



REGIONAL DISTRICT OF MOUNT WADDINGTON
BOARD OF DIRECTORS
MEETING MINUTES

April 16, 2024 at 2:00pm

Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

- Chair: Andrew Hory
- Directors: In Person: Kevin Cameron, Michelle Pottage, Dave Summers, John Tidbury (Alternate for Dennis Dugas), Shelley Downey (Alternate for James Furney), Brent Schmidt (Alternate for Kathryn Wykes)
Zoom: Dennis Buchanan (left at 3:00pm), Pat Corbett-Labatt,
- Staff: In person: David Kim, Administrator, Patrick Donaghy, Operations Manager, Emmanuel Okorji, Development Technician, Pat English, Economic Development Consultant
Zoom: Natalie Stewart, Tourism Coordinator, Nadine Weldon, Recording Secretary, Shayla Burnham, Executive Assistant, Nicole McDowell, Administration
- Public Zoom: Kathy O'Reilly – NI Eagle, Lesley Dyck

Resolution No. **CALL TO ORDER** **2:00 PM**

The Chair opened the meeting by acknowledging that this meeting is taking place on the traditional territory of the Kwak'waka speaking peoples.

APPROVAL OF AGENDA

Moved/Seconded/**CARRIED**
072/2024 THAT the RDMW Board of Directors April 16, 2024 Meeting Agenda be approved as presented.

DELEGATIONS & RECOGNITIONS - None

MINUTES

Moved/Seconded/**CARRIED**
073/2024 THAT the Minutes of the Board of Directors Meeting held March 19, 2024 be adopted as amended.

Moved/Seconded/**CARRIED**
074/2024 That the Correspondence on the table be received and filed.

Moved/Seconded/**CARRIED**
075/2024 THAT the Cheque Registry for March 31, 2024 be received and filed.

STAFF REPORTS

1. Administrator Report: *also noted:*
 - Total transit cumulative revenue from Jan – March was \$15,800. This is an increase of 7.1% and ridership rose by 8.5% (8,086 riders over three months).
 - Hiring Status:
 - o The Manager of Finance candidate has been interviewed and reference checks are being checked.
 - o The Manager of Parks & Recreation candidates have been reviewed and

the next step will be to schedule interviews.

- *Multi-plex project; there have been 3 proposals received from various consultants for site selection, concept design, and site servicing. The next step will be to engage with the consultants to discuss their qualifications and designs. There are possible additional funding opportunities with CHMC, but additional review will need to be done to determine if the multiplex project would qualify.*

Moved/Seconded/**CARRIED**

076/2024 THAT the verbal April 16, 2024 Administrator's Report be received.

Travel Report: None

2. Economic Development – Presented by Pat English (April 16, 2024) *also noted:*

- *That the Seaweed Industry Development project intends to plant and farm seaweed at specific locations and not disturb current wild growing seaweed areas or wildlife.*

Moved/Seconded/**CARRIED**

077/2024 THAT the April 16, 2024, Economic Development report be received and filed.

b) Rural Resident Attraction Coordinator Report (April 16, 2024)

Moved/Seconded/**CARRIED**

078/2024 THAT the April 16, 2024 Rural Resident Attraction Coordinator Report be received and filed.

c) Tourism Coordinator Report – (March 19, 2024) Presented by Natalie Stewart

Moved/Seconded/**CARRIED**

079/2024 THAT the April 16, 2024 Tourism Coordinator report be received and filed.

3. Manager of Operations – Patrick Donaghy (April 16, 2024) *also noted:*

Moved/Seconded/**CARRIED**

080/2024 THAT the Regional District of Mount Waddington permit the We Wai Kai First Nation to dispose of their biosolids at 7 Mile Landfill for \$260/tonne with no more than two 40-yard bins be brought to 7 Mile Landfill in a week.

Moved/Seconded/**CARRIED**

081/2024 THAT the April 16, 2024 Manager of Operations report be received and filed.

4. Development Technician Report – Emmanuel Okorji (April 16, 2024) *also noted:*

Moved/Seconded/**CARRIED**

082/2024 THAT the Regional District of Mount Waddington concurs with the proposed location of the Roger's Tower (Communication Site Location in Sointula at Lot 3, Section 20, Malcolm Island Rupert District Plan VIP68896, EXCEPT Part in Plan VIP85436, PID: 024-551-775) based on the following terms:

- The Regional District of Mount Waddington is satisfied with the Roger's consultation process as outlined in ISED's Default Public Consultation Process;
- That the proposed tower is a permitted use;
- The proposed design and location is acceptable
- That the Regional District of Mount Waddington has been consulted and concurs with the tower location.

Moved/Seconded/**CARRIED**
083/2024 THAT the April 16, 2024 Development Technician report be received and filed.

FINANCIAL REPORTS

1. Finance Report – CAO verbal report, *Also noted:*
 - *Annual Utility Billing went out at end of March.*
 - *Working on GST & WorkSafe reporting, this will be complete by the end of April.*
 - *Will be starting Questica Budget training for all staff.*
 - *The 2023 Financial Audit will be in May.*

Moved/Seconded/**CARRIED**
084/2024 THAT the April 16, 2024 Verbal Finance Report be received and filed.

2. Single Source Report by Finance Clerk Shelley MacEachern

Moved/Seconded/**CARRIED**
085/2024 THAT the March 31, 2024 Single Source be received and filed.

COMMITTEE REPORTS – None

BYLAWS AND PERMITS

Moved/Seconded/**CARRIED**
086/2024 THAT Bylaw No. 1041, cited as the “Regional District of Mount Waddington Bylaw No. 491, 1996, Amendment Bylaw No. 1041”, be read a 2nd and 3rd time.

Moved/Seconded/**CARRIED**
087/2024 THAT Bylaw No. 1041, cited as the “Regional District of Mount Waddington Bylaw No. 491, 1996, Amendment Bylaw No. 1041”, be adopted.

CORRESPONDENCE – None

OTHER BUSINESS/ DIRECTORS REPORTS / NEXT MEETING

1. Other Business: Emergency Coordinator Report (April 16, 2024)

Moved/Seconded/**CARRIED**
088/2024 THAT the Emergency Coordinator report be received and filed.

Electoral Area Updates:

Area “A” - Broughton / Malcolm Island / Mainland

- *Minister Ma and Minister Kang gave an update via online about being pro-active about water consumption. Mindfulness is imperative.*
- *There has been a change in process for booking with the doctor/lab work. You now have to call the doctor’s personal booking person, who is only available 3 days a week. Any requisitions now have to go back to the Port McNeill office for follow up. The previous system whereby everything went through the full time administrative person who handled bookings and requisitions in house was much easier for residents to navigate.*
- *Attended the AVICC convention, which provided a variety of information to bring back to our community, including discussion around circular economy and project Zero.ca, which provides information and advise on creating circular economies.*

Area "B" – Coal Harbour / Quatsino / Winter Harbour

- *Appreciate the amount of participation and enthusiasm from fellow directors around their takeaway's from AVICC from local directors, it's a great sign of engagement.*

Area "C" - Hyde Creek / Rupert

- *Hyde Creek Pavilion roof has been installed.*
- *Hyde Creek Days is July 13, and we are working on funding from local businesses for this. The BC Lions have contacted the presenters about attending the Hyde Creek Days to promote the Grey Cup in 2025. They mentioned the possibility of having a bus coming up, but no further information is available currently.*
- *Very exciting watching the herring spawn and the variety of wildlife that are enjoying this feeding opportunity.*

Area "D" – Nimpkish Valley/Woss

- *The local store will remain open, a worker was found to keep things going.*
- *WRA meeting was held, discussion around the Gwa'ni project. There are some questions concerning some of the overlap on the maps between the 'Namgis Management area and community property. Will be looking for clarification on this, in the form of a community meeting. This has a tight timeline, as concerns and comments must be provided by May 14 to the Chief Forester.*
- *There are concerns around the current local sani-dump system. Director Summers met with Howie Atherton, who initially installed the sani-dump system and is very cognizant of the locations of most of the pipes in Woss. There are some concerns about grey water being dumped near fish creeks and recreation sites. This may need to be a discussion that also includes a representative from 'Namgis First Nation, as this could potentially affect some of their water areas as well.*
- *Also attended the AVICC, and discussions with other directors is the need to engage local First Nations within our local government meetings, especially non-treaty First Nations. This is an important and imperative need for all British Columbians.*

2. Municipal Updates:

Village of Alert Bay: *Not available*

Village of Port Alice:

- *Structure upgrades being done to Marine Drive.*
- *Active transportation plan is ongoing, including plans for new walking and biking trails.*
- *Alice Link Campsite had at least 30 people show up for community clean up.*

District of Port Hardy:

- *Water restrictions education and information is going to be at the forefront this year with the lack of snowpack.*
- *More fatalities in Port Hardy due to the toxic drug issues. This affects families and children most of all.*
- *Very successful harm reduction/naloxone training session in Port Hardy.*
- *The District of Port Hardy is working with the Sanala Culturally Supportive Housing Project and currently have a non-binding MOU surrounding land for possible housing location.*
- *Attended a Mayor's and Chair's discussion around anticipated drought conditions this summer water conservation and anticipated drought conditions this summer.*
- *Reminder that the Vancouver Island Community Action Initiative, this is a virtual event happening on May 6 and May 13th. Open to all elected officials, and administrative staff to learn more about climate action and what can be done.*

Town of Port McNeill:

- Large number of grants which staff are working on to get out tenders and contracts to see projects completed over the next year.

Questions/Comments: None

Next Meetings of the Board of Directors: Regular Meeting: May 21, 2024 at 2:00 pm

089/2024

ADJOURNMENT

TIME 3:23 PM

CHAIR

CHIEF ADMINISTRATIVE OFFICER