has been posted.*

- *Economic Development has been posted, and in the interim Mr. Pat English is acting as the Economic Development Consultant.*

050/2024 Moved/Seconded/**CARRIED**
THAT the verbal March 19, 2024 Administrator’s Report be received.

Travel Report: March 19, 2024

051/2024 Moved/Seconded/**Carried**
THAT the Travel Report be approved as presented.

2. Economic Development Officer – Presented by David Kim (March 19, 2024) *also noted:*

052/2024 Moved/Seconded/**Carried**
THAT the Regional District of Mount Waddington hereby supports the submission of an application to the Community Workforce Grant Program for funds to support the delivery of the Spring of 2024 Fundamentals of Forestry Course to be held in Woss, BC.

053/2024 Moved/Seconded/**Carried**
THAT the Regional District of Mount Waddington hereby approves the contract between the RDMW and the Province of BC for the purpose of completing the Northern Vancouver Island Regional Economic Development Strategic Planning Project.

054/2024 Moved/Seconded/**Carried**
THAT the Regional District of Mount Waddington hereby awards the contract to create and provide a Seaweed Industry Development Plan, to LGL Limited for the quoted amount of \$84,915.50.

055/2024 Moved/Seconded/**Carried**
THAT the Regional District of Mount Waddington hereby approves the contract between the RDMW and VIU for the purpose of delivering skills training for the Spring of 2024 Fundamentals of Forestry course for the quoted amount of \$139,114.20.

056/2024 Moved/Seconded/**CARRIED**
THAT the March 19, 2024, Economic Development report be received and filed.

b) Rural Resident Attraction Coordinator Report (March 19, 2024)

057/2024 Moved/Seconded/**CARRIED**
THAT the March 19, 2024 Rural Resident Attraction Coordinator Report be received and filed.

c) Tourism Coordinator Report – (March 19, 2024) Presented by Natalie Stewart

058/2024 Moved/Seconded/**CARRIED**
THAT the March 19, 2024 Tourism Coordinator report be received and filed.

3. Manager of Operations – Patrick Donaghy (March 19, 2024) *also noted:*

059/2024 Moved/Seconded/**CARRIED**
THAT the March 19, 2024 Manager of Operations report be received and filed.

4. Development Technician Report – Emmanuel Okorji (March 19, 2024) *also noted:*

a) Development Application – Zoning Bylaw Amendment
Alder Bay Holdings Ltd.

Moved/Seconded/**CARRIED**
060/2024 THAT the March 19 2024 Development Technician report be received and filed.

FINANCIAL REPORTS

1. Finance Report – CAO verbal report, *Also noted:*
 - *Have completed the employer health tax and WorkSafe BC Final reports.*
 - *Tax requisitions to the Surveyor of Taxes will be sent out by April 10.*
 - *Utility Billing will be going out at the end of March.*
 - *Work has begin with the Auditors to prepare for the annual audit.*

Moved/Seconded/**CARRIED**
061/2024 THAT the March 19, 2024 Verbal Finance Report be received and filed.

2. Single Source Report by Finance Clerk Shelley MacEachern

Moved/Seconded/**CARRIED**
062/2024 THAT the February 29, 2024 Single Source be received and filed.

COMMITTEE REPORTS – None

BYLAWS AND PERMITS

Moved/Seconded/**CARRIED**
063/2024 THAT Bylaw No. 1035, cited as the “Regional District of Mount Waddington Malcolm Island Solid Waste Service Rates Amendment Bylaw No. 1035, 2024 be adopted.

Moved/Seconded/**CARRIED**
064/2024 THAT Bylaw No. 1036 cited as the “Regional District of Mount Waddington Woss Sewer System Regulations and Rates Amendment Bylaw No. 1036, 2024” be adopted.

Moved/Seconded/**CARRIED**
065/2024 THAT Bylaw No. 1037 cited as the “Regional District of Mount Waddington Woss Solid Waste Regulations and Rates Amendment Bylaw No. 1037, 2024” be adopted.

Moved/Seconded/**CARRIED**
066/2024 THAT Bylaw No. 1038 cited as the “Regional District of Mount Waddington Coal Harbour specified Area Water Regulations and Rates Amendment Bylaw No. 1038, 2024” be adopted.

Moved/Seconded/**CARRIED**
067/2024 THAT Bylaw No. 1039 cited as the “Regional District of Mount Waddington 7-Mile Solid Waste Disposal Amendment Bylaw No. 1039, 2024” be adopted.

Moved/Seconded/**CARRIED**
068/2024 THAT Bylaw No. 1040, cited as the “Regional District of Mount Waddington 2024-2028 Five Year Financial Plan Bylaw No. 1040, 2024 be adopted.

Moved/Seconded/**CARRIED**
069/2024 THAT Bylaw No. 1041, cited as the “Regional District of Mount Waddington Bylaw No. 491, 1996, Amendment Bylaw No. 1041”, be read a 1st time.

CORRESPONDENCE

Moved/Seconded/**CARRIED**
070/2024 THAT the Letter of Support from VIHA re: Planning Initiative for new office complex be received and filed.

OTHER BUSINESS/ DIRECTORS REPORTS / NEXT MEETING

Electoral Area Updates:

Area "A" - Broughton / Malcolm Island / Mainland

- *Rogers held a public online meeting on February 29 regarding the tower location on Malcolm Island. Only 2 people attended, with 1 person asking questions. Only 2 people contact Michelle directly about the tower. Public consultation ended on March 18, 2024.*
- *The Sointula Resource Centre has found a short-term location.*
- *Attended the Mount Waddington Health Network Tea, lovely time and greet to have an in-person meeting.*
- *Looking forward to AVICC, including networking and sharing ideas*

Area "B" – Coal Harbour / Quatsino / Winter Harbour

- *Excited that the bus service extension has been approved and set to start April 1.*
- *A statement from NI 911 Corporation has advised that there are increases going on. The increase rate will be approximately 3.5%.*
- *The NI 911 Next Gen will provide faster response abilities for first responders.*
- *Will need to have an agreement in place by the end of May with TELUS as they are the primary contractor for NI 911 Next Gen.*
- *Will be attending the Chair/CAO conference with David Kim at the end of the month.*

Area "C"- Hyde Creek / Rupert

- *The roof on the pavilion is work in progress, the Hyde Creek Recreation Society is looking at outside sourcing.*
- *Be aware that there are still lots of elk in the area, watch on the roads.*

Area "D" – Nimpkish Valley/Woss

- *A couple of drainage projects were completed.*
- *Store and Post Office may have to be closed, as the owner must leave and has been unable to find anyone to run the store.*

2. Municipal Updates:

Village of Alert Bay:

- *Attended the Mount Waddington Health Network Partner's Breakfast with Michelle and Pat.*
- *Hooked up the emergency disinfectant system, but training for crew has to wait until the correct valves are received.*
- *Clean up done on the ocean floor around the bay*
- *AVICC sent out direct invitations to local First Nations Chiefs to attend, feel that this has been a long time coming and happy to see this step being taken.*
- *Village of Alert Bay hosted a business information session with was attended by citizens, local businesses, 'Namgis Development Corporation and Community Futures, the Town of Port McNeill and Chamber of Port McNeill. As well Economic Development officer who will be shared between Village of Alert Bay and Town of Port McNeill has begun work. Community Futures will coming over on a weekly basis.*

Village of Port Alice:

- *TELUS tower has been installed, and there is plans to have a Roger's tower as well*
- *Working on both the transportation and parks plan for the Village.*
- *Purchased 2 new pieces of gym equipment.*
- *Spring Break camp is underway.*
- *Currently working on the Zoning Bylaw Plan.*

- The Village OCP has been completed.

District of Port Hardy:

- Wounded Warrior run started out great, an honor to be a part of this process.
- Notice of a State of Emergency was sent out by the Gwa'sala-'Nakwaxda'xw Nation, The Chiefs held 2 community meetings. The 2nd meeting was heavily attended by social agencies.
- Mayor Corbett-Labatt has been invited to attend a North Island Youth Mental Holistic Health meetings. It's been amazing to see how the various social agencies have pulled together, including agencies from down island.
- There will be a youth conference next week, with each of the 3 First Nations in the Port Hardy area presenting each for a full day each.
- Sanala Culturally Supportive Housing committee was formed and a grant application was approved. Board is expanding with an Indigenous Lead. As well an Executive Director has been chosen. This project is moving forward at a very fast pace.
- The Gw'ani Project was very well attended, pleased to see how many public were there.
- Port Hardy will be starting Level 1 water conservation today. Currently across Canada the average winter temperatures was 5 degrees higher than normal.
- Director Dugas attended a BC Hydro Residential Rate option workshop. The workshop was centered around discussing peak loads and possible options for consumers and rate options.
- Job Fair was held on February 28, but unfortunately there was a celebration of life that day and a massive snowstorm, so participation was limited. Director Dugas spoke with some of the vendors, who stated that the biggest barriers of recruiting potential employees were housing and childcare.
- C2C meetings were held with both Kwakiutl and Gwa'sala-'Nakwaxda'xw Nations. The sentiment was that there needs to be regionwide conversation meetings.
- For informational purposes, 7 Hills Golf & Country Club has the capacity to host a regionwide C2C meeting.

Town of Port McNeill:

- In response to community letters, a survey (via Survey Monkey) has been started around speeding throughout the town. Discussions and input have been received from the public and the local RCMP Sergeant, who highly recommends drive through town at the posted limit and see how you feel about it.
- Disposed of four (4) seacans (at a significant loss).
- Perhaps further water conservation, and researching other sources could be brought forth for further discussion. Perhaps a regional bylaw that requires low flow toilets and water saving showers.

Questions/Comments:

Kathy O'Reilly Taylor: *Why is there no signage to Grant Bay?*

CAO Kim: *Our Parks Business Plan is to increase signage.*

Next Meetings of the Board of Directors: Regular Meeting: April 16, 2024 at 2:00 pm

071/2024 **ADOURNMENT** **TIME 3:21 PM**

CHAIR

CHIEF ADMINISTRATIVE OFFICER



Economic Development Department Monthly Report

DATE: April 5, 2024

TO: Regional District of Mount Waddington Board of Directors

FROM: Pat English, Acting Economic Development Manager

KEY ACTIVITIES, MEETINGS, PROJECTS, & INITIATIVES

PROJECT / INITIATIVE	ACTIVITY
EV CHARGING NETWORK	<ul style="list-style-type: none"> • Contacting site owners to confirm continuing participation and preferred placement. • Working with operations department to develop implementation workplans
SEAWEED INDUSTRY DEVELOPMENT PLAN (SIDP)	<ul style="list-style-type: none"> • Contract awarded to GLG of Sidney, BC. • Workshop planned for June; Final report due mid October
MULTIPLEX	<ul style="list-style-type: none"> • Proposals received from three architectural/planning consulting firms for preliminary site reviews and concept development
FUNDAMENTALS OF FORESTRY	<ul style="list-style-type: none"> • Training program underway with 11 students (waiting for final student placement) • Community Workforce Grant (CWG) Grant has been approved
TRAINING & ATTRACTION	<ul style="list-style-type: none"> • 2024 Work & Marketing Plans underway for the RRAP initiatives including: myvancouverisland.com, the housing portal, the events calendar, the InfoFlip, & the Ambassador Program
RDMW STAFF & BOARD ACTIVITIES	<ul style="list-style-type: none"> • Attended RDMW Board Meeting, Weekly Manager Meetings, Staff Meeting
ECONOMIC DEVELOPMENT PROJECT CONTRACTORS	<ul style="list-style-type: none"> • Held bi-weekly project update meetings with Megan Hanacek (RRAP)
REGIONAL ECONOMIC DEVELOPMENT STRATEGY	<ul style="list-style-type: none"> • Contribution Agreement signed; Implementation of the Strategic Plan on hold pending new Economic Development Officer
ECONOMIC DEVELOPMENT ADMINISTRATION	<ul style="list-style-type: none"> • Working with staff to develop new web site

SPECIAL MENTIONS, NOTES, & HIGHLIGHTS

- Assisting the CAO with recruitment of Economic Development Officer.

OTHER ECONOMIC DEVELOPMENT DEPARTMENT PROJECT LEAD REPORTS

- VINTAC Report Submitted by: Natalie Stewart (to be enclosed)
- RRAP Report Submitted by: Megan Hanacek (to be enclosed)


SUGGESTED MOTIONS FOR BOARD CONSIDERATION

- None

Respectfully submitted,



Economic Development Officer

Author:	Pat English, Acting Economic Development Manager
Manager / Supervisor:	David Kim, Chief Administrative Officer
Chief Administrative Officer SIGNATURE	

Update Regional District of Mount Waddington Resident Attraction and Retention

My Vancouver Island North Media

(website: [myvancouverislandnorth](http://myvancouverislandnorth.com), and social media channels: [myVIN](https://www.facebook.com/myVIN), [myVancouverIslandNorth](https://www.instagram.com/myVancouverIslandNorth))

Social Media details:

- Facebook currently has 4924 followers (4696 last RDMW meeting. Again, we had significant reach in last 28 days, 171,541 reach in the last 28 days. Our engagement was 8,380 in the last 28 days). Our stats have dropped this month (similar to last year and coming off our best month of Feb 2024 to date).
- Instagram currently sits 1263 followers (1240 last RDMW meeting). Daily locally relevant posts are being added to both channels (several times a day on FB). We have started to use new diversity of #hashtags showing a slight increase in followers.

Website: Several plugins continue to be updated on the site. The electronic infoflip brochure is on the website and we have started to hand out our hard copy infoflip brochure for key contacts.

1) Vancouver Island North Training and Attraction Society



Ongoing VINTAS Marketing monthly meetings continue with recent focusses on these topics: Fall 2024 Economic Forum, Ambassador program and supplemental materials (community card/infoflip distribution/epublish advertising), Housing portal, PNP program, the Fundamentals of Forestry school, Learning Council, 2024 workplan and other upcoming marketing deliverables. We had our first Seaweed Industry Development Project (SIDP) contractor meeting and will continue to work on the materials/workshops over the spring/summer months.

Provincial Nominee Program

78 inquiries for candidate packages to date. We recently agree to continue with the PNP pilot project for another year as government staff are looking at ways to market our region strategically with key highlights this region offers (safety, lifestyle, fishing, wilderness, temperate climate, schools, etc). Regular monthly meeting attendance and reporting with PNP government staff is occurring to discuss candidate vetting and learning from other jurisdictions.

2) Executive Pulse Data Content Management System

Ongoing work is being completed with the database (collaboration with RDMW and Community Futures). Consideration for use in the Ambassador networking.

Author	Megan Hanacek. RRAP
Manager/Supervisor	
Chief Administrative Officer Signature	

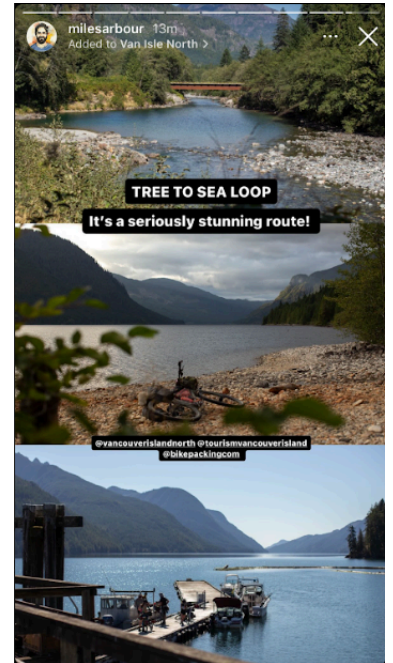
April 04, 2024

Pat English
Economic Development
Regional District of Mount Waddington
PO Box 729 Port McNeill, BC

Vancouver Island North Tourism Report: March 2024 to April 2024

Upcoming and in-progress activities:

- An Influencer/asset acquisition trip took place during in March to highlight biking opportunities on the North Island. Instagram stories were posted during the week of March 21st highlighting Port McNeill, Sointula and Alert Bay routes, the Tree to Sea loop, the upcoming bike race in Sointula, as well as a few stakeholders along the route.
 - Copies of Instagram stories can be viewed [here](#).
 - Two videos were created from this trip - one highlighting bikepacking around the islands and the other highlighting the gravel grind. These will be upload to our youtube channel and shared with stakeholders once the project is wrapped up.
 - additional Images and additional video are included with trip deliverables (final edited assets are due April 15)



- PSA (public service announcement) with Think TV -Commercial can be viewed [here](#). There will be 2000 airings from March 25-July 14



- Met with Epic Exeo, Ocean Legacy and 4VI to move the Ocean Debris clean-up project forward on April 2nd. We put together an estimated start up budget to present to Toyota and to include with a grant application with the Outdoor Recreation Fund of BC (Application will be submitted with Ocean Legacy as the primary applicant) Aiming for May 1st launch of this project.
- Spring Campaigns are in full swing with a push for Spring Travel to the North Island. In addition to the always on digital and social advertising, the Spring campaign also includes the PSA TV commercial, a digital ad buy with BC is awesome, an insert with the Daily Hive, social media influencer campaigns, print ads and the second edition of the Vancouver Island North Tourism Art Tour.

Social Media

March General Observations

Some examples of news, updates and other noteworthy posts:

- Prince of Whales Watching Watching & North Island Kayak was awarded the Community Contribution & Impact Award during the Tourism Industry Awards, which I shared.
- Sointula Museum's updated website features its virtual exhibits, collections and updated events list.
- Miles Arbour and crew were in the region and tagged us throughout their stories + feed posts.
- The Caves and Coves Tough Tour (a multi-day bikepacking race) began promoting it, and some "big hitters" have signed up to tackle it, said the creator @saltybeard_adventures.

- Sointula Lodge, Kwa'ililas Hotel, Nimmo Bay Resort, Kayak with Whales, and McWilkie's, were all very active on Instagram this month. They posted lots of great content through their feeds and stories, some of which I reshared.
- Lots of positive comments were shared from travellers about their stays at [Kwa'ililas Hotel](#). We don't normally get a lot of comments (reviews) on posts about businesses, so this was really nice to see.
- Seeing [@visitporthardy](#) (Kira) take over the accounts and bring some activity to the channels again was nice.
- It was exciting to see [images](#) of the herring spawn along the coast of Port McNeill.
- This month, there was a lot of great engagement on Facebook, with many link clicks to our pages. Here are some examples of links in Facebook captions to give some idea of the interest in numbers for content, all links to our site: Telegraph Cove had 316 link clicks, Port McNeill had 22 link clicks, Port Hardy had 6 clicks, and Accessible Travel had 11 link clicks. Travellers near and far are very excited for Telegraph Cove to reopen for the season!

Instagram Collaborations

We had 5 collaborations this month. We have been re-editing Crowdriff stories to align with our Instagram visuals and using some of these stories as reels for collaborations. Also, continue to send out more collaborations to local businesses each month.

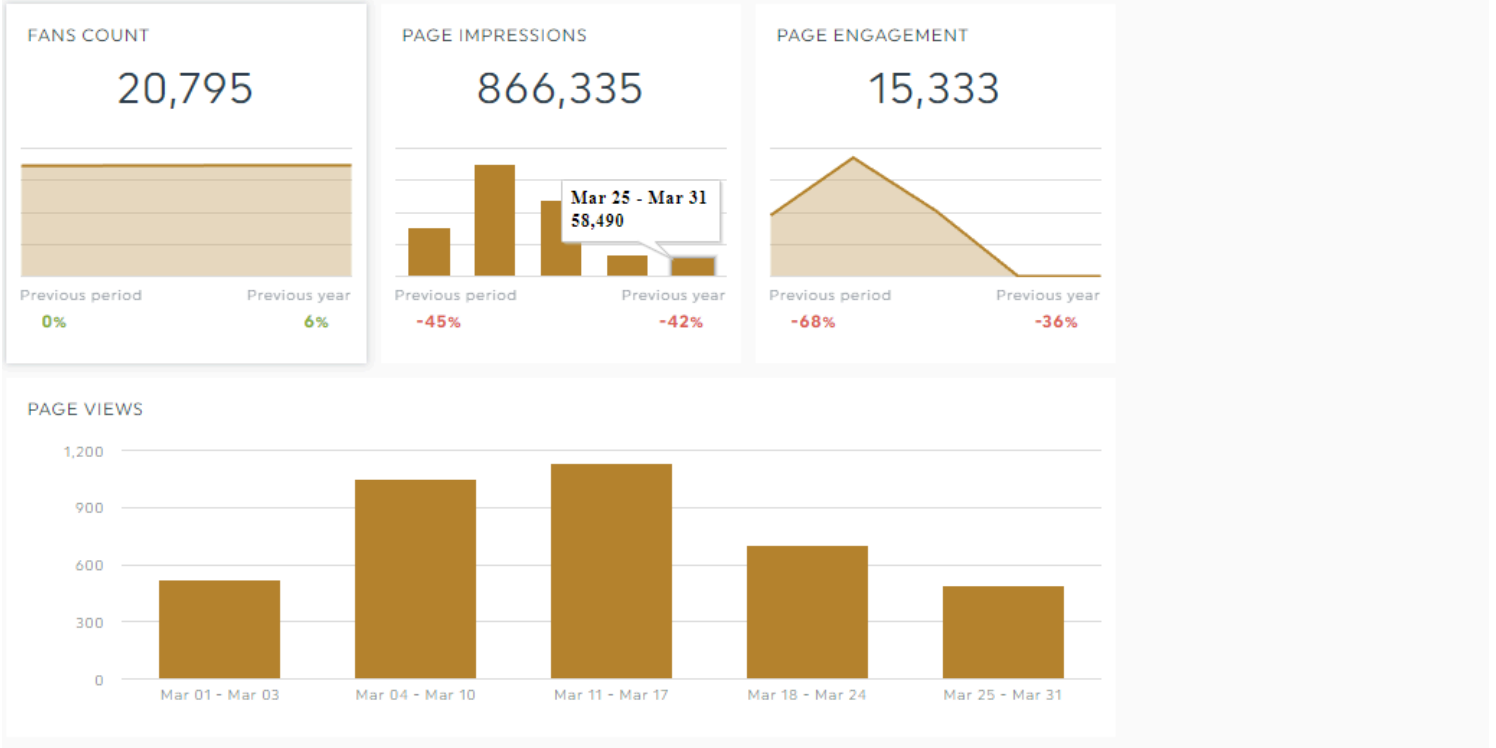
1. A highlight [reel](#) on Telegraph Cove with TVI. The Results: 16,233 accounts reached (9,158 non-followers), 22,900 plays, 1,107 likes, 15 comments, 110 DM shares, and 131 saves.
2. A [reel](#) featuring the stops along the North Coast Trail. This collaboration was with an island local who reached out asking about collaborating with us, using images from his photos of the hike. The Results: 25,919 accounts reached (24,822 non-followers), 37,361 plays, 1,187 likes, 20 comments, 354 DM shares, and 203 saves.
3. A [reel](#) with Tyler Cave featuring some nature shots around the region. The Results: 36,222 accounts reached (31,823 non-followers), 51,428 plays, 2,848 likes, 92 comments, 350 DM shares, and 235 saves.
4. A [reel](#) with [@visitporthardy](#), sharing highlights in the area. The Results: 6,567 accounts reached (2,335 non-followers), 9,332 plays, 362 likes, 2 comments, 25 DM shares, and 17 saves.
5. A [reel](#) collab with [@kwaililashotelporthardy](#) and [@visitporthardy](#) about the accommodation. The Results: 3,996 accounts reached (580 non-followers), 5,900 plays, 90 comments, 7 DM shares, and 6 saves.

Instagram Stories + Link in Bio



Shared the following links through stories:

- Telegraph Cove [page](#): (compared to 273 on FB)
- Bear Watching [page](#): 6 link clicks in stories and 1 through link in bio (compared to 13 on FB)
- Wild Pledge [page](#): 4 clicks (compared to 1 on FB)
- Recreation Maps [page](#): 10 clicks
- Travel Wishlist [page](#): 10 clicks and 4 clicks through link in bio (compared to 2 on Facebook)
- Getting Here [page](#): 3 clicks
- Camping Tips [page](#): 1 click on each (compared to 9 on Facebook)
- Kwakwaka'wakw Fashion Night [page](#): 1 click
- Cross-Country race on Malcolm Island [page](#): 10 clicks

FACEBOOK



TOP POSTS BY ENGAGEMENT RATE (WITH IMAGE)

Post With Image	Engagement Rate	Total Reactions	Post Comments	Post Shares
 <p>Plan your stay at the Indigenous owned and operated Kwa'lilas Hotel. Kwa'lilas is a Kwa'wala word meaning a place to sleep. A group of Elders chose this word in hopes that travellers and guests would find a peaceful rest after</p>	14.53% +14.53%	148 +148	11 +11	40 +40
 <p>Check out these stunning photos captured by North Island local Geoff Heith showcasing the mesmerizing herring spawn in Port McNeill (Visit Port McNeill). Visit the caption below to learn more about this incredible</p>	7.13% +7.13%	50 +50	0 =	5 +5

Vancouver Island North Tourism Advisory Committee

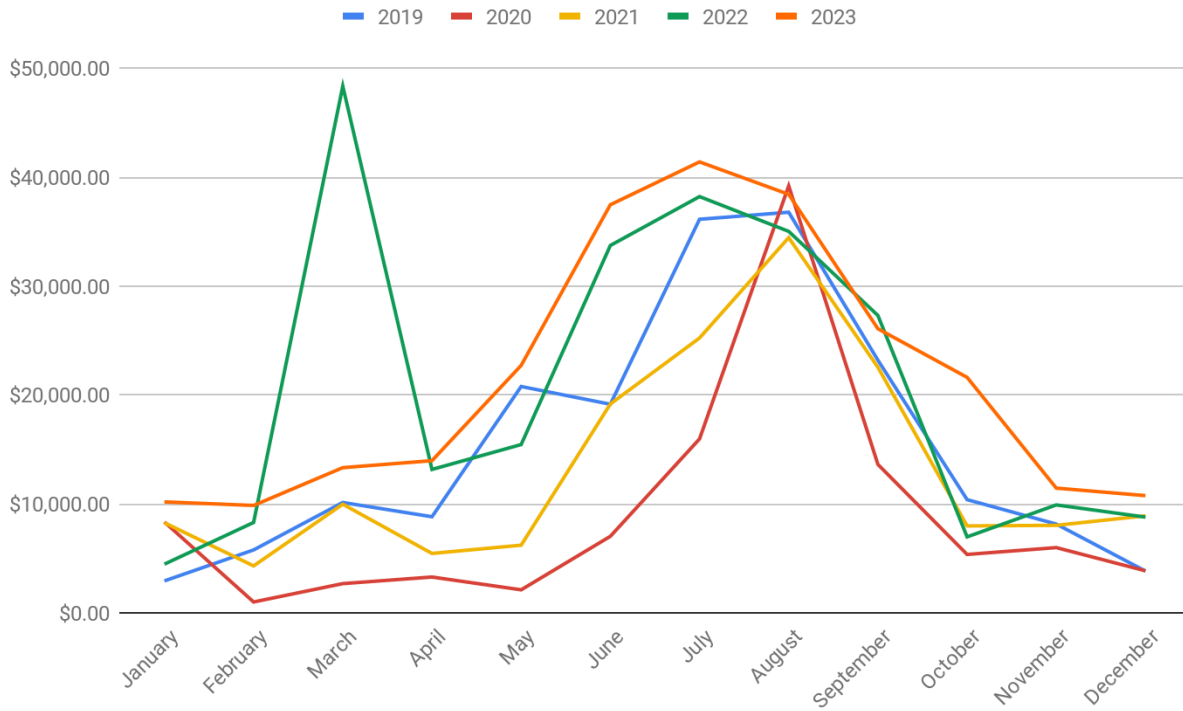
The next meeting will be held on May 1st from 10:30-12:00 at the Kwa'lilas hotel in Port Hardy. The agenda for this meeting includes:

- Marketing Update
- Finance update
- Community/Partner Organization Updates

Tourism Season Launch - Building Partnerships is scheduled for May 1st, 2024.

MRDT Revenue by Month:

The Vancouver Island North Tourism project receives 80% of the first 2% (or 53.33%) of MRDT revenue collected from designated recipients in the Vancouver Island North Region (Port Hardy, Port McNeill, Alert Bay, RDMW & Port Alice). All MRDT collecting communities on the North Island are collecting MRDT at a rate of 3%



*NOTE - Port McNeill MRDT for November was not available at the time of this report.

	2019	2020	2021	2022	2023
Jan	\$2,917.78	\$8,330.62	\$8,259.55	\$4,802.82	\$10,173.87
Feb	\$5,761.99	\$982.04	\$4,294.63	\$7,801.24	\$9,847.10
Mar	\$10,120.56	\$2,668.57	\$9,959.97	\$48,383.40	\$13,316.98
Apr	\$8,809.07	\$3,273.34	\$5,438.80	\$13,435.76	\$13,958.15
May	\$20,770.41	\$2,100.10	\$6,198.53	\$15,438.90	\$22,706.13
June	\$19,143.08	\$7,011.24	\$19,162.48	\$33,721.69	\$37,461.67
July	\$36,126.77	\$15,957.51	\$25,225.62	\$38,211.38	\$41,397.42
Aug	\$36,772.69	\$39,195.56	\$34,441.50	\$35,016.19	\$38,418.38
Sept	\$23,188.65	\$13,615.46	\$22,537.80	\$27,294.07	\$26,075.62
Oct	\$10,380.61	\$5,348.35	\$7,967.36	\$6,957.05	\$21,610.69
Nov	\$8,138.24	\$5,976.56	\$8,020.04	\$9,897.00	\$11,438.45
Dec	\$3,819.56	\$3,844.11	\$8,895.76	\$8,774.50	\$10,748.75
TOTAL	\$185,949.40	\$108,303.64	\$160,402.04	\$249,561.26	\$257,152.16

Respectfully submitted,

Natalie Stewart

Natalie Stewart
Tourism Coordinator, Vancouver Island North

David Kim
Chief Administrative Officer



REGIONAL DISTRICT OF MOUNT WADDINGTON OPERATIONS DEPARTMENT MONTHLY REPORT

TO: Board of Directors **FILE:** 315.04 **DATE:** April 16, 2024
FROM: Patrick Donaghy, Manager of Operations
SUBJECT: April 2024 Operations Report

The following report highlights the various initiatives that the Manager of Operations has been focusing on since the February Board meeting.

The Regional District has been approached by representatives of the We Wai Kai First Nation to dispose of its biosolids from its residential sanitary lagoon. The We Wai Kai are located in the vicinity of Campbell River and need to properly dispose of approximately 200 tonnes of biosolids. The wastewater system services a residential area with little to no commercial or industrial users. The Manager of Operations has conditionally agreed to accepting this material at 7 Mile Landfill for \$260/tonne subject to the approval of the Board given this material comes outside of the RDMW boundaries. The normal tipping fee for this material is \$95/tonne for generators within the RDMW. Accepting this material will not impact the landfill airspace as it will be composted and applied to the landfill's biocover. It has also been conditionally approved that no more than the equivalent of two 40-Yard bins per week will be brought to 7 Mile Landfill so as to not create any operational problems. It is requested that the Board approve the following:

That the Regional District of Mount Waddington permit the We Wai Kai First Nation to dispose of their biosolids at 7 Mile Landfill for \$260/tonne with no more than two 40 yard bins be brought to 7 Mile Landfill in a week.

On a related note, Dr Ali Aberdini provided initial feedback on the performance of the biocover at the landfill saying its performance had improved over last year's results. In 2023 the Regional District removed the accumulation of blackberry plants on the south facing slope of Phases 1 & 2. These initial observations are encouraging as high performance of the biocover is necessary for 7 Mile Landfill to avoid significant infrastructure investments based on federal and provincial landfill gas regulations. In 2024 the Regional District will need to submit a Supplementary Gas Generation Assessment which will require some modelling. It is hoped that the submission will further underscore 7 Mile's performance.

The Regional District has submitted the annual report for the Sointula waste water service. It is anticipated that sometime in 2024, the Province will be updating the discharge permits for the

Hyde Creek and Coal Harbour wastewater systems and providing feed back to the receiving water monitoring program which was submitted in 2023.

The Office of the Fire Commissioner has made available extensive training packages for the fire departments of British Columbia. These packages while very large and intimidating provide clear direction regarding the training requirements for fire departments based on their declared service levels. The Manager of Operations is working with the RDMW fire chiefs to develop training plans that will set out department expectations and time lines with the goal to meeting standards.


Additional developments related to fire protections services are recent meetings with BC Wildfire (BCW). The Manager of Operations on April 2nd attended a webinar intended to strengthen relations between local governments and BCW. This webinar was followed up with a Zoom meeting with BCW and the North Island Fire Chiefs where training opportunities were discussed.

Between now and the writing of this report, it is the intention of the Manager of Operations to post a Request for Proposals for the updating of the Solid Waste Management Plan.

Respectfully submitted.



Patrick Donaghy PEng, MSc

Author	Patrick Donaghy, Operations Manager
Manager/Supervisor	David Kim, Chief Administrative Officer
Chief Administrative Officer Signature	



REGIONAL DISTRICT OF MOUNT WADDINGTON

PLANNING & DEVELOPMENT SERVICES DEPARTMENT

MONTHLY REPORT

DATE: April 16, 2024

FILE: 315.05

AUTHOR: Emmanuel Okorji, Development Technician

SUBJECT: Monthly Planning Report - April Board Meeting

1. Zoning bylaw Amendment:

2024-ZBA-01 (Alder Bay): all of the stakeholder inputs so far support this application. Planning staff recommends that the RDMW board gives a second, third reading and adoption to this application.

2. Crown Referral:

20240322-REF-PRG-141411-BC Timber Sales: Response comments sent to the ministry for crown land tenure occupation by applicant. Possible rezoning application to accommodate proposed use.

3. Site Permit:

2024-SP-01 (1195 1st Street Sointula) Site permit issued to applicant for proposed construction of horse stable.

4. Project

2024-PROJ-01-PRG-Rogers Tower Proposal: Stakeholder consultation has now concluded, and any lingering issues have been addressed. At the request of Rogers, staff is recommending the board to pass a motion of land use concurrence for the proposal.

2024-PROJ-04-PRG-Planning Newsletter: first edition of the planning newsletter has been published and circulated on local media sources.

2024-PROJ-05-PRG-SSMUH Extension: the deadline for local governments to update zoning bylaws to accommodate Small Scale Multi Unit Housing (SSMUH) is June 30 2024. Staff applied for Extension due to plans for OCP updates.

5. Bylaw Compliance:

2024-BENF-03-MI-617 Velie Lane: Discrepancy with BC Assessment value of property.

2024-BENF-04-MI-440 1st Street: Construction on the foreshore without permit.

6. Miscellaneous

a) *Building and Demolition Permits Survey* for March has been submitted to *Statistics Canada*.

Respectfully Submitted,

Emmanuel Okorji, Development Technician

Approved by

David Kim, Chief Administrative Officer

RECOMMENDATION

Administration recommends:

THAT the Board gives second, third reading, and adoption to ALDER BAY RESORT LAND USE BYLAW NO. 491, 1996 Amendment Bylaw No.1041, 2024

Respectfully submitted,



Emmanuel Okorji
Development
Technician



David Kim
Chief Administrative Officer

RECOMMENDATION

Administration recommends that the RDMW concurs with the proposed location of the Roger’s Tower (Communication Site Location in Sointula at LOT 3 SECTION 20 MALCOLM ISLAND RUPERT DISTRICT PLAN VIP68896, EXCEPT PART IN PLAN VIP85436, PID: 024-551-775) based on the following items:

- The Regional District of Mount Waddington is satisfied with Rogers’ consultation process, as outlined in ISED’s Default Public Consultation Process;
- That the proposed tower is a permitted use;
- The proposed design and location is acceptable;
- That the Regional District of Mount Waddington has been consulted and concurs with the tower location.


Respectfully submitted,



Emmanuel Okorji
Development
Technician



David Kim
Chief Administrative Officer

Author	Emmanuel Okorji, Development Technician
Manager/Supervisor	David Kim, Chief Administrative Officer
Chief Administrative Officer Signature	



REGIONAL DISTRICT OF MOUNT WADDINGTON
Single Source March 2024

TO: REGIONAL DISTRICT BOARD MEMBERS

FROM: Shelley macEachern, Finance Clerk

DATE: April 8, 2024

Policy 2.2.2 Purchasing & Authorization Policy requires that instances where there has been a single source procurement above \$1000 or the lowest quote has not been accepted, the reasons shall be reported to the Board for information. Local preference policies or most value criteria may override accepting the lowest

Single Source Procurements - March 2024 - NIL REPORT



REGIONAL DISTRICT OF MOUNT WADDINGTON

ALDER BAY RESORT LAND USE BYLAW NO. 491, 1996, AMENDMENT BYLAW NO. 1041, 2024

A Bylaw to Amend Alder Bay Resort Land Use Bylaw No. 491, 1996

WHEREAS the Regional District of Mount Waddington has received a Development Application requesting an amendment to Alder Bay Resort Land Use Bylaw No. 491, 1996 to amend the zoning line of the (RR) to accommodate the Phase 2 lot developments. The amendment will extend the area of existing TR zone to keep the RR zone at current low density residential purposes.

NOW THEREFORE the Board of Directors of the Regional District of Mount Waddington, in open meeting assembled, hereby enacts as follows:

1. **Citation**

This Bylaw shall be cited as “Alder Bay Resort Land Use Bylaw No. 491, 1996, Amendment Bylaw No. 1041, 2024”.

2. **Zone Map “Schedule A, Schedule B, Schedule C” Amendment**

Zone Map Schedules “A, B & C” of Alder Bay Resort Land Use Bylaw No. 491, 1996 is hereby amended by changing the applicable zoning category for the property described as LOT 1(DL 2266) RUPERT DISTRICT PLAN VIP 71064: which is attached hereto and forms part of this Bylaw, from the “Rural Residential (RR) Zone” to the “Tourist Residential (TR) Zone.”

READ A FIRST TIME THIS 19th DAY OF MARCH, 2024

READ A SECOND TIME THIS TH DAY OF , 2024

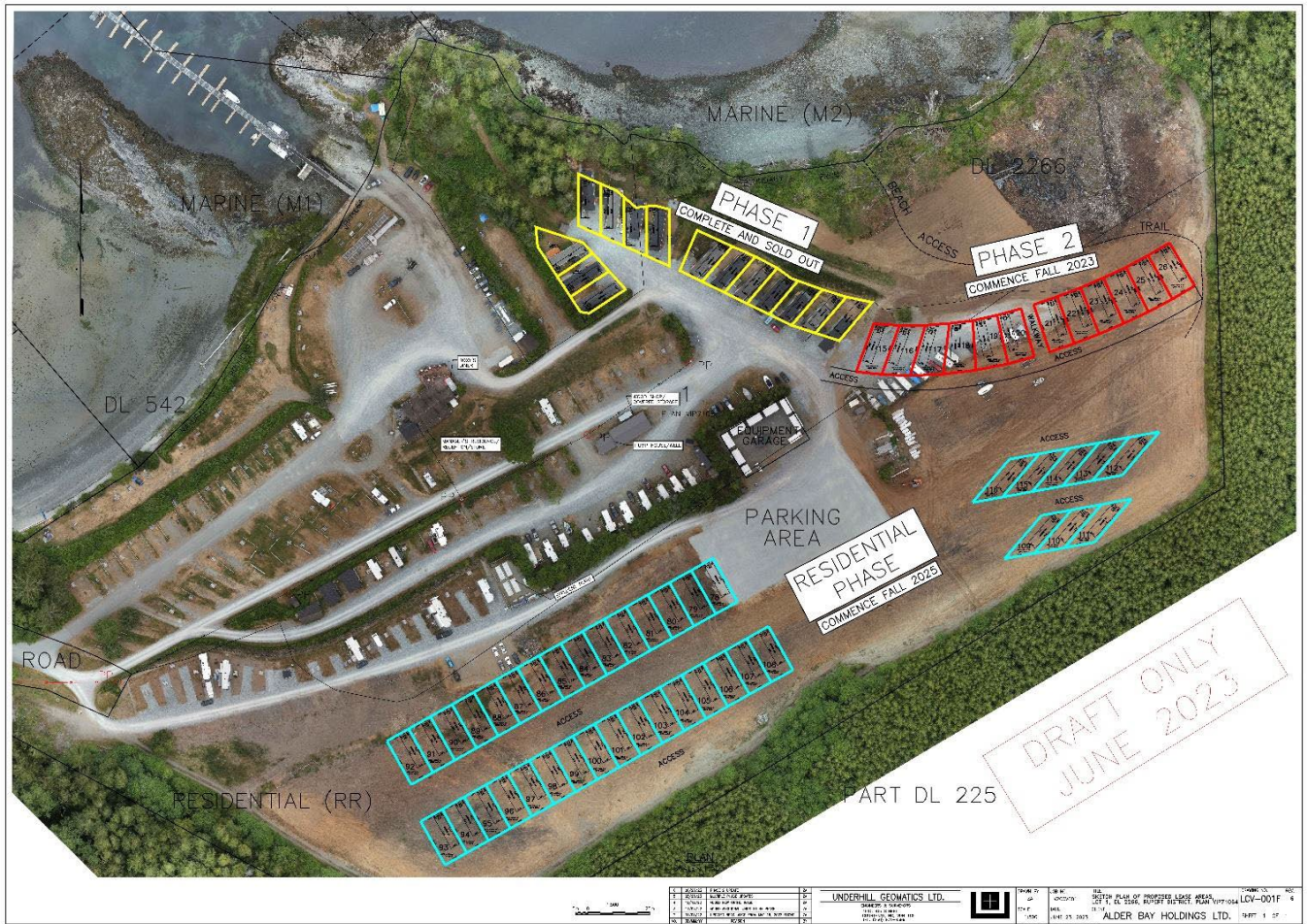
READ A THIRD TIME THIS TH DAY OF , 2024

ADOPTED THIS TH DAY OF , 2024

CHAIR

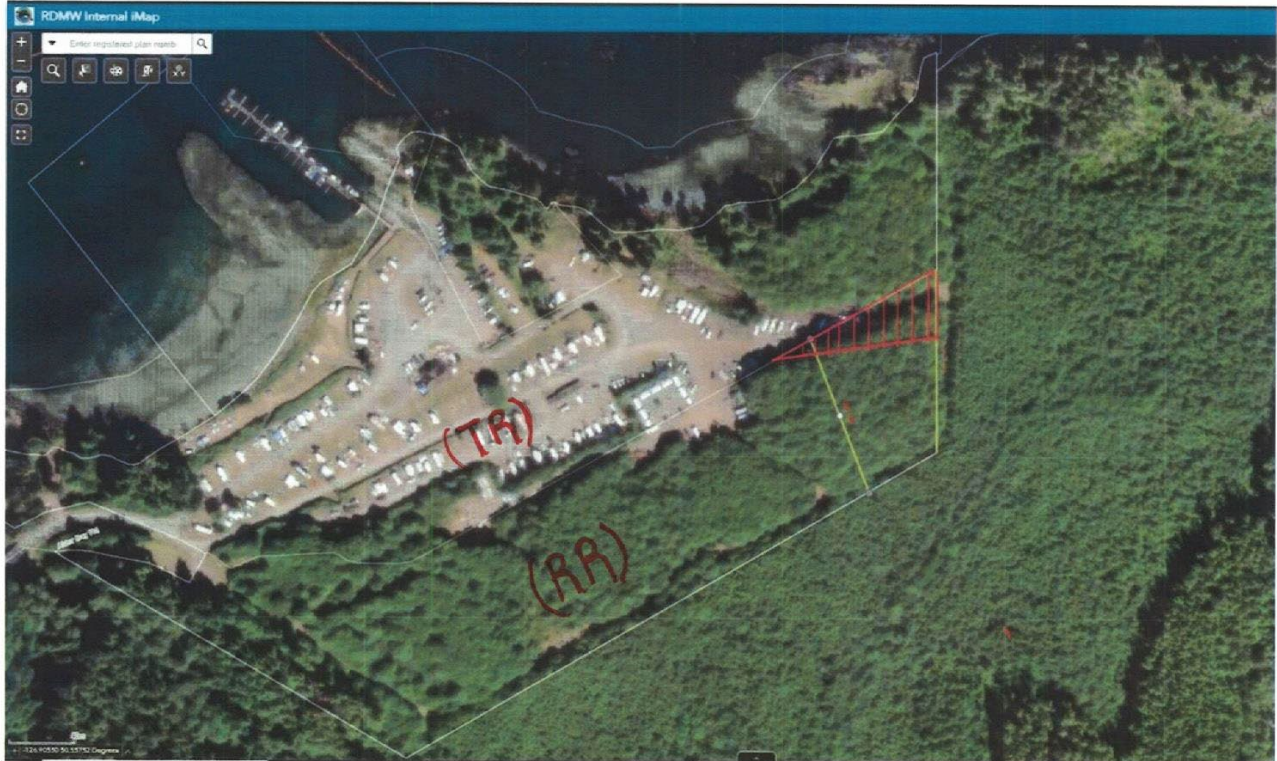
ADMINISTRATOR

SCHEDULE "B" TO ALDER BAY RESORT LAND USE BYLAW NO. 491, 1996, AMENDMENT BYLAW NO. 1041, 2024



SITE PLAN HIGHLIGHTING THE PHASE 2 ENCROACHMENTS INTO RR ZONE

SCHEDULE "C" TO ALDER BAY RESORT LAND USE BYLAW NO. 491, 1996, AMENDMENT BYLAW NO. 1041, 2024



PROPOSED ZONING AMENDMENT LAYOUT SHOWN BY THE AREA SHADED IN RED



REGIONAL DISTRICT OF MOUNT WADDINGTON EMERGENCY COORDINATOR REPORT

TO: Board of Directors **FILE:** 7011.04 **DATE:** April 16, 2024

FROM: Cathy Denham, Emergency Coordinator

SUBJECT: April 2024 Emergency Coordinator Report

During the past month, my focus has been on implementing the new grant funding for 2024, as well as writing the final reports for the 2023 grants.

I have attended several meetings with the island group of EPCs as well as EMCR on the many changes that are taking place within the new act and regulations.

I have received some grant funding to upgrade and add needed emergency supplies to the communities within the Regional District. I was able to visit Holberg and Winter Harbour to look at what supplies they had and what is needed. Old Quatsino Emergency group has sent a list. We are putting together a basic kit of documents for each community in the event of an emergency.

The IER funding, which has been received in each community and First Nations (about\$ 45,000 per) has a set of requirements that must be met in the next year. It is a long list of tasks to be completed on a regional basis. A few of the emergency coordinators had a meeting to review the expectations and to have a conversation on how this could be accomplished. Below I have included the regional goals (set by EMCR). Contribution agreements have been signed and submitted to EMCR. I have summed up below what is expected. As this is a regional process, I feel that the RD should take the lead.

The tasks to be completed are summed up below.

- Recognize that the inherent right of self-government of Indigenous peoples includes authority to make laws in relation to emergency management.
- Facilitate collaboration, including through clarifying roles, responsibilities, and authorities.
- Requires consultation and cooperation with Indigenous Governing Bodies (IGBs) through all stages of emergency management.
- Incorporates definitions shaped by Indigenous peoples and Indigenous organizations.
- Requires coordinating emergency management plans with IGBs.
- Requires cultural safety in emergency management, including by incorporating relevant actions in emergency management plans, policies and programs thereby reducing anti-Indigenous racism and discrimination.
- Recognizes the importance of local Indigenous knowledge, advice, input, and stewardship activities in emergency management and requires risk assessments or emergency management plans to incorporate Indigenous knowledge.
- Emergency management plans must cover all phases of emergency management, describing measures to mitigate the effects of emergencies on people, animals, places, and people or things and describe measures to promote cultural safety.

- The requirement to prepare risk assessments and emergency management plans will be phased in with the development of regulations.

In our ECP meeting we discussed the program, funding, timing, and objectives relating to our region. This is a large project with a year to complete. Any funds not used will be sent back at the end of March 2025.

We feel that have a head start with our Emergency Regional Mutual Aid agreement, and it will need to be substantially revised to include the identified goals, policies, and tasks.

We have a large region with some remote and isolated communities. Our emergency management team is connecting and growing stronger, including sharing resources and training opportunities.

To further increase capacity and streamline Indigenous Engagement Requirements Funding reporting, recipients may choose to pool Indigenous Engagement Requirements Funding Program funds and work together to achieve shared priorities, and to report out collectively.

We talked about possibilities to effectively plan and use this funding to accomplish and meet the objectives within our region for this critically important work. It is an opportunity for consultation and cooperation, capacity building, and to be better prepared for any emergencies within our region.

As I am floundering on how we can accomplish this, I am requesting the RD form a small committee to help guide the process.

Respectfully submitted,
Cathy Denham

Author:	Cathy Denham, Emergency Coordinator
Manager/Supervisor	David Kim, CAO
Chief Administrative Officer Signature	