



Electoral Area Directors & Municipal Regional District Tax Committee

MEETING AGENDA

June 18, 2024 – 12:00pm
RDMW Office – 2044 McNeill Road, Port McNeill, BC

Page **CALL TO ORDER**

- 1** **1. Agenda**
Approval of Agenda as Presented or Amended (June 18, 2024)
- 2-3** **2. Minutes**
Adoption of EA & MRDT Committee Meeting Minutes held February 20, 2024
- 4** **3. Report**
Economic Development (June 12, 2024)
- 5-11** a) RTAG 2024-03 Hyde Creek Recreation Society
Hyde Creek Daze – June 13, 2024

4. Next Meeting – To be announced

ADJOURN



MINUTES

February 20, 2024

RDMW Office – 2044 McNeill Road, Port McNeill, BC

CALL TO ORDER: 11:59am

Attendance:

EA/PA Directors: Chair Andrew Hory, Kevin Cameron (Zoom), Kathryn Wykes,
Michelle Pottage, Dave Summers

Staff: David Kim, CAO; Jackie Challis, Economic Development Officer,
Nadine Weldon, Administrative Assistant, Nicole McDowell,
Recording Secretary

Public: Dennis Buchanan

1. Agenda

24-04 It was moved and seconded, that the agenda dated February 20, 2024 be approved. **CARRIED**

2. Minutes

24-05 It was moved and seconded, that the minutes dated January 16, 2024 be adopted. **CARRIED**

3. Reports

Also noted:

- *There was discussion amongst the Committee and RDMW Staff to clarify what the Rural Tourism Action Grant is, what the eligibility requirements are, and that applications must come to the Committee for consideration.*
- *Area Director C requested that a summary of the successes/challenges be provided following events that have been approved for RTAG funding. Economic Development Officer suggested that this could be added as a requirement in the RTAG Guidelines for next year.*

- a) RTAG 2024-01 Port McNeill Tourism Commission
Biking the Outer Islands

24-06
RTAG 2024-01 It was moved and seconded, that up to \$2,000 be approved for the Port McNeill Tourism Commission, Biking the Outer Islands, Rural Tourism Action Grant RTAG 2024-01 **CARRIED**

- b) RTAG 2024-02 Malcolm Island Community Event Society
Malcolm Island Cross County Bike Race

24-07
RTAG 2024-02 It was moved and seconded, that up to \$5,000 be approved for the Malcolm Island Community Event Society, Malcolm Island Cross Country Bike Race, Rural Tourism Action Grant RTAG 2024-02 **CARRIED**

24-08

It was moved and seconded, that the Economic Development Officer's report be received and filed.

CARRIED

Next Meeting – To be announced

Adjournment: The meeting adjourned at: 12:12pm

CERTIFIED CORRECT

CHAIR

CHIEF ADMINISTRATIVE OFFICER

REGIONAL DISTRICT OF MOUNT WADDINGTON

REPORT



TO: Electoral Area Directors and the Director for Port Alice **FILE NO.** 6900.04
FROM: Staff
SUBJECT: Rural Tourism Action Grant
DATE: June 12, 2024

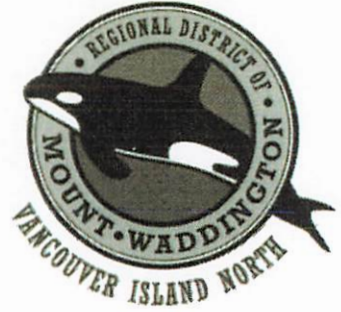
RTAG 2024 – 03

The Hyde Creek Recreation Society (HCRS) is requesting a RTAG grant of \$5,000 as part of a \$11,050 project to stage a music festival on July 13, 2024. This is a reoccurring event that generally attracts several hundred attendees and is well received in the community. It is very family oriented, offering activities for the whole family, and raises the profile of the North Island as a travel worthy destination offering cultural and social events.

Revenues from ticket sales and from the operation of a beer garden are not included in the event budget. The society declined to estimate the financial impact from these elements as they are considered to be too speculative. However, based on historical records, it would be reasonable to assume that they will provide a positive financial contribution to the event.

The project meets the basic criteria for the Festival & Event component of the 2024 Rural Tourism Action Grant.

COPY



Regional District of Mount Waddington
2024 Rural Tourism Action Grant

Electoral Areas A, B, C, D and Village of Port Alice

APPLICATION FORM

Please refer to Program Guide for more information.

APPLICANT INFORMATION

Name of Organization HYDE CREEK RECREATION SOCIETY

Key Contact Person PATTY HAWLEY

Mailing Address 770 LANQUIST RD Postal Code V0N 2R0
FORT McNEILL BC
P.O. Box, Street, Village, Town etc.

Phone 250-230-3737 Fax / Email abovetidebnb@gmail.com

Incorporation, Business/Society No. S-37496 Or other _____ Date of Incorp. OCT. 22, 1997.

PROGRAM (choose one)

Trail Enhancement

Name of Trail _____

Description _____

Timeline _____

Festival & Events

Name of Event HYDE CREEK DAZE & MUSIC FESTIVAL

Description COMMUNITY CELEBRATION INCLUDING PARADE, CHILDRENS ACTIVITIES, 'LIVE MUSIC' ALL DAY FROM 2-11 VENDORS, FOOD VENDORS + BEER GARDENS.

Timeline 130 pm - 11 pm.

Community Tourism

Name of Project _____

Location _____

Description _____

Timeline _____

FUNDING AND BUDGET

Sources of Funding	\$ Amount	%
Community/Local government (specify) <i>(Rural Tourism Action Grant)</i>	5,000.00	
Other funding (specify) <i>LOCAL BUSINESS DONATIONS (HOPING FOR \$5000.00)</i>		
In Kind Contributions <i>So far for silent auction, 2 items</i>	1,050.00	
Proposed Request from the Rural Tourism Action Grant	5,000.00	
Total Sources of Funding	\$11,050.00	100%

Project Budget (define categories) Table can be expanded	\$ Amount
<i>Insurance</i>	
<i>Permits</i>	
<i>Special Event License</i>	100.00
<i>Porta Potty Rental</i>	800.00
Total Project Budget <i>Musicians</i>	3000.00
<i>Stage Rental</i>	3400.00
<i>Liquor License</i>	1114.53
<i>Liquor Purchase</i>	4000.00

PROJECT BENEFITS

Describe how the project will assist either local or regional tourism destination marketing in your community.

- Provide a fun day of activities for the whole family
- Promote the North Island music culture.
- Activities for children to enjoy outdoors
- Raise the profile of the North Island as a travel worthy destination offering wilderness activities and social events.
- a fun day to travel between local communities to come together and interact.

Please attach Community letters of support, permits, authorizations and evidence of legal status.

Note that funding cannot be provided without satisfactory provision of this information.

AUTHORIZATION

I/we certify that the information provided in this Application Form is to the best of my/our knowledge, complete, true and accurate and the proposal does not contravene Regional District of Mount Waddington or Village of Port Alice policies or bylaws.

I/we agree that the information provided in this Application Form will be shared with the Regional District of Mount Waddington Rural Tourism Action Grant review panel and Board upon request.

I/we understand that there is no guarantee that this application will be funded.

I/we also understand that the Regional District of Mount Waddington will not be responsible for any costs incurred in the preparation of this application, or any subsequent application for funding from the Regional District, and this application is being prepared entirely at my/our own risk and cost.

Signature of Authorized Representative(s) Patricia L. Hawley

Printed Name or Names PATRICIA L. HAWLEY Title TREASURER
HYDE CR. REC. SOCIETY.

Date June 9, 2024

Hyde Creek Daze Budget

Sources of Funding

Local Business Donations	5000
In Kind	1050
RTAG	5000
Total	<u>11050</u>

Project Budget

Special Event License	100
Porta Potty Rentals	800
Musicians	3000
Stage Rental	3400
Liquor License	1114
Marketing	550
Contingency	2000
Total	<u>10964</u>

Surplus	86
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DATE 2023	SUPPLIER OR CLIENT	CHQ #	DEPOSITS (REVENUE)	EXPENSES	BANK BALANCE	BANK FEES ADMIN RESERVES	LABOUR REC GEN WCB	PARK MAINT. SUPPLIES	HEATING FUEL/H2O & HYDRO	HALL MAINT. & SUPPLIES	EQUIPMENT MAINT. & PARTS	SPECIAL EVENT/ PROJECTS	PHASE 2 PAVILION	PROPERTY & LIABILITY INSURANCE	TAXES GST (FED)	Hall Rental
Jan 1, 2023	Balance from 2022 Ledger				\$ 37,263.37											
2023-01-01	2023, difference from Jan			\$ 156.74	\$ 37,106.63											
2023-01-09	BC Hydro	1592		\$ 628.39	\$ 36,478.24				\$ 628.39							
2023-01-30	Deposit - Hall Rentals		\$ 727.50		\$ 37,205.74											727.5
2023-01-31	CIBC Bank fees - January 2023			\$ 13.32	\$ 37,192.42	\$ 13.32										
2023-02-24	Shop Rite Rona	1593		\$ 60.93	\$ 37,131.49					\$ 60.93						
2023-02-28	CIBC Bank fees - February 2023			\$ 11.50	\$ 37,119.99	\$ 11.50										
2023-03-06	CIBC Bank S/C refund from 2022		\$ 51.63		\$ 37,171.62	-\$ 51.63										
2023-03-08	Canada Revenue Agency	1594		\$ 5.90	\$ 37,165.72		\$ 5.90									
2023-03-27	BC Hydro	1595		\$ 676.23	\$ 36,489.49				\$ 676.23							
2023-03-31	CIBC Bank fees - March 2023			\$ 11.50	\$ 36,477.99	\$ 11.50										
2023-04-28	CIBC Bank fees - April 2023			\$ 11.50	\$ 36,466.49	\$ 11.50										
2023-05-03	BC Hydro	1596		\$ 705.31	\$ 35,761.18				\$ 705.31							
2023-05-24	Deposit - Hall Rentals		\$ 1,221.25		\$ 36,982.43											1221.25
2023-05-31	CIBC Bank fees - May 2023			\$ 13.74	\$ 36,968.69	\$ 13.74										
2023-06-09	RaeAnne Todesco, park labour	1598		\$ 449.88	\$ 36,518.81		\$ 449.88									
2023-06-12	Bucky Cessford, park labour	1599		\$ 179.03	\$ 36,339.78		\$ 179.03									
2023-06-12	B Cessford, Reimbursement	101		\$ 1,743.27	\$ 34,596.51			\$ 33.54		\$ 25.11			\$ 1,680.62			
2023-06-13	Shop Rite Rona	1600		\$ 58.18	\$ 34,538.33			\$ 58.18								
2023-06-23	Mabuhay Clean Team 2.0	1597		\$ 567.00	\$ 33,971.33					\$ 567.00						
2023-06-30	CIBC Bank fees - June 2023			\$ 11.50	\$ 33,959.83	\$ 11.50										
2023-07-04	BC Hydro	103		\$ 248.58	\$ 33,711.25				\$ 248.58							
2023-07-05	Port McNeill Enterprises, cement	104		\$ 3,614.52	\$ 30,096.73								\$ 3,614.52			
2023-07-12	J Willson, deposit, HCDaze Tshirts	106		\$ 2,000.00	\$ 28,096.73						\$ 2,000.00					
2023-07-19	B Cessford, Reimburse, Pavilion	105		\$ 79.88	\$ 28,016.85								\$ 79.88			
2023-07-20	RaeAnne Todesco, park labour	107		\$ 255.76	\$ 27,761.09		\$ 255.76									
2023-07-21	Shop Rite Rona	108		\$ 55.41	\$ 27,705.68			\$ 55.41								
2023-07-24	Deposit - Hyde Creek Daze		\$ 15,985.10		\$ 43,690.78											
2023-07-24	Windsor	109		\$ 200.95	\$ 43,489.83								\$ 200.95			
2023-07-27	R Balcke, Amazon, Dogpots/bags	113		\$ 310.46	\$ 43,179.37			\$ 310.46								
2023-07-31	Deposit - Hyde Creek Daze		\$ 3,520.00		\$ 46,699.37											
2023-07-31	CIBC Bank fees - July 2023			\$ 45.52	\$ 46,653.85	\$ 45.52										
2023-08-03	D Johnston, Sound Man HCDaze	114		\$ 3,400.00	\$ 43,253.85						\$ 3,400.00					
2023-08-03	D MacNeil, Band, HCDaze	118		\$ 500.00	\$ 42,753.85						\$ 500.00					
2023-08-04	J Hunchuk, Band, HCDaze	116		\$ 800.00	\$ 41,953.85						\$ 800.00					
2023-08-10	RaeAnne Todesco, park labour	121		\$ 102.30	\$ 41,851.55		\$ 102.30									
2023-08-14	Micron Machine Works, Pavilion	120		\$ 784.00	\$ 41,067.55								\$ 784.00			
2023-08-16	A Houlgrave, Band, HCDaze	115		\$ 800.00	\$ 40,267.55						\$ 800.00					
2023-08-16	Windsor, Pavilion	123		\$ 1,773.96	\$ 38,493.59								1773.96			
2023-08-21	J Willson, balance, HCDaze tshirts	119		\$ 1,116.00	\$ 37,377.59						\$ 1,116.00					
2023-08-23	CAB, Pavilion	122		\$ 79.29	\$ 37,298.30								\$ 79.29			
2023-08-28	B Schmidt, Liquor for HCDaze	124		\$ 3,542.96	\$ 33,755.34						\$ 3,542.96					
2023-08-31	Micron Machine Works, Pavilion	125		\$ 950.15	\$ 32,805.19								\$ 950.15			
2023-08-31	Devils Bath Brewing, beer, HCDaze	127		\$ 226.80	\$ 32,578.39						\$ 226.80					
2023-08-31	CIBC bank fees - August 2023			\$ 11.50	\$ 32,566.89	\$ 11.50										
2023-09-01	BC Hydro	126		\$ 91.96	\$ 32,474.93				\$ 91.96							
2023-09-08	K O'Reilly, Advertisement, HCDaze	128		\$ 367.50	\$ 32,107.43						\$ 367.50					
2023-09-11	RaeAnne Todesco, park labour	130		\$ 127.88	\$ 31,979.55		\$ 127.88									
2023-09-14	Mabuhay Clean Team 2.0	129		\$ 441.00	\$ 31,538.55					\$ 441.00						
2023-09-19	Western Financial Group, Insurance	131		\$ 2,151.00	\$ 29,387.55									\$ 2,151.00		
2023-09-29	CIBC Bank fees - Sept 11.50/Oct 13.88/Nov 11.50/23			\$ 36.88	\$ 29,350.67	\$ 36.88										
2023-10-03	B Cessford, Reimbursement	132		\$ 267.12	\$ 29,083.55								\$ 267.12			

DUPLICATE

NUMBER: S-37496



SOCIETY ACT

CANADA
PROVINCE OF BRITISH COLUMBIA

CERTIFICATE OF INCORPORATION

I Heroby Certify that

HYDE CREEK RECREATION SOCIETY

has this day been incorporated under the *Society Act*

*Issued under my hand at Victoria, British Columbia
on October 22, 1997*



JOHN S. POWELL
Registrar of Companies