



REGIONAL DISTRICT OF MOUNT WADDINGTON
**BOARD OF DIRECTORS
MEETING AGENDA**

May 21, 2024 at 2:00pm
Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Page(s) **CALL TO ORDER**

A. APPROVAL OF AGENDA

- 1-2 1. Adopt May 21, 2024 RDMW Board of Directors Meeting Agenda as presented.
(or amended)

B. DELEGATIONS & RECOGNITIONS

This meeting is taking place on the traditional territory of the Kwak'waka speaking peoples.

C. MINUTES

- 3-7 1. Minutes of the Board of Directors Meeting held April 16, 2024 as Presented
(or amended)

Available
for
Review

2. District of Port Hardy – Regular Council – March 26, 2024, Committee of the
Whole March 26, April 9, 2024; Town of Port McNeill Regular Council – March 12, 2024;
Village of Alert Bay – Regular Council – February 26, March 11, March 25, April 8, 2024; Village
of Port Alice – Regular Council – March 13, March 27, 2024

Available
for
Review

3. Cheque Register Report (April 30, 2024)

D. STAFF REPORTS

1. Administrator – Verbal Report

- 8 b) Travel Report – May 21, 2024

- 9-10 2. a) Economic Development Services – (May 21, 2024)

- 11 b) Rural Resident Attraction Coordinator Report (May 21, 2024)

- 12-15 c) Tourism Coordinator Report – (May 21, 2024)

- 16-17 3. Operations Department (May 21, 2024)

- 18-19 4. Planning and Development Services – (May 21, 2024)

E. FINANCIAL REPORTS

1. Finance Report – CAO Verbal Report

- 20 2. Single Source – April 30, 2024

F. COMMITTEE REPORTS - None

(To be brought forth from earlier Committee Meetings)

G. BYLAWS AND PERMITS

- 21-22 1. Bylaw No.1042, Quatsino Zoning Bylaw No. 670, Amendment Bylaw 1042 for first reading.

Recommendation:

THAT Bylaw No.1042, Quatsino Zoning Bylaw No. 670, Amendment Bylaw 1042 be read a for first time.

H. CORRESPONDENCE

- 23-24 1. Regional District Letters of Invitation to join the RDMW Public/Technical Advisory Committee for Solid Waste Management Plan.

- 25-26 2. District of Logan Lake Letter to Premier Eby

Recommendation:

THAT the Board of Directors send a letter in Support for Bill-34 and the Restricting of Consumption of Illegal Substances Act.

I. OTHER BUSINESS / DIRECTORS REPORTS / NEXT MEETING

1. Electoral Area Updates:

Area “A” - Broughton / Malcolm Island / Mainland

Area “B” - Quatsino / Winter Harbour

Area “C” - Hyde Creek / Rupert

Area “D” - Nimpkish Valley / Woss

2. Municipal Updates:

Village of Alert Bay

Village of Port Alice

District of Port Hardy

Town of Port McNeill

3. Question Period

4. Committee Meetings:

5. Next Meeting: June 18, 2024

J. ADJOURNMENT



REGIONAL DISTRICT OF MOUNT WADDINGTON

BOARD OF DIRECTORS

MEETING MINUTES

April 16, 2024 at 2:00pm

Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

- Chair: Andrew Hory
- Directors: In Person: Kevin Cameron, Michelle Pottage, Dave Summers, John Tidbury (Alternate for Dennis Dugas), Shelley Downey (Alternate for James Furney), Brent Schmidt (Alternate for Kathryn Wykes)
Zoom: Dennis Buchanan (left at 3:00pm), Pat Corbett-Labatt,
- Staff: In person: David Kim, Administrator, Patrick Donaghy, Operations Manager, Emmanuel Okorji, Development Technician, Pat English, Economic Development Consultant
Zoom: Natalie Stewart, Tourism Coordinator, Nadine Weldon, Recording Secretary, Shayla Burnham, Executive Assistant, Nicole McDowell, Administration
- Public Zoom: Kathy O'Reilly – NI Eagle, Lesley Dyck

Resolution No.

CALL TO ORDER

2:00 PM

The Chair opened the meeting by acknowledging that this meeting is taking place on the traditional territory of the Kwak'waka speaking peoples.

APPROVAL OF AGENDA

- 072/2024 Moved/Seconded/**CARRIED**
THAT the RDMW Board of Directors April 16, 2024 Meeting Agenda be approved as presented.

DELEGATIONS & RECOGNITIONS - None

MINUTES

- 073/2024 Moved/Seconded/**CARRIED**
THAT the Minutes of the Board of Directors Meeting held March 19, 2024 be adopted as amended.
- 074/2024 Moved/Seconded/**CARRIED**
That the Correspondence on the table be received and filed.
- 075/2024 Moved/Seconded/**CARRIED**
THAT the Cheque Registry for March 31, 2024 be received and filed.

STAFF REPORTS

1. Administrator Report: *also noted:*
 - *Total transit cumulative revenue from Jan – March was \$15,800. This is an increase of 7.1% and ridership rose by 8.5% (8,086 riders over three months).*
 - *Hiring Status:*
 - o *The Manager of Finance candidate has been interviewed and reference checks are being checked.*
 - o *The Manager of Parks & Recreation candidates have been reviewed and*

the next step will be to schedule interviews.

- *Multi-plex project; there have been 3 proposals received from various consultants for site selection, concept design, and site servicing. The next step will be to engage with the consultants to discuss their qualifications and designs. There are possible additional funding opportunities with CHMC, but additional review will need to be done to determine if the multiplex project would qualify.*

Moved/Seconded/**CARRIED**

076/2024 THAT the verbal April 16, 2024 Administrator’s Report be received.

Travel Report: None

2. Economic Development – Presented by Pat English (April 16, 2024) *also noted:*

- *That the Seaweed Industry Development project intends to plant and farm seaweed at specific locations and not disturb current wild growing seaweed areas or wildlife.*

Moved/Seconded/**CARRIED**

077/2024 THAT the April 16, 2024, Economic Development report be received and filed.

b) Rural Resident Attraction Coordinator Report (April 16, 2024)

Moved/Seconded/**CARRIED**

078/2024 THAT the April 16, 2024 Rural Resident Attraction Coordinator Report be received and filed.

c) Tourism Coordinator Report – (March 19, 2024) Presented by Natalie Stewart

Moved/Seconded/**CARRIED**

079/2024 THAT the April 16, 2024 Tourism Coordinator report be received and filed.

3. Manager of Operations – Patrick Donaghy (April 16, 2024) *also noted:*

Moved/Seconded/**CARRIED**

080/2024 THAT the Regional District of Mount Waddington permit the We Wai Kai First Nation to dispose of their biosolids at 7 Mile Landfill for \$260/tonne with no more than two 40-yard bins be brought to 7 Mile Landfill in a week.

Moved/Seconded/**CARRIED**

081/2024 THAT the April 16, 2024 Manager of Operations report be received and filed.

4. Development Technician Report – Emmanuel Okorji (April 16, 2024) *also noted:*

Moved/Seconded/**CARRIED**

082/2024 THAT the Regional District of Mount Waddington concurs with the proposed location of the Roger’s Tower (Communication Site Location in Sointula at Lot 3, Section 20, Malcolm Island Rupert District Plan VIP68896, EXCEPT Part in Plan VIP85436, PID: 024-551-775) based on the following terms:

- The Regional District of Mount Waddington is satisfied with the Roger’s consultation process as outlined in ISED’s Default Public Consultation Process;
- That the proposed tower is a permitted use;
- The proposed design and location is acceptable
- That the Regional District of Mount Waddington has been consulted and concurs with the tower location.

Moved/Seconded/**CARRIED**
083/2024 THAT the April 16, 2024 Development Technician report be received and filed.

FINANCIAL REPORTS

1. Finance Report – CAO verbal report, *Also noted:*
 - *Annual Utility Billing went out at end of March.*
 - *Working on GST & Worksafe reporting, this will be complete by the end of April.*
 - *Will be starting Questica Budget training for all staff.*
 - *The 2023 Financial Audit will be in May.*

Moved/Seconded/**CARRIED**
084/2024 THAT the April 16, 2024 Verbal Finance Report be received and filed.

2. Single Source Report by Finance Clerk Shelley MacEachern

Moved/Seconded/**CARRIED**
085/2024 THAT the March 31, 2024 Single Source be received and filed.

COMMITTEE REPORTS – None

BYLAWS AND PERMITS

Moved/Seconded/**CARRIED**
086/2024 THAT Bylaw No. 1041, cited as the “Regional District of Mount Waddington Bylaw No. 491, 1996, Amendment Bylaw No. 1041”, be read a 2nd and 3rd time.

Moved/Seconded/**CARRIED**
087/2024 THAT Bylaw No. 1041, cited as the “Regional District of Mount Waddington Bylaw No. 491, 1996, Amendment Bylaw No. 1041”, be adopted.

CORRESPONDENCE – None

OTHER BUSINESS/ DIRECTORS REPORTS / NEXT MEETING

1. Other Business: Emergency Coordinator Report (April 16, 2024)

Moved/Seconded/**CARRIED**
088/2024 THAT the Emergency Coordinator report be received and filed.

Electoral Area Updates:

Area “A” - Broughton / Malcolm Island / Mainland

- *Minister Ma and Minister Kang gave an update via online about being pro-active about water consumption. Mindfulness is imperative.*
- *There has been a change in process for booking with the doctor/lab work. You now have to call the doctor’s personal booking person, who is only available 3 days a week. Any requisitions now have to go back to the Port McNeill office for follow up. The previous system whereby everything went through the full time administrative person who handled bookings and requisitions in house was much easier for residents to navigate.*
- *Attended the AVICC convention, which provided a variety of information to bring back to our community, including discussion around circular economy and project Zero.ca, which provides information and advise on creating circular economies.*

Area "B" – Coal Harbour / Quatsino / Winter Harbour

- *Appreciate the amount of participation and enthusiasm from fellow directors around their takeaway's from AVICC from local directors, it's a great sign of engagement.*

Area "C"- Hyde Creek / Rupert

- *Hyde Creek Pavilion roof has been installed.*
- *Hyde Creek Days is July 13, and we are working on funding from local businesses for this. The BC Lions have contacted the presenters about attending the Hyde Creek Days to promote the Grey Cup in 2025. They mentioned the possibility of having a bus coming up, but no further information is available currently.*
- *Very exciting watching the herring spawn and the variety of wildlife that are enjoying this feeding opportunity.*

Area "D" – Nimpkish Valley/Woss

- *The local store will remain open, a worker was found to keep things going.*
- *WRA meeting was held, discussion around the Gwa'ni project. There are some questions concerning some of the overlap on the maps between the 'Namgis Management area and community property. Will be looking for clarification on this, in the form of a community meeting. This has a tight timeline, as concerns and comments must be provided by May 14 to the Chief Forester.*
- *There are concerns around the current local sani-dump system. Director Summers met with Howie Atherton, who initially installed the sani-dump system and is very cognizant of the locations of most of the pipes in Woss. There are some concerns about grey water being dumped near fish creeks and recreation sites. This may need to be a discussion that also includes a representative from 'Namgis First Nation, as this could potentially affect some of their water areas as well.*
- *Also attended the AVICC, and discussions with other directors is the need to engage local First Nations within our local government meetings, especially non-treaty First Nations. This is an important and imperative need for all British Columbians.*

2. Municipal Updates:

Village of Alert Bay: *Not available*

Village of Port Alice:

- *Structure upgrades being done to Marine Drive.*
- *Active transportation plan is ongoing, including plans for new walking and biking trails.*
- *Alice Link Campsite had at least 30 people show up for community clean up.*

District of Port Hardy:

- *Water restrictions education and information is going to be at the forefront this year with the lack of snowpack.*
- *More fatalities in Port Hardy due to the toxic drug issues. This affects families and children most of all.*
- *Very successful harm reduction/naloxone training session in Port Hardy.*
- *The District of Port Hardy is working with the Sanala Culturally Supportive Housing Project and currently have a non-binding MOU surrounding land for possible housing location.*
- *Attended a Mayor's and Chair's discussion around anticipated drought conditions this summer water conservation and anticipated drought conditions this summer.*
- *Reminder that the Vancouver Island Community Action Initiative, this is a virtual event happening on May 6 and May 13th. Open to all elected officials, and administrative staff to learn more about climate action and what can be done.*

Town of Port McNeill:

- *Large number of grants which staff are working on to get out tenders and contracts to see projects completed over the next year.*

Questions/Comments: None

Next Meetings of the Board of Directors: Regular Meeting: May 21, 2024 at 2:00 pm

089/2024 **ADOURNMENT** **TIME 3:23 PM**

CHAIR

CHIEF ADMINISTRATIVE OFFICER

DRAFT



REGIONAL DISTRICT OF MOUNT WADDINGTON

Travel Report

TO: BOARD
FROM: David Kim, Administrator
SUBJECT: Travel Report
DATE: May 21, 2024

Authorization required for the following travel outside the RDMW:

Name	Purpose	Location	Date	Est. \$
Glen Watson	Fire Chief Annual Conference	Kamloops	June 1-June 6	\$2,948.50
John Geraghty	Fire Chief Annual Conference	Kamloops	June 1-June 6	\$3,717.00
Murray Estlin	Fire Chief Annual Conference	Kamloops	June 1-June 6	\$3,853.80
David Kim	GFOABC (Government Finance Officers Association of BC) Annual Conference	Kamloops	June 5 – June 7	\$2,684.45

Motion Required. _____ (May 21, 2024)



Economic Development Department Monthly Report

DATE: May 10, 2024

TO: Regional District of Mount Waddington Board of Directors

FROM: Pat English, Acting Economic Development Manager

KEY ACTIVITIES, MEETINGS, PROJECTS, & INITIATIVES

PROJECT / INITIATIVE	ACTIVITY
EV CHARGING NETWORK	<ul style="list-style-type: none"> • Contacting site owners to confirm continuing participation and preferred placement. • Working with operations department to develop implementation workplans, the first stage of which will be a detailed site review to quantify the cost of site preparation. • We are expecting to start installation of the EV chargers in the spring of 2025.
SEAWEED INDUSTRY DEVELOPMENT PLAN (SIDP)	<ul style="list-style-type: none"> • Working with GLG of Sidney (consultant) to develop invite list for workshop June 19 • Workshop planned for June; Final report due mid October
MULTIPLEX	<ul style="list-style-type: none"> • Proposals received from three architectural/planning consulting firms for preliminary site reviews and concept development. • Working with the CAO to review proposals and issue a contract
FUNDAMENTALS OF FORESTRY	<ul style="list-style-type: none"> • Training program underway with 11 students. • Community Workforce Grant (CWG) Grant has been approved. • Planning started for August program intake
TRAINING & ATTRACTION	<ul style="list-style-type: none"> • 2024 Work & Marketing Plans underway for the RRAP initiatives including: myvancouverisland.com, the housing portal, the events calendar, the InfoFlip, & the Ambassador Program
RDMW STAFF & BOARD ACTIVITIES	<ul style="list-style-type: none"> • Attended RDMW Board Meeting, Weekly Manager Meetings, Staff Meeting
ECONOMIC DEVELOPMENT PROJECT CONTRACTORS	<ul style="list-style-type: none"> • Held bi-weekly project update meetings with Megan Hanacek (RRAP)
REGIONAL ECONOMIC DEVELOPMENT STRATEGY	<ul style="list-style-type: none"> • Implementation of the Strategic Plan on hold pending new Economic Development Officer
ECONOMIC DEVELOPMENT ADMINISTRATION	<ul style="list-style-type: none"> • Working with staff to develop new terms of reference for revitalized/new web site. • Request for Proposals to be issued by the end of the month.

SPECIAL MENTIONS, NOTES, & HIGHLIGHTS


- Assisting the CAO with recruitment of Economic Development Officer.

OTHER ECONOMIC DEVELOPMENT DEPARTMENT PROJECT LEAD REPORTS

- VINTAC Report Submitted by: Natalie Stewart (to be enclosed)
- RRAP Report Submitted by: Megan Hanacek (to be enclosed)

SUGGESTED MOTIONS FOR BOARD CONSIDERATION

- None

Author:	Pat English, Acting Economic Development Manager
Manager / Supervisor:	David Kim, Chief Administrative Officer
Chief Administrative Officer SIGNATURE	

Respectfully submitted,
Economic Development Officer

Update Regional District of Mount Waddington Resident Attraction and Retention

My Vancouver Island North Media

(website: [myvancouverislandnorth](http://myvancouverislandnorth.com), and social media channels: [myVIN](https://www.facebook.com/myVIN), [myVancouverIslandNorth](https://www.instagram.com/myVancouverIslandNorth))

Social Media details:

- Facebook currently has 4924 followers (4696 last RDMW meeting. Again, we had significant reach in last 28 days, 171,541 reach in the last 28 days. Our engagement was 8,380 in the last 28 days). Our stats have dropped this month (similar to last year and coming off our best month of Feb 2024 to date).
- Instagram currently sits 1263 followers (1240 last RDMW meeting). Daily locally relevant posts are being added to both channels (several times a day on FB). We have started to use new diversity of #hashtags showing a slight increase in followers.

Website: Several plugins continue to be updated on the site. The electronic infoflip brochure is on the website and we have started to hand out our hard copy infoflip brochure for key contacts.

1) Vancouver Island North Training and Attraction Society

Ongoing VINTAS Marketing monthly meetings continue with recent focusses on these topics: Fall 2024 Economic Forum, Ambassador program and supplemental materials (community card/infoflip distribution/epublish advertising), Housing portal, PNP program, the Fundamentals of Forestry school, Learning Council, 2024 workplan and other upcoming marketing deliverables. We had our first Seaweed Industry Development Project (SIDP) contractor meeting and will continue to work on the materials/workshops over the spring/summer months.

Provincial Nominee Program

78 inquiries for candidate packages to date. We recently agree to continue with the PNP pilot project for another year as government staff are looking at ways to market our region strategically with key highlights this region offers (safety, lifestyle, fishing, wilderness, temperate climate, schools, etc). Regular monthly meeting attendance and reporting with PNP government staff is occurring to discuss candidate vetting and learning from other jurisdictions.

2) Executive Pulse Data Content Management System

Ongoing work is being completed with the database (collaboration with RDMW and Community Futures). Consideration for use in the Ambassador networking.



VANCOUVER ISLAND NORTH

May 08, 2024

Pat English
Economic Development
Regional District of Mount Waddington
PO Box 729 Port McNeill, BC

Vancouver Island North Tourism Report: April 2024 to May 2024

Upcoming and in-progress activities:

- The first round of VINT digital Billboards are live and will run from May 2-June 26, continuing our push for Spring travel.
- Completed updates for content and images for the North Island Visitors Guide (these have been sent to the publisher and Natasha at the Gazette to put together the draft. This will go to press at the end of the month. VINT will distribute to visitor centres and the Gazette will distribute locally and to additional key locations.
- Stakeholder website updates on an ongoing basis
- The Tourism Season Launch was held on May 1st at the Kwa'lilas Hotel
 - 36 people attended
 - Presentations included
 - Andrew Nixon - K'awat'si Economic Development Corporation (KEDC)
 - Darnell Stager - Indigenous Tourism BC
 - Calum Matthews - 4VI
 - Gaby Wickstrom - 'Namgis Business Development Corp. (NBDC)
 - Andrea Mandel-Campbell - Karibu Travel (Via Zoom)
- Met with Epic Exeo, Ocean Legacy and 4VI to move the Ocean Debris clean-up project forward on April 23rd. This project has received a \$5000 donation for start-up, a grant application has been submitted to the Outdoor Recreation Fund with Ocean Legacy as the primary applicant, and a budget has been presented to Toyota for additional funding as they want to be involved on a sponsorship level with this project.
- Attended a MaPP Tourism working group meeting on April 24th to discuss final outcomes from the group.
- Social Media
 - April General Observations & Community News
 - Some examples of news, updates and other happenings:
 - A nice [feature](#) on Telegraph Cove and Broughton Archipelago from Camping & RV in BC. I shared this on FB, and it had 11 link clicks.
 - MERS announced two upcoming events for their BBC Earth's Planet Earth III involvement, which I shared through [Facebook](#) and Instagram stories.
 - Posted about the Logger Sports Day in Port McNeill on June 1.
 - Re-shared ITBC's reel feature of U'mista Cultural Centre through IG stories.
 - Shared the news of Kwa'lilas Hotel's new blog.
 - Shared the news of Umista Kwakwaka'wakw's language department's Instagram [page](#).
 - The smallest burl in the world was [unveiled](#) in Sointula.
 - Posted about the first outdoor Farmers Market for the year in Port McNeill on May 4.
 - The [posts](#) on Billy's Museum in Echo Bay were a top performer this month. So many people have been there, but many look forward to visiting again.
 - Tested a story poll, asking our followers if they are venturing into Cape Scott Park this year. Results: 1) 32% = 25 votes for "yes, and it'll be my first time!" 2) 28% = 22 votes for "yes, i try to visit every year!" 3) 41% = 32 votes for "not this year, but hoping for 2025"
 - I sent a collab request to [@coveadventuretours](#) for a post [feature](#), but they never accepted it. Also sent them messages, I can see they read them, but no response.

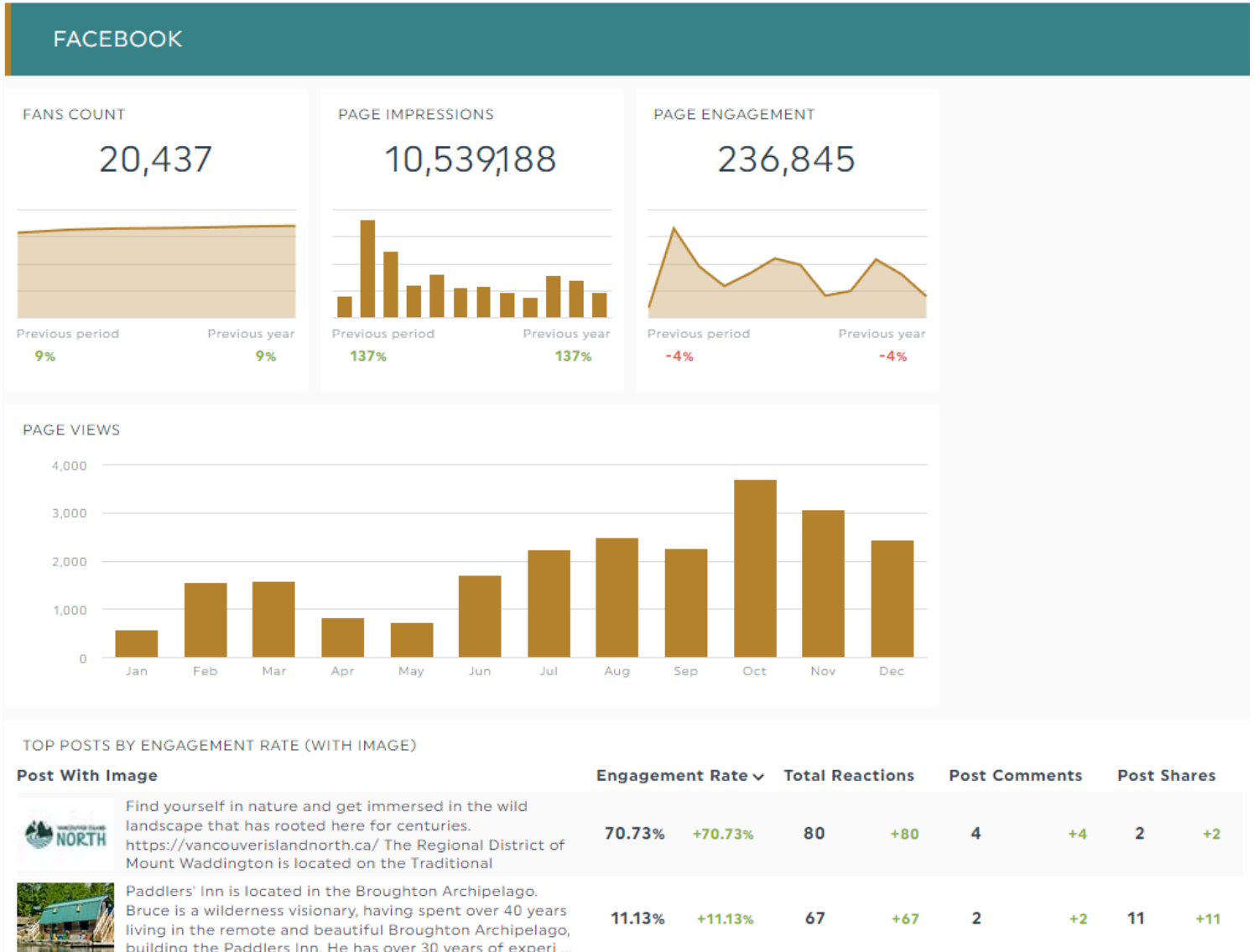
Instagram Collaborations

1. A [carousel](#) featuring some of the spots visited on Tyler and Rachael's trip to the region. The collaboration was a three-way collaboration with @tylercave and @northislandoverland. I also sent it to Rachael, but she didn't join in. I also did a post for @northislandoverland on our FB page which got 25 link clicks to his site. The Results: 11,190 accounts reached (37.1% were non-followers), 807 likes, 10 comments, 31 DM shares, 47 saves, 40 profile visits and 3 new follows.
2. A [reel](#) with TVI on the North Coast Trail. I edited this Crowdriff Story for the collaboration. The Results: This reel reached 124% more accounts than the average of our recent reels. 11,509 accounts reached (60.3% were non-followers), 15,500 plays, 490 likes, 7 comments, 79 DM shares, 49 saves, and 3 new follows.
3. A [reel](#) featuring the Bird Trail. Another Crowdriff Story edited for this collab with @bcbirdtrail. The Results: 2,726 accounts reached (24.6% were non-followers), 3,740 plays, 121 likes, 7 DM shares, and 5 saves.
4. A [carousel](#) collab with @houseofsaliency highlighting surfing in Raft Cove. The Results: 3,386 accounts reached (2.9% were non-followers), 168 likes, 11 DM shares, 5 saves, and 10 profile visits.

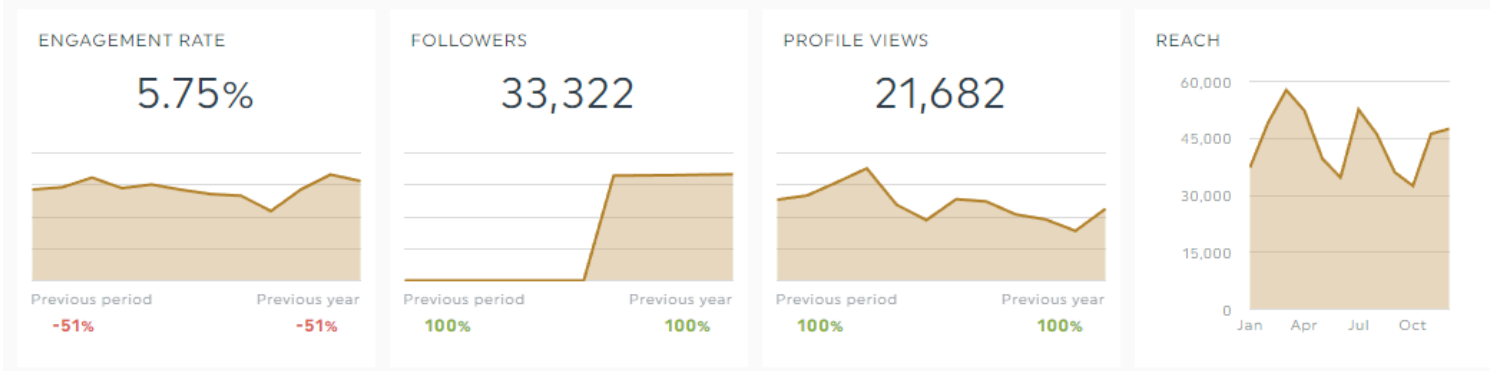
Instagram Stories + Link in Bio

Shared the following links through stories:

- Recreation Map [page](#): 32 link clicks
- Little Huson Caves [page](#): 2 link clicks
- Alert Bay [page](#): 2 link clicks
- Bear Watching [page](#): 14 link clicks (compared to 4 clicks on FB)
- Blog: Observe but do not disturb wildlife [page](#): 4 link clicks
- Telegraph Cove [page](#): 5 link clicks



INSTAGRAM



Vancouver Island North Tourism Advisory Committee

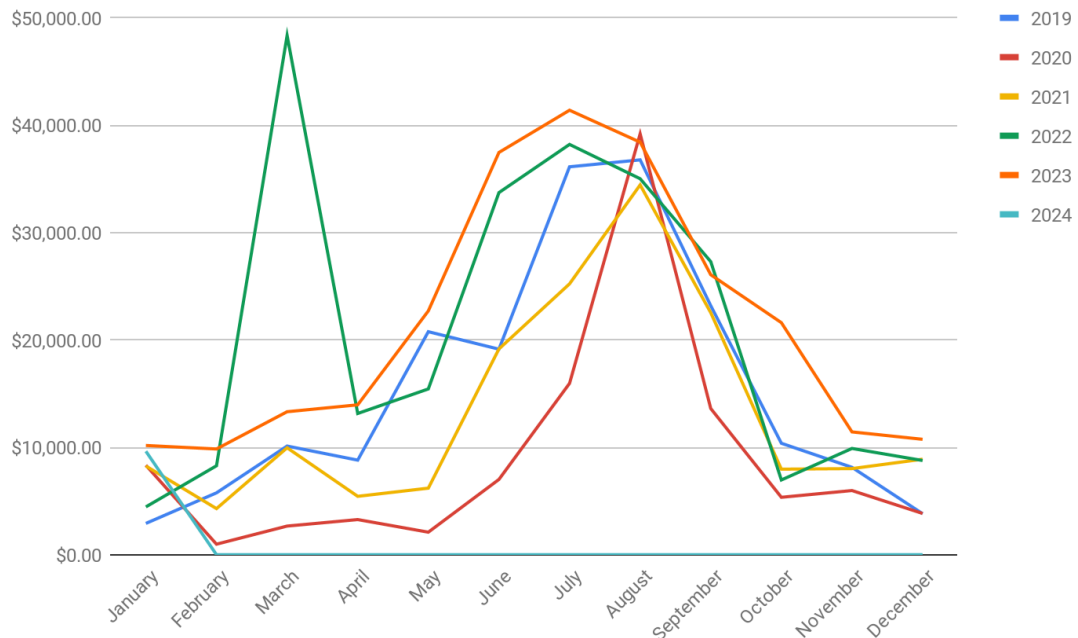
The next meeting will be held on October 2nd from 9-3 at Community Futures in Port McNeill and via Zoom. The agenda for this meeting includes:

- Marketing Update;
- Proposed 2025 Marketing Plan for Recommendation;
- 2024-2025 Strategic Business Plan for Recommendation;
- 2025 VINTAC Meeting Calendar;
- Committee Member Recommendations for 2025-2026 Term;
- Chair & Vice Chair Election Recommendations from 2024 Committee;
- Community/Partner Organization Updates

Business & Marketing Plans to be submitted to the RDMW by Nov 30

MRDT Revenue by Month:

The Vancouver Island North Tourism project receives 80% of the first 2% (or 53.33%) of MRDT revenue collected from designated recipients in the Vancouver Island North Region (Port Hardy, Port McNeill, Alert Bay, RDMW & Port Alice). All MRDT collecting communities on the North Island are collecting MRDT at a rate of 3%



	2019	2020	2021	2022	2023	2024
Jan	\$2,917.78	\$8,330.62	\$8,259.55	\$4,802.82	\$10,173.87	\$9,634.90
Feb	\$5,761.99	\$982.04	\$4,294.63	\$7,801.24	\$9,847.10	
Mar	\$10,120.56	\$2,668.57	\$9,959.97	\$48,383.40	\$13,316.98	
Apr	\$8,809.07	\$3,273.34	\$5,438.80	\$13,435.76	\$13,958.15	
May	\$20,770.41	\$2,100.10	\$6,198.53	\$15,438.90	\$22,706.13	
June	\$19,143.08	\$7,011.24	\$19,162.48	\$33,721.69	\$37,461.67	
July	\$36,126.77	\$15,957.51	\$25,225.62	\$38,211.38	\$41,397.42	
Aug	\$36,772.69	\$39,195.56	\$34,441.50	\$35,016.19	\$38,418.38	
Sept	\$23,188.65	\$13,615.46	\$22,537.80	\$27,294.07	\$26,075.62	
Oct	\$10,380.61	\$5,348.35	\$7,967.36	\$6,957.05	\$21,610.69	
Nov	\$8,138.24	\$5,976.56	\$8,020.04	\$9,897.00	\$11,438.45	
Dec	\$3,819.56	\$3,844.11	\$8,895.76	\$8,774.50	\$10,748.75	
TOTAL	\$185,949.40	\$108,303.64	\$160,402.04	\$249,561.26	\$257,152.16	\$9,634.90

Respectfully submitted,

Natalie Stewart

Natalie Stewart
Tourism Coordinator, Vancouver Island North



REGIONAL DISTRICT OF MOUNT WADDINGTON OPERATIONS DEPARTMENT MONTHLY REPORT

TO: Board of Directors **FILE:** 315.04 **DATE:** May 16, 2024
FROM: Matthew Dyck, Operations EIT
SUBJECT: May 2024 Operations Report

This report highlights various initiatives that the Operations department has been working on since the April Board meeting.

Solid Waste Management Plan

The Regional District posted a Request for Proposals for updating the 7 Mile Landfill and Recycling Center's Solid Waste Management Plan. The Regional District's first plan was prepared in 1995 and began its first update in 2019 but was not completed due to uncertainty with the facilities land tenure. The plan was updated as an Interim Solid Waste Management Plan in 2020 with actions to prepare for the full update within 3-5 years. The update is currently on track and Operations will be reviewing a submission to the Request for Proposals which closed on May 9th. Letters have been distributed to local groups to form a Public Technical Advisory Committee which will eventually provide guidance to the consultants.

EV Charging Network

Operations has joined the Economic Development initiative to implement a series of Level 2 electric vehicle chargers throughout the Regional District. The project currently aims to partner with local municipalities and First Nations to install these chargers at 18 different sites to facilitate the adoption of zero emission vehicles, and support tourism. The sites are being chosen in collaboration with project partners with the goal of optimizing usage and minimizing the need for electrical infrastructure upgrades. Operations will be leading the implementation while Economic Development will oversee the administration, and a Request for Proposals is currently being developed for qualified contractors to perform feasibility reviews at the selected sites.


iMap GIS Service

Discussions have been started with Comox Valley Regional District (CVRD) staff regarding the RDMW's iMap Service to implement Light Detection And Ranging (LiDAR) data that was collected in 2019. It is currently understood that the data was sent to allow aerial imagery to overlay spatial data such as elevation contours; however, the data was not sent in a usable format and needs to be converted. Operations is looking into the history of this initiative and will continue collaborating with the CVRD to find a workable solution.

Respectfully submitted,



Matthew Dyck, EIT

Author	Matthew Dyck, Operations EIT
Manager/Supervisor	David Kim, Chief Administrative Officer
Chief Administrative Officer Signature	



REGIONAL DISTRICT OF MOUNT WADDINGTON

PLANNING & DEVELOPMENT SERVICES DEPARTMENT

MONTHLY REPORT

DATE: May 21, 2024

FILE: 315.05

AUTHOR: Emmanuel Okorji, Development Technician

SUBJECT: Monthly Planning Report - May Board Meeting

1. Zoning bylaw Amendment:

2024-ZBA-02-1142795 BC Ltd (Quatsino): New application for zoning bylaw amendment at Quatsino which will subsequently trigger a 5-lot subdivision. Planning staff recommends that the RDMW board gives a first reading to this application.

2. Development Variance:

2024-DVP-01 (4050 Schoen Crescent Woss): Based on recommendations of the Woss Local Services Commission, the planning department would recommend a motion for the aforementioned variance permit.

3. Subdivision

2023-SUB-01 (Stephen's Bay Coal Harbour): MoTi contacted planning staff and indicated decision to issue preliminary layout review for the subdivision, given elapsed time for RDMW's referral response. Consultation with FN would still proceed, and final approval will reflect the RD's recommendations.

4. Site Permit:

2024-SP-04-MI (155 1st Street Sointula) Site Permit issued to applicants to construct a two-floor additional accessory unit for office space, lunchroom, storage, and car port below.

2024-SP-05-WS (4008 Cougar Crescent) Site Permit issued to applicant to install an engineered truss roof on existing property.

2024-SP-07-AB (Alder Bay Holdings Ltd) New site permit application for electrical and housekeeping room, and completion of phase 2 park model lots to the total maximum of 135 lots.

5. Project

2023-PROJ-09-PRG-Winter Harbour Quarry: The WLRS contacted the RD seeking statutory declarations for each year the tenure was active despite there being no production due to closing down of the quarry. The RD and ministry still await inputs from the QFN to finalize this tenure replacement process.

2024-PROJ-06-FIN-ISE Buildings Inc: Zoning compliance letter issued by planning staff to intending applicant for marina installation at Coal Harbour.

6. Miscellaneous

a) Building and Demolition Permits Survey for April has been submitted to Statistics Canada.

- b) Strata 1593 Twin Peaks Environmental Compliance issue (multi-jurisdictional).
- c) Planning Newsletter for May has been published at various local media sources.

Respectfully Submitted,

Emmanuel Okorji, Development Technician

Approved by

David Kim, Chief Administrative Officer

RECOMMENDATION

Administration recommends:

THAT the Board gives first reading to Quatsino Zoning Bylaw No. 670, 2002 Amendment Bylaw No., 2024


Respectfully submitted,



Emmanuel Okorji
Development Technician



David Kim
Chief Administrative Officer

Author	Emmanuel Okorji, Development Technician
Manager/Supervisor	David Kim, Chief Administrative Officer
Chief Administrative Officer Signature	



REGIONAL DISTRICT OF MOUNT WADDINGTON
Single Source April 2024

TO: REGIONAL DISTRICT BOARD MEMBERS

FROM: Shelley macEachern, Finance Clerk

DATE: May 15, 2024

Policy 2.2.2 Purchasing & Authorization Policy requires that instances where there has been a single source procurement above \$1000 or the lowest quote has not been accepted, the reasons shall be reported to the Board for information. Local preference policies or most value criteria may override accepting the lowest bid.

Single Source Procurements - April 2024

DATE	PO #	EFT #	PAYABLE TO	AMOUNT	Department	Requested By	Reason
23-Apr-24	24-007	4140	Coral Canada	\$2,039.84	Solid Waste	Patrick Donaghy	To drain ODS refrigerant from appliances at Malcolm Island and Woss Transfer Stations.
5-Apr-24	24-012	4022	Coral Canada	\$1,201.20	Solid Waste	Patrick Donaghy	To drain ODS refrigerant from appliances at 7-Mile Landfill



REGIONAL DISTRICT OF MOUNT WADDINGTON

QUATSINO LAND USE BYLAW NO. 670, 2002, AMENDMENT BYLAW NO. 1042, 2024

A Bylaw to Amend Quatsino Zoning Bylaw No. 670, 2002

WHEREAS the Regional District of Mount Waddington has received a Development Application requesting an amendment to Quatsino Zoning Bylaw No. 670, 2002 to amend the zoning area from the current Forest Preserve (FP-1) to the proposed Rural Residential (RR-1) zone. This will accommodate the proposed uses for recreational and outdoor activities on the subject area.

NOW THEREFORE the Board of Directors of the Regional District of Mount Waddington, in open meeting assembled, hereby enacts as follows:

1. **Citation**

This Bylaw shall be cited as “Quatsino Zoning Bylaw No. 670, 2002, Amendment Bylaw No. 1042, 2024”.

2. **Zone Map “Schedule A & B” Amendment**

Zone Map Schedule “A & B” of Quatsino Zoning Bylaw No. 670, 2002 is hereby amended by changing the applicable zoning category for the property described as SECTION 26, TOWNSHIP IS, RUPERT LAND DISTRICT EXCEPT PLAN 3505, FR W1/2 OF THE FR NW ¼, which is attached hereto and forms part of this Bylaw, from the “Forest Preserve (FP-1) Zone” to the “Rural Residential (RR-1) Zone.”

READ A FIRST TIME THIS TH DAY OF , 2024

READ A SECOND TIME THIS TH DAY OF , 2024

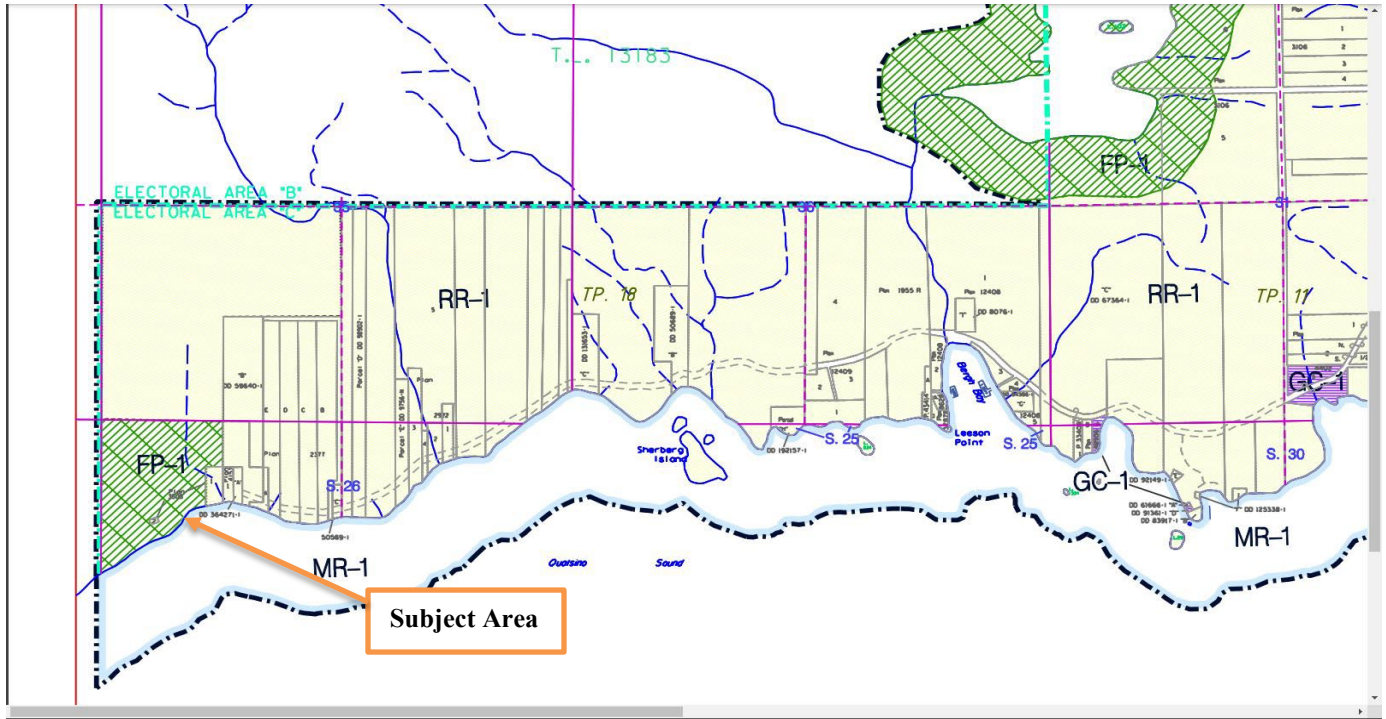
READ A THIRD TIME THIS TH DAY OF , 2024

ADOPTED THIS TH DAY OF , 2024

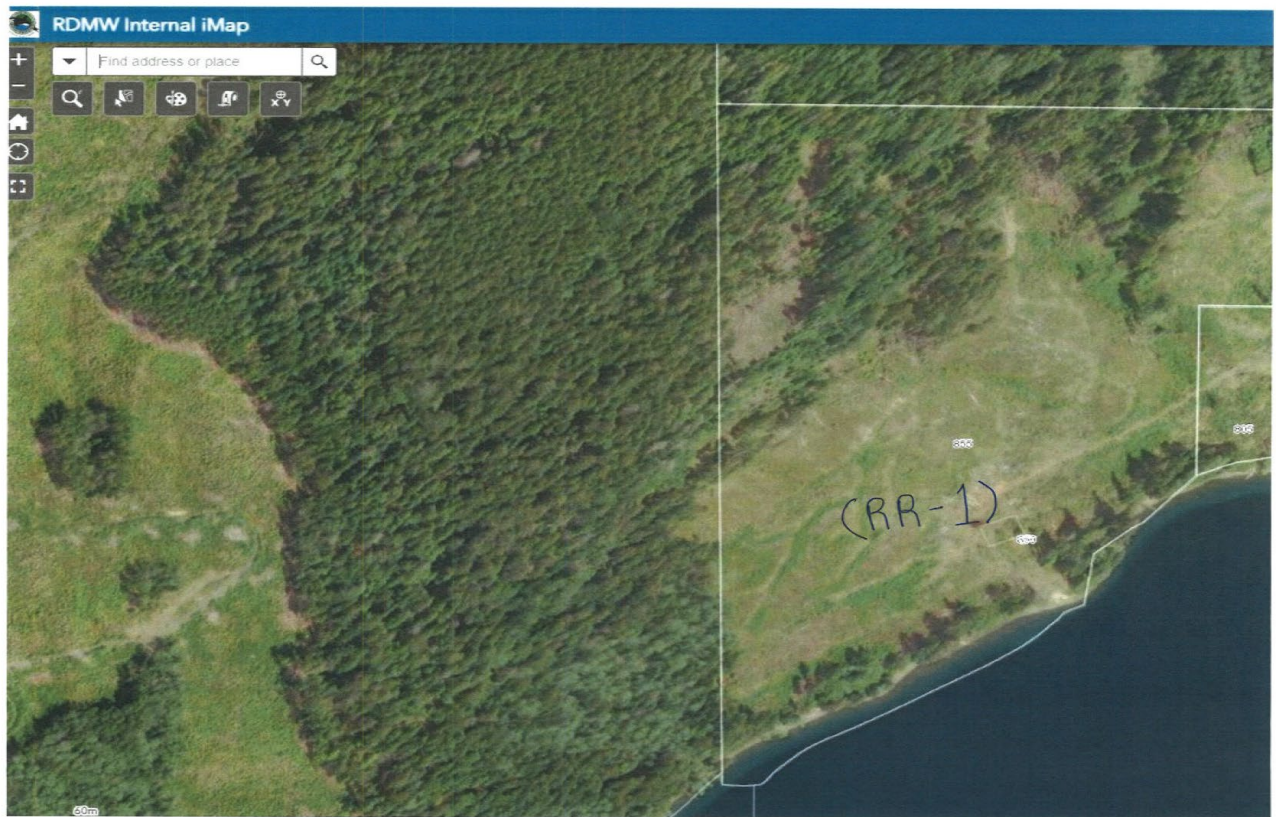
CHAIR

ADMINISTRATOR

SCHEDULE "A" TO QUATSINO ZONING BYLAW NO. 670, 2002, AMENDMENT BYLAW NO. 1042, 2024



SCHEDULE "B" TO QUATSINO ZONING BYLAW NO. 670, 2002, AMENDMENT BYLAW NO. 1042, 2024





Regional District of Mount Waddington

PO Box 729 2044 McNeill Road, Port McNeill, BC V0N 2R0

Telephone (250) 956-3161 Fax (250) 956-3232

Web-site: www.rdmw.bc.ca Email: info@rdmw.bc.ca

File No. 310.10

April 25, 2024

Fox's Disposal
Box 2448
Port Hardy, BC
V0N 2P0

Attention: Dave Stewart

Dear Mr. Stewart,

Re: RDMW Public/Technical Advisory Committee (PTAC) for Regional Solid Waste Management Plan.

The Regional District of Mount Waddington (RDMW) is commencing the process to establish the Regional Solid Waste Management Plan (RSWMP) and is seeking participation of First Nations, Local Governments, and stakeholders in a Public/Technical Advisory Committee (PTAC). The PTAC will provide guidance and advisory feedback to the RDMW's consultants as they craft a proposed RSWMP prior to the approval from the RDMW Board for it to be submitted to the Minister of Environment for ratification. Members of the PTAC are also expected to bring back to their organizations or sectors issues raised at the RSWMP meetings for additional discussions.

Previous experience in 2020, when the Interim Solid Waste Management Plan was developed, indicates that members of the PTAC will be expected to review and comment on draft documents and attend approximately six meetings in Port McNeill either in person or by Zoom. It is hoped that the PTAC's responsibilities will be concluded by the first half of 2025.

If Fox's Disposal could decide upon a PTAC representative and inform the RDMW by May 15, 2024 it would be much appreciated. If you should have any questions, please contact me at your convenience.

Respectfully

Patrick Donaghy
Operations Manager

Also sent to:

- Village of Alert Bay
- District of Port Hardy
- Western Forest Products
- Port Hardy Chamber of Commerce
- Port Hardy Return It Centre
- Ocean Legacy Foundation
- Save On Foods
- Village of Port Alice
- Town of Port McNeill
- School District #85
- MOWI
- Island Foods

INCORPORATED JUNE 13, 1966

MUNICIPALITIES: VILLAGE OF ALERT BAY, VILLAGE OF PORT ALICE, DISTRICT OF PORT HARDY, TOWN OF PORT MCNEILL
ELECTORAL AREAS: "A" (BROUGHTON ARCHIPELAGO, SOINTULA / MALCOLM ISLAND, MAINLAND); "B" (COAL HARBOUR, HOLBERG, QUATSINO, WINTER HARBOUR);
"C" (FORT RUPERT, HYDE CREEK, TSULQUATE); "D" (CORMORANT ISLAND, TELEGRAPH COVE, WOSS)





Regional District of Mount Waddington

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Web-site: www.rdmw.bc.ca Email: info@rdmw.bc.ca

File No. 310.10/453.02

April 25, 2024

'Namgis First Nation
PO Box 210
49 Atli Street
Alert Bay, BC
V0N 1A0

Also sent to:

- Gwa'sala-'Nakwaxda'xw First Nation
- Kwakiutl Band Council
- Quatsino First Nation
- Whe La La U Area Council

Attention: Elected Chief Councillor Isaac,

Dear Elected Chief Councillor Isaac,

Re: RDMW Public/Technical Advisory Committee (PTAC) for Regional Solid Waste Management Plan.

The Regional District of Mount Waddington (RDMW) is commencing the process to establish the Regional Solid Waste Management Plan (RSWMP) and is seeking participation of the 'Namgis First Nations in a Public/Technical Advisory Committee (PTAC). The PTAC will provide guidance and advisory feedback to the RDMW's consultants as they craft a proposed RSWMP prior to the approval from the RDMW Board for it to be submitted to the Minister of Environment for ratification. Members of the PTAC are also expected to bring back to the 'Namgis First Nations issues raised at the RSWMP meetings for additional discussions.

Previous experience in 2020, when the Interim Solid Waste Management Plan was developed, indicates that members of the PTAC will be expected to review and comment on draft documents and attend approximately six meetings in Port McNeill either in person or by Zoom. It is hoped that the PTAC's responsibilities will be concluded by the first half of 2025.

If the 'Namgis First Nation could decide upon a PTAC representative and inform the RDMW by May 15, 2024 it would be much appreciated. If you should have any questions, please contact me at your convenience.

Respectfully

Patrick Donaghy
Operations Manager



INCORPORATED JUNE 13, 1966

MUNICIPALITIES: VILLAGE OF ALERT BAY, VILLAGE OF PORT ALICE, DISTRICT OF PORT HARDY, TOWN OF PORT MCNEILL
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"C" (FORT RUPERT, HYDE CREEK, TSULQUATE); "D" (CORMORANT ISLAND, TELEGRAPH COVE, WOSS)



COLUMBIA SHUSWAP REGIONAL DISTRICT

555 Harbourfront Drive NE, PO Box 978, Salmon Arm, BC V1E 4P1
T: 250-832-8194 | F: 250-832-3375 | TF: 1-888-248-2773 | www.csrld.bc.ca

April 19, 2024

Sent by email: HOUS.Minister@gov.bc.ca

Honourable Ravi Kahlon
Minister of Housing

Dear Minister Kahlon:

Re: Secondary Suite Incentive Program

At its March 21, 2024, Regular Board Meeting, the Columbia Shuswap Regional District (CSRD) Board of Directors passed the following resolution:

THAT: the Board write a letter to the Minister of Housing requesting clarity on the provincial legislation for the Secondary Suite Incentive Program (SSIP) that penalizes regional district electoral areas that have building regulation as they would not be eligible for the program.

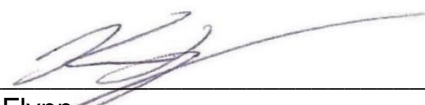
As it stands, even though the CSRD has the required building bylaws, building permits and inspection services in most of the district, including Electoral Areas B, C, E, F and G, the legislation makes the entire CSRD ineligible to participate in this opportunity as not all the electoral areas in the regional district have building regulations and inspections. The CSRD finds this approach extremely unfair.

By including regional district electoral areas that do meet the legislative requirements, the SSIP's efforts would create a more inclusive, affordable, and sustainable housing market for all BC residents.

The initiative's positive impact will help address immediate housing supply needs to support not only residents, but it will also support the recruitment and housing of essential workers who provide key services throughout the regional district. The SSIP is a valuable tool to make it easier for people to live and work in the communities they love.

We ask that the Ministry make every effort to expand the program to include all eligible electoral areas in regional districts across the province, thereby broadening the program's scope for homeowner participation and providing greater access to more affordable housing options in the province.

Yours truly,
COLUMBIA SHUSWAP REGIONAL DISTRICT
Per:



Kevin Flynn
Board Chair

ELECTORAL AREAS

A GOLDEN-COLUMBIA
B REVELSTOKE-COLUMBIA

C EAGLE BAY-WHITE LAKE-TAPPEN
D FALKLAND-SALMON VALLEY

E SICAMOUS-MALAKWA
F NORTH SHUSWAP-SEYMOUR ARM
G BLIND BAY-SORRENTO-NOTCH HILL

MUNICIPALITIES

GOLDEN
REVELSTOKE

SALMON ARM
SICAMOUS

cc : North Coast Regional District
Regional District of Bulkley-Nechako
Cariboo Regional District
Central Coast Regional District
Comox Valley Regional District
Regional District of Kitimat-Stikine
Metro Vancouver Regional District
Mount Waddington Regional District
Regional District of Okanagan-Similkameen
qathet Regional District