



REGIONAL DISTRICT OF MOUNT WADDINGTON

BOARD OF DIRECTORS MEETING AGENDA

December 17, 2024 at 2:00pm

Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Page(s) **CALL TO ORDER**

A. APPROVAL OF AGENDA

- 1-3 1. Adopt December 17, 2024 RDMW Board of Directors Meeting Agenda as presented.
(or amended)

B. DELEGATIONS & RECOGNITIONS

This meeting is taking place on the traditional territory of the Kwakwaka'wakw.

1. 7 Hills Golf & Country Club – Scott Mitchell & Dale Dorward

C. MINUTES

- 4-9 1. Minutes of the Board of Directors Meeting held November 19, 2024 as Presented
(or amended)

Available
for
Review

2. District of Port Hardy – Regular Council – September 24, October 8, October 22, November 12, November 26, 2024; Town of Port McNeill Regular Council – October 22, November 12, November 26, 2024; Village of Alert Bay – Regular Council – October 28, November 12, November 25, 2024; Village of Port Alice – Regular Council – October 23, November 13, November 27, 2024

Available
for
Review

3. Cheque Register Report (November 30, 2024)

D. STAFF REPORTS

1. Chief Administrative Officer – Verbal Report

a) Travel Report – None

- 10-11 2. a) Economic Development Services – (December 17, 2024)

12-15 b) Rural Resident Attraction Coordinator Report - (December 17, 2024)

16-18 c) Tourism Coordinator Report - (December 17, 2024)

- 19 3. Operations Department - (December 17, 2024)

Recommendation:

THAT Murray Estlin be appointed as Fire Chief of the Hyde Creek Volunteer Fire Department for 2025.

- 20 4. Planning and Development Services – (December 17, 2024)

E. FINANCIAL REPORTS

1. Finance Report – Chief Financial Officer Verbal Report

- 21 2. Single Source – November 30, 2024

F. COMMITTEE REPORTS - None

(To be brought forth from earlier Committee Meetings)

G. BYLAWS AND PERMITS

- 22-25 1. Bylaw No.1048, Regional District of Mount Waddington Amendment Bylaw No. 648, 2002 to Rezoning Bylaw No. 1048, 2024 Green Property, Hyde Creek for 1st and 2nd reading.

Recommendation:

1. *THAT Bylaw No.1048, Regional District of Mount Waddington Amendment Bylaw No. 648, 2002 to Rezoning Bylaw No. 1048, 2024 Green Property, Hyde Creek ” be read a 1st and 2nd time.*

H. CORRESPONDENCE

- 26 1. Letter of Request for Grant-In-Aid from 7 Hills Golf & Country Club

Recommendation:

THAT the Grant-In-Aid request from 7 Hills Golf and Country Club be received and filed.

I. OTHER BUSINESS / DIRECTORS REPORTS / NEXT MEETING

- 27-29 1. Emergency Coordinator Report (December 17, 2024)

Recommendation:

THAT as part of the Regional District of Mt. Waddington’s ongoing work in relation to emergency preparedness that a Board Resolution be passed in support of the Strathcona Regional District’s January 2025 Emergency Support Services grant and THAT the Strathcona Regional District be authorized to receive and manage the grant funding on behalf of the Regional District of Mt. Waddington if the grant application is successful.

1. Electoral Area Updates:

Area “A” - Broughton / Malcolm Island / Mainland

Area “B” – Coal Harbour / Quatsino / Winter Harbour

Area “C” - Hyde Creek / Rupert

Area “D” - Nimpkish Valley / Woss

2. Municipal Updates:

Village of Alert Bay

Village of Port Alice

District of Port Hardy

Town of Port McNeill

3. Question Period

4. Committee Meetings:

5. Next Meeting: January 21, 2025

J. ADJOURNMENT



REGIONAL DISTRICT OF MOUNT WADDINGTON

BOARD OF DIRECTORS

MEETING MINUTES

November 19, 2024 at 2:00pm

Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

- Chair: Andrew Hory
- Directors: In Person: Pat Corbett-Labatt, Dennis Dugas, James Furney, Michelle Pottage, Kathryn Wykes
Zoom: Dennis Buchanan, Kevin Cameron
- Staff: In person: David Kim, Administrator, Emmanuel Okorji, Development Technician, Matt Dyck, Operations Supervisor, Pat English, Economic Development Consultant
Zoom: Megan Hanacek, RRAP, Natalie Stewart, Tourism Coordinator, Nadine Weldon, Recording Secretary, Nicole McDowell, Administration
- Public Zoom: Kathy O'Reilly – NI Eagle,

Resolution No.

CALL TO ORDER

2:03 PM

The Chair opened the meeting by acknowledging that this meeting is taking place on the traditional territory of the Kwak'waka speaking peoples.

APPROVAL OF AGENDA

- 192/2024 Moved/Seconded/**CARRIED**
THAT the RDMW Board of Directors November 19, 2024 Meeting Agenda be approved as presented.

2. Nominations for Chair:

The Administrator assumed the Chair and called for nominations for Chair of both the Regional District Board & Hospital District Board.

Director Andrew Hory was nominated and accepted the nomination for Chair.

The Administrator called twice more for nominations and hearing none declared Director Hory as the Chair of the Board of Directors for the Regional District of Mount Waddington and the Mount Waddington Regional Hospital District.

3. Nominations for Vice-Chair

The Administrator called for nominations for Vice- Chair of both the Regional District Board & Hospital District Board.

Director Dennis Buchanan was nominated and accepted the nomination for Vice-Chair

Director Michelle Pottage was nominated and accepted the nomination for Vice-Chair

The Administrator called twice more for nominations and after a vote by the Directors, Director Michelle Pottage was declared as the Vice-Chair of the Board of Directors for the Regional District of Mount Waddington and the Mount Waddington Regional Hospital District. Chair Hory resumed the Chair.

DELEGATIONS & RECOGNITIONS

	Representative / Alternate
1. 2025 Board Committee Appointments:	
A) 911 Corporation	<i>Andrew Hory / Dennis Buchanan</i>
B) Coastal Community Network	<i>Pat Corbett-Labatt / James Furney</i>
C) Municipal Insurance Authority	<i>Michelle Pottage / Dave Summers</i>
D) Municipal Finance Authority	<i>Andrew Hory / Dennis Dugas</i>
E) Vancouver Island North Training & Attraction Society	<i>Michelle Pottage / No Alternate</i>
F) Vancouver Island North Tourism Advisory Committee	<i>Kathryn Wykes / No Alternate</i>
G) VICC Special Committee on Solid Waste & Circular Economy	<i>Andrew Hory / David Summers</i>
H) Management and Personnel Committee	<i>Andrew Hory/ No Alternate Dennis Buchanan/ No Alternate Pat Corbett-Labatt/ No Alternate James Furney/ No Alternate Michelle Pottage No Alternate</i>
I) Policy Committee	<i>Andrew Hory / No Alternate Dennis Buchanan/ No Alternate Dennis Dugas No Alternate</i>
J) Vancouver Island Climate Leadership Plan Working Group	<i>Michelle Pottage / Andrew Hory</i>
K) Mount Waddington Transportation Advisory Committee	<i>Michelle Pottage/ No Alternate Kathryn Wykes/ No Alternate</i>
L) North Island Regional Emergency Planning Committee (NIREPC)	<i>David Kim /Andrew Hory</i>

2025 Electoral Area Director Appointments:

M) Vancouver Island Regional Library Board (VIRL)	<i>Andrew Hory James Furney</i>
N) Island Coastal Economic Trust	<i>Andrew Hory No Alternate</i>
O) Vancouver Island North Woodlands Advisory Group	<i>Dave Summers No Alternate</i>
P) Sport Fishing	<i>Kathryn Wykes No Alternate</i>
Q) Marine Planning Partnership (MaPP)	<i>Andrew Hory Dave Summers</i>
R) Mount Waddington Health Network Steering Committee	<i>Andrew Hory No Alternate</i>
S) Nimpkish Woodlands Advisory Committee	<i>Dave Summers Pat English</i>
T) Mount Cain Alpine Park Society	<i>Dave Summers Kathryn Wykes</i>

193/2024 Moved/Seconded/**CARRIED**
THAT the Board Appointments be approved as amended.

MINUTES

194/2024 Moved/Seconded/**CARRIED**
THAT the Minutes of the Board of Directors Meeting held October 15, 2024 be adopted as presented.

195/2024 Moved/Seconded/**CARRIED**
That the Correspondence on the table be received and filed.

196/2024 Moved/Seconded/**CARRIED**
THAT the Cheque Registry for October 31,2024 be received and filed.

STAFF REPORTS

1. Administrator Report: Verbal Report

- Total transit cumulative revenue from Jan – October was \$55,800.00. This is an increase of .5% and ridership decreased by .3% for the same time last year. (Approximately 25, 062 riders over ten months).
- Hiring Status:
 - o There have been several pre-screenings for the Economic Development position.
 - o The Parks and Recreation Manager position has received numerous applicants and will be reviewed later this week.
 - o An offer has been made to a candidate for the position of Operations Technician.

Moved/Seconded/**CARRIED**

197/2024 THAT the Board authorizes Chair Andrew Hory and CAO/Corporate Officer David Kim to sign the Community Works Fund Agreement.

Moved/Seconded/**CARRIED**

198/2024 THAT the verbal November 19, 2024 Administrator's Report be received.

2. Economic Development – Presented by Pat English, Economic Development Consultant (November 19, 2024)

Moved/Seconded/**CARRIED**

199/2024 That the Regional District of Mount Washington supports the submission of a funding application to the UBCM Community to Community program for a workshop to review the recommendations of the SIDP and seek participation by First Nations.

Moved/Seconded/**CARRIED**

200/2024 THAT the November 19, 2024, Economic Development report be received and filed.

b) Rural Resident Attraction Coordinator Report (November 19, 2024) *Also noted:*Moved/Seconded/**CARRIED**

201/2024 THAT the November 19, 2024 Rural Resident Attraction Coordinator Verbal Report be received and filed.

c) Tourism Coordinator Report – (November 19, 2024) Presented by Natalie Stewart

Moved/Seconded/**CARRIED**

202/2024 THAT the 2025 VINT Marketing Plan be approved as presented.

Moved/Seconded/**CARRIED**

203/2024 THAT the November 19, 2024 Tourism Coordinator report be received and filed.

3. Operations Supervisor – Matt Dyck (November 19, 2024)

Moved/Seconded/**CARRIED**

204/2024 THAT the 2025 Fire Chief Appointments be approved as follows:

- Andrew Hory: Coal Harbour Volunteer Fire Department
- Glen Watson: Sointula Volunteer Fire Department
- Brock Soderman: Woss Volunteer Fire Department

4. Development Technician Report – Emmanuel Okorji (November 19, 2024)

Moved/Seconded/**CARRIED**

205/2024 THAT the November 19, 2024 Development Technician report be received and filed.

FINANCIAL REPORTS

1. Finance Report – David Kim, CFO verbal report (November 19, 2024):
 - o The Administration has started the work on the 2025 Business Plan Report, which will include input from all departments.

Moved/Seconded/**CARRIED**

206/2024 THAT the 2023 Audited Financial Statements and the 2023 Statements of Financial Information be approved as presented and further, that the Chair and Chief Administrative Officer/Chief Financial Officer be authorized to sign.

Moved/Seconded/**CARRIED**

207/2024 THAT the November 19, 2024 Verbal Finance Report be received and filed.

2. Single Source Report – October 31, 2024

Moved/Seconded/**CARRIED**

208/2024 THAT the October 31, 2024 Single Source reports be received and filed.

COMMITTEE REPORTS – None

BYLAWS

1. Bylaw No.1047, Regional District of Mount Waddington Zoning Bylaw No. 21, Amendment Bylaw No. 1047, 2024” for 1st and 2nd readings.

Moved/Seconded/**CARRIED**

209/2027 THAT Bylaw No.1047, Regional District of Mount Waddington Zoning Bylaw No. 21, Amendment Bylaw No. 1047, 2024” be read a 1st and 2nd time.

CORRESPONDENCE

1. Letter of Support for Quatsino First Nation re: North Island Transmission Line

Moved/Seconded/**CARRIED**

210/2024 THAT a letter of support be provided for Quatsino First Nation re: North Island Transmission Line Project.

OTHER BUSINESS/ DIRECTORS REPORTS / NEXT MEETING

Electoral Area Updates:

Area “A” - Broughton / Malcolm Island / Mainland

- Tourism - May was slow, but September is quite busy
- The Resource Centre noted a 40% drop in visitors after the move, but fortunately they should be able to stay in this location for the long term.
- The local B&B’s saw a distinct increase in tourism
- One of the big issues of concern was the lack of maintenance at Bere Point, including whale as well as kayak awareness signage. If possible, making the trail portion out to the lookout fully accessible would be great.
- Attended the NIREPC meeting, and it was very informative and helps keep the

momentum going.

- Attended the Seniors Bazaar, which was good, but would like to see more community involvement and volunteers.
- Dr. Armogam had extended the weekly community dinners to the end of the year.
- Winterfest will be held on November 23, 2024. This festival has been happening for over 40 years.

Area "B" – Coal Harbour / Quatsino / Winter Harbour

- There will be a special NI 911 meeting, the long time single employee of the NI 911 has tendered his resignation, this is a significant change.
- Enjoyed the Autumn Days in Port Hardy

Area "C"- Hyde Creek / Rupert

- Found UBCM a little underwhelming, would like to have attended more ministerial meetings.
- Bus Shelter hop for Halloween was a great success
- Working on the OCP with Emmanuel
- Problem cougar in the neighborhood, stalking kids and pets.

2. Municipal Updates:

Village of Alert Bay:

- Congratulations Director Pottage on being elected to Vice-Chair
- Town square repairs are out on BC Bid
- Have applied for a potential grant for a C2C meeting in December
- Better Homes have come over to do a couple of seniors lunches, with another scheduled for December.
- Hannah Donagen from Cave 7 Productions in Toronto. She is working on a Coast to Coast-to-Coast documentary on the health care system in Canada. The production company is considering coming to the North Island to discuss emergency room closures.
- 'Namgis held a town hall meeting to discuss potential usage of the old nurse's residence

Port Alice:

- Great turnout for the Christmas market, 37 tables were rented out.
- Bouncy Castle was a big hit for the Halloween Howl, all costs were paid for by donations
- Have started an Arena Redevelopment study
- Christmas Tree will be lit up on December 1, 2024

District of Port Hardy:

- Port Hardy Seniors are still working with BC Housing and have meetings scheduled
- The AGM for Hardy Bay Seniors will be held the evening of November 19
- Attended the VINTAC meeting and thank you to Natalie and team for all the work they have done on the North Island, last few years have been very successful.
- Attended the Remembrance Day Ceremony, great turnout. Thank you to all veterans, current members serving and first responders for all their hard work and dedication
- Had a raising of the first Metis Flag in Port Hardy.
- The municipal flags are now flying at half-mast in memory of John Horgan, and with deepest sympathy to his family.
- Involved with the decolonize addictions conference (a 3-day conference) this was funded through grant money. Subsequent sharing on social media and CBC, with approximately 150 people in person and 30-40 virtually each day for the 3-day event. Day 1 was sponsored by the Kwakiutl First Nation, day 2 was sponsored by Gwa'sala-'Nakwaxda'xw First Nations and day 3 by Quatsino First Nation.

Connection was great. The feedback was very positive.

- The recreation department held a volunteer appreciation breakfast and awards, with approximately 70 people in attendance.
- There was an annual costume crawl which was well attended, by approximately 200 children and their families.
- The Fire Department, along with the Port Hardy recreation department had a haunted house for Halloween. Culminated with the pumpkin walk on November 2, 2024.
- The Port Hardy Autumn festival was well attended.
- The NIREPC meeting was great, and it really helps to ensure connections with everyone.

Town of Port McNeill:

- Tons of gratitude to those who have served, those who are serving and those who support all of them.
- Started the last council meeting with a moment of silence for Premier John Horgan.
- Visit from Canada Post last week to analyze the downtown traffic situation, as it's a bit chaotic. They had some good solutions and were open to suggestions.
- Bill McQuarrie from the Port McNeill Tourism Group came and presented plans for the MRDT monies, including pedal bikes for use.

Questions/Comments – None

Next Meetings of the Board of Directors: December 17, 2024

211/2024 **ADOURNMENT** **TIME 3:21 PM**

CHAIR

CHIEF ADMINISTRATIVE OFFICER



Economic Development Department Monthly Report

DATE: Dec 09, 2024

TO: Regional District of Mount Waddington Board of Directors

FROM: Pat English, Acting Economic Development Manager

KEY ACTIVITIES, MEETINGS, PROJECTS, & INITIATIVES

PROJECT / INITIATIVE	ACTIVITY
SEAWEED INDUSTRY DEVELOPMENT PLAN (SIDP)	<ul style="list-style-type: none"> • I have convened a planning group to help set up the SID Taskforce, and we are working to convene a community-to-community meeting with First Nations with traditional territory in the region. This meeting is tentatively scheduled for February 6, 2025, at the Kwa'lilas Hotel in Port Hardy. • The C2C meeting will provide an opportunity for First nations to respond to the recommendations of the SIDP, a copy of which was recently sent to the Chief and Councils of the regions First Nations. The meeting will also review the terms of reference for a pilot business plan and help identify a First Nation to host the initiative.
MULTIPLEX	<ul style="list-style-type: none"> • I met with a representative from Number 10 Architectural Group who visited the region as part of the site review assignment. • #10 has submitted a preliminary draft report that we expect to receive in final form in January. We expect to release two building concepts for a preferred site for public comment early in the new year.
VANCOUVER ISLAND TRAINING & ATTRACTION SOCIETY	<ul style="list-style-type: none"> • Unfortunately, severe weather forced cancelation of the North Island Economic Forum that was schedule for November 20, 2024. We are tentatively planning a forum in March 2025, prior to mid term break. • The VINTAS AGM is scheduled for January 28, 2025 from 11:30 – 1:30 in the CFMW classroom. The agenda will include election of Board Members and Officers, a review of the organization's governance and a discussion of project plans during 2025. • Megan and I are working with several possible immigrant investors who have applied under the pilot rural Entrepreneurial PNP program. Megan's report includes additional information concerning these efforts.

ECONOMIC DEVELOPMENT ADMINISTRATION	<ul style="list-style-type: none"> • Array is moving ahead with the development of the new website, and we remain on target to complete the work by March 31, 2025. • I have assisted the CAO with several interviews for the position of Economic Development Officer, and we expect to move ahead with recruitment in the new year. • I am working on budgets and business plan for the Economic Development Service for the 2025 calendar year.
-------------------------------------	---

OTHER ECONOMIC DEVELOPMENT DEPARTMENT PROJECT LEAD REPORTS

- VINTAC Report Submitted by: Natalie Stewart - attached
- RRAP Report Submitted by: Megan Hanacek - attached

SUGGESTED MOTIONS FOR BOARD CONSIDERATION

NA

Respectfully submitted,

Acting Economic Development Manager

Author:	Pat English, Acting Economic Development Manager
Manager / Supervisor:	David Kim, Chief Administrative Officer
Chief Administrative Officer SIGNATURE	

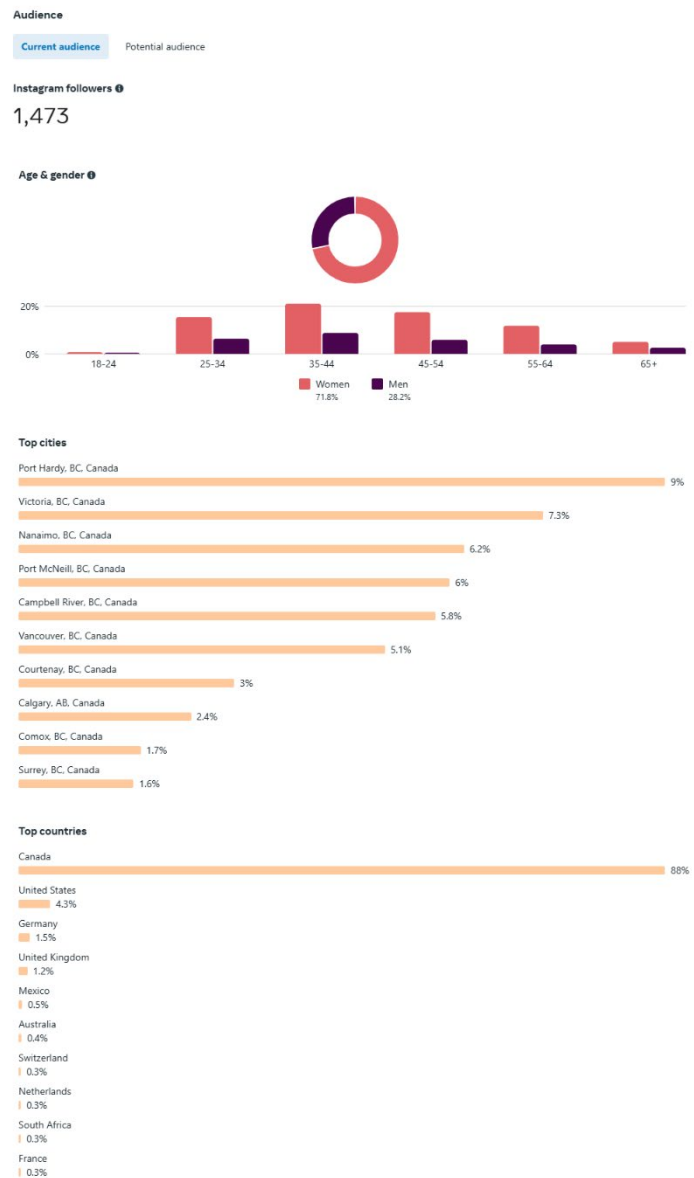
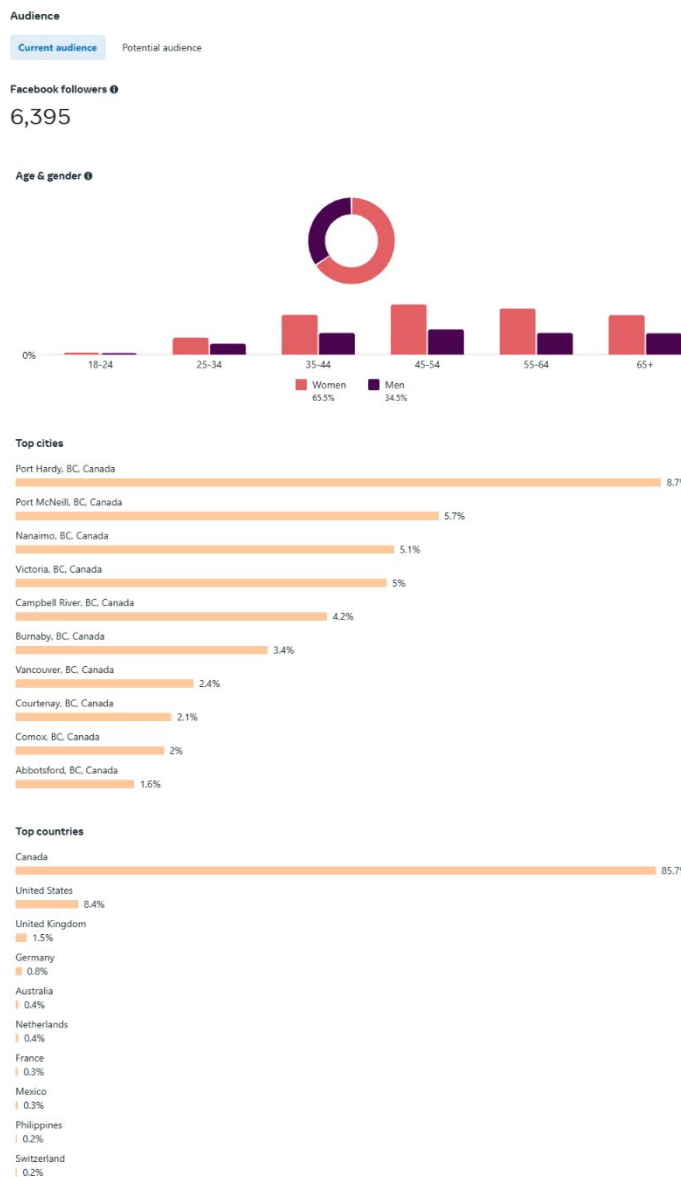
Update Regional District of Mount Waddington Resident Attraction and Retention

My Vancouver Island North Media

(website: [myvancouverislandnorth](http://myvancouverislandnorth.com), and social media channels: [#myVIN](https://www.facebook.com/myVIN), [#myVancouverIslandNorth](https://www.instagram.com/myVancouverIslandNorth))

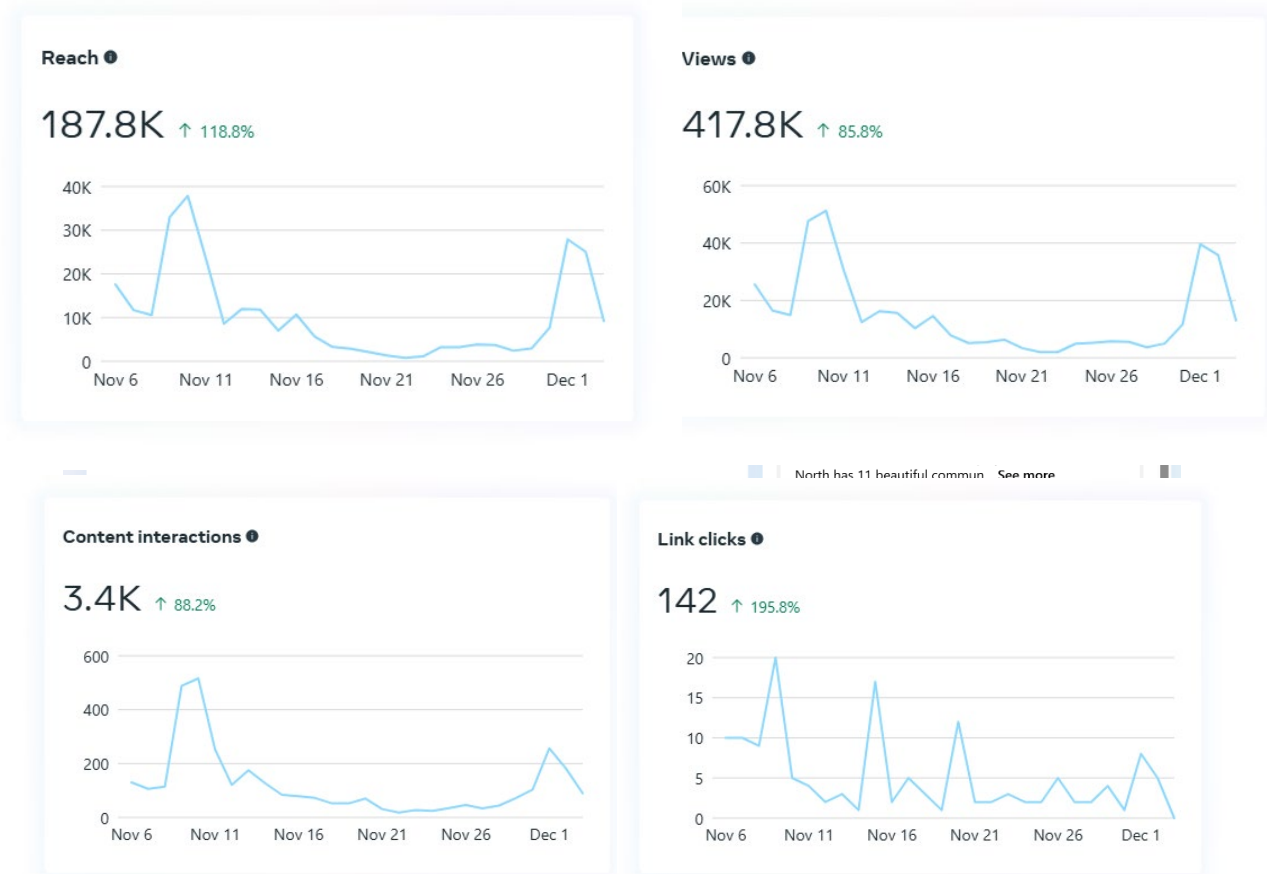
Social Media details:

- Facebook currently has 6395 followers (6171 last RDMW meeting). Instagram currently sits at 1473 followers (1453 last RDMW meeting). This is a successful steady growth considering we are not spending any money on META advertising (like other communities do). The recent follower summary is found here:



The grass roots social media campaign is quickly expanding outside our local jurisdiction (eg 4.3% Facebook USA following last month to 8.3% this month).

A summary of recent reach/views and interaction data (Fall months) can be found here (usually drops off after summer season, but we have seen a significant uptick this last month):



Top posts (without any advertising dollars spent) include “off the beaten path” areas and indigenous related posts

Top performer

Continue getting results when you boost this post and spend \$5 each day

Estimated daily results: 402 - 1.2K more reach [Boost](#)

Views	Reach	Interactions	Link clicks
117,103	96,653	1,101	34

📈 This post received more views compared to your recent Facebook posts.

Views

117,103

— Views — Typical

Feed preview

My Vancouver Island North is at San Josef Bay.

Published by Lisa Harrison

November 9 at 8:00 AM · British Columbia · 🌐

#photocaptureoftheweek Just when you think you've seen all the angles of San Josef Bay, you stumble upon another incredible shot. Wow! It's worth the trip.

📷 Photo credit: Dimitri Abrazard

Are you thinking about relocating? Consider Vancouver Island North to live, work, and play! Vancouver Island North has 11 beautiful communities to choose from. The North Island offers culture and business amenities like high-speed internet, a relaxed lifestyle, and amazing outdoor adven... [See more](#)

RDMW Website Redesign

Significant staff/contract hours have been dedicated to the RDMW website redesign with Array (several weekly meetings/communications on new website hierarchy, content materials, SEO, forms and other capabilities). Moving forward in the next couple of weeks, the text content and visual components (e.g. text revisions and photo use agreements will be the priority).

My VIN Website and supplementals

Several plugins continue to be updated on the site. The Events calendar is updated daily by both Megan, Lisa and public submissions.

Hard copy infoflip are placed at key tourism areas throughout the coast (including local throughout Port Hardy, Port McNeill, Port Alice, Sointula, Woss, Alert Bay, Alder Bay and Telegraph Cove) and other high traffic spots in BC. We are now focussing on Infoflip brochures to our service providers throughout Vancouver Island (hotels, restaurants, gas stations, stores). We encourage local representatives to reach out to us for potential infoflip placements before 2025 Spring Break.

6th Bi-Annual Economic Forum

We had a fully registered economic forum (60 registrants) planned for Nov 20th, 2024 but unfortunately had to postpone due the bomb cyclone and resultant 24 hour power outage (issues with catering, heat, facility bathrooms, and road safety). We are looking at a reschedule of the event in the coming months. Agenda items to be discussed include the Seaweed Industry Development Report, Labour Market Report and updates from Island Health.

Provincial Nominee Program

We are currently working with 2 very strong PNP candidates to bring forward business plans to the BC government (one Australian citizen with a proposal for a marine business and one American for the food service industry). We toured the Australian citizen (and partner) from Nov 20th-Nov 24th with various meetings with potential sites and community representatives (business owners, service providers and municipal/regional district staff). The business plan has now been revised based on tour information and we are working through the process for potential immigration with the BC government staff.



In regards to the application from the American citizen, we are working through the business plan details and hope to present this proposal to BC government staff in the next month.

We continue to work with PNP staff (virtually several times this last month) to market our region strategically with materials we have built to date: website, social media, videos, hard copy brochures and upcoming Ambassador materials (all highlight: safety, lifestyle, recreation, fishing, wilderness, temperate climate, schools, etc). Regular monthly meeting attendance and reporting with PNP government staff is occurring to discuss candidate vetting and learning from other jurisdictions.

Vancouver Island North Training and Attraction Society

Ongoing VINTAS Marketing monthly meetings continue with recent focusses on these topics:

- 2024 workplan and other upcoming marketing deliverables.
- Fall 2024 Economic Forum next steps and planning for Spring 2025 session
- Ambassador program upcoming meetings and supplemental materials (supplemental information materials added to USB drives: electronic videos, info on towns, tourism pamphlets, schools, medical and services in region). A new Facebook networking group has been set and will launch in the near future.

Author	Megan Hanacek
Manager/Supervisor	
Chief Administrative Officer	



December 04, 2024

Pat English
Economic Development
Regional District of Mount Waddington
PO Box 729 Port McNeill, BC

Vancouver Island North Tourism Report: November 2024 to December 2024

Upcoming and in-progress activities:

- All 4 MRDT Plans have been submitted and received by Destination BC for approval.
- Letters were sent to Municipalities and local First Nations requesting updated appointments to the Vancouver Island North Tourism Advisory Committee for the 2025-2026 term..
- Attended 4VI road show in Port Hardy on November 14.
- In order to better support emergency management and coordination I introduced Evan Thibult - Emergency Management coordinator for 4TVI with local emergency management coordinators to see how tourism fits into the bigger picture and where we can offer assistance an emergency.
- Met with Peter Charles from Go2HR and Riley Zimmerman from Community Futures to discuss how we can get tourism work opportunities and information into the high schools.
- Attended a 4TVI Stewardship meeting with representatives from each of the Destination Management Organizations on Vancouver Island to discuss regional planning and Destination BC operations plan overview. Other topics discussed included travel trade, travel media, content and social opportunities, destination development and industry training.
- Attended an Indigenous Protected and Conserved areas webinar with the Outdoor Recreation Council of BC
- Recreation Map- Ad sales are available until December 20th, 2024. Over 60% sold in the first 2 days, minor updates to the map including, working with rec sites and trails to ensure all of the current locations listed on the map are still in use and safe to promote.
- Created a new [Blog Post](#) promoting winter activities on the North Island.
- Put together a marketing package for the Toronto Outdoor show to promote the North Island. This includes a full page show guide ad, a large web banner ad, and an email blast ad (graphic)
- Wrap up of the #LiveTheWildPledge Campaign, pick up totes at each of the locations and drop them at Seven Mile for sorting and reporting. This information will be included in a year end report once available.

Social Media -Some examples of News, Updates, and Happenings Shared Through Our Channels:

- Seeing comments about Telegraph Cove Resort being for sale and people hoping it stays with a local.
- Noticed a dip in UGC submissions lately, which makes curating with the limited options available a bit tricky.

Hashtag Usage

#GoNorthIsland = 17

#ExploreBC = 17

Instagram Collaborations

Collaborations Sent Out

1. A fall-focused [carousel](#) with @tourismvancouverisland.

The Results: 6,539 accounts reached, 366 likes, 5 comments, 4 shares, 4 saves, 12 profile visits and 4 new follows.

2. A [carousel](#) feature with @coastalwavespaintings of their gallery. Sent the collab request to @visitportmcneill also, but they didn't approve it. I also sent a similar collab to her on Facebook; she shared the link but didn't approve the collab.

The Results: 3,720 accounts reached, 240 likes, 5 comments, 5 shares, 10 saves, and 11 profile visits.

3. A [reel](#) of Neroutsos Inlet with @tylermcave.

The Results: 3,913 accounts reached, 6.2K plays, 228 likes, 2 comments, 2 shares, and 7 saves.

4. A [carousel](#) featuring Cluxewe Resort, a collab with @geoffheith. I also sent the collab to @indigenoustourismbc and @cluxeweresort, but neither approved it. Cluxewe Resort is not at all active on Instagram, so I didn't expect them to approve it. I also sent them a collab request for the Facebook post, but they didn't approve it.

The Results: 5,143 accounts reached, 302 likes, 4 comments, 3 shares, 19 saves, and 1 profile visit.

5. A [carousel](#) about the inside Passage with @visitporthardy. I sent the collab to @bcferries, but wasn't approved.

The Results: 6,885 views, 659 likes, 2 comments, 16 shares, 33 saves, 45 profile visits, and 1 follow.

6. A [reel](#) feature with @devilsbathbrewingco.

The Results: 3,887 accounts reached, 4.9K plays, 141 likes, 1 comment, 6 shares, 2 saves, and 3 follows.

7. A carousel featuring Glen Lyon Inn; collab with @visitporthardy and @geoffheith. @glenlyoninn didn't approve it.

The Results: 6,453 accounts reached, 136 likes, 2 comments, 5 shares, 10 saves, 10 profile visits and 3 follows.

Collaborations Received

1. A [photo](#) from @kwallashotelporthardy highlighting their interactive QR feature around the hotel to access information on the art and artists.

The Results: 3,321 views, 36 likes, and 3 shares.

2. A [carousel](#) with @exploremagazine about a fall road trip to the region.

The Results: 3,360 accounts reached, 179 likes, 5 comments, 1 share, and 7 saves.

3. A [carousel](#) from @westcoastlife featuring nature shots. @seawolfadventures was also in the collab.

The Results: 7,076 views, 330 likes, 3 comments, 1 share, and 6 saves.

4. A [reel](#) from @indigenoustourismbc featuring Coastal Rainforest Safaris' sea wolves tour for 2025. It was posted on their page, and I asked them to send us a collaboration.

The Results: 9,628 views, 687 likes, 6 comments, 23 shares, and 24 saves.

5. A reel from @tylermcave featuring a trip to the Great Bear Rainforest.

The Results: 9,561 views, 459 likes, 17 comments, 17 shares, and 28 saves.

Collaboration Sent Out But Not Approved

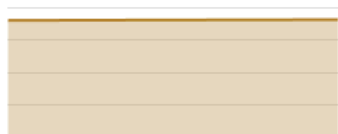
1. Sent @ncshuttle a collab on a UGC [carousel](#) of a North Coast Trail hike, but they didn't approve it.

2. A [carousel](#) featuring two accommodations in Port McNeill: Humpback Inn and Dalewood Inn.

FACEBOOK

FANS COUNT

21,818



Previous period

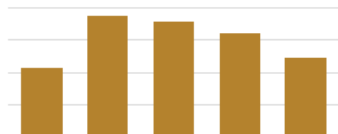
Previous year

1%

7%

PAGE IMPRESSIONS

1,138,297



Previous period

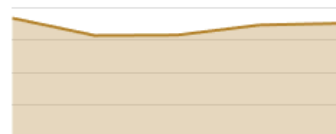
Previous year

-24%

35%

PAGE ENGAGEMENT RATE

3.35%



Previous period

Previous year

-14%

101%

INSTAGRAM

PAGE ENGAGEMENT RATE

4.53%



Previous period

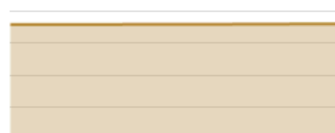
Previous year

30%

5%

FOLLOWERS

36,040



Previous period

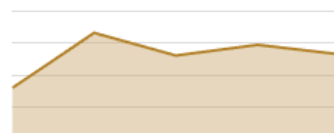
Previous year

1%

9%

PROFILE VIEWS

1,639



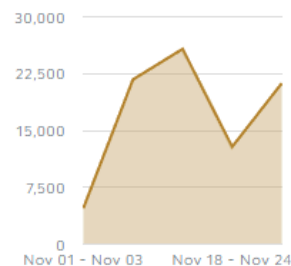
Previous period

Previous year

21%

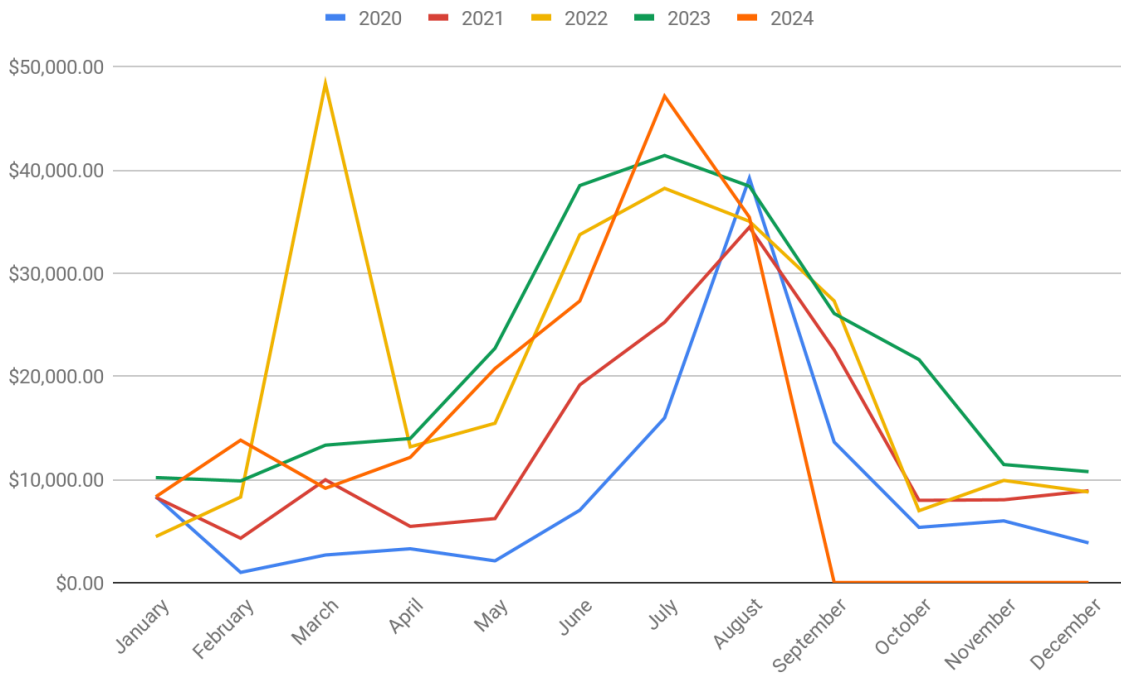
40%

TOTAL POST REACH



MRDT Revenue by Month:

The Vancouver Island North Tourism project receives 80% of the first 2% (or 53.33%) of MRDT revenue collected from designated recipients in the Vancouver Island North Region (Port Hardy, Port McNeill, Alert Bay, RDMW & Port Alice). All MRDT collecting communities on the North Island are collecting MRDT at a rate of 3%




	2020	2021	2022	2023	2024
Jan	\$8,330.62	\$8,259.55	\$4,802.82	\$10,173.87	\$8,316.49
Feb	\$982.04	\$4,294.63	\$7,801.24	\$9,847.10	\$13,800.45
Mar	\$2,668.57	\$9,959.97	\$48,383.40	\$13,316.98	\$9,136.59
Apr	\$3,273.34	\$5,438.80	\$13,435.76	\$13,958.15	\$12,129.70
May	\$2,100.10	\$6,198.53	\$15,438.90	\$22,706.13	\$20,745.38
June	\$7,011.24	\$19,162.48	\$33,721.69	\$37,461.67	\$27,292.64
July	\$15,957.51	\$25,225.62	\$38,211.38	\$41,397.42	\$47,139.04
Aug	\$39,195.56	\$34,441.50	\$35,016.19	\$38,418.38	\$35,406.16*
Sept	\$13,615.46	\$22,537.80	\$27,294.07	\$26,075.62	
Oct	\$5,348.35	\$7,967.36	\$6,957.05	\$21,610.69	
Nov	\$5,976.56	\$8,020.04	\$9,897.00	\$11,438.45	
Dec	\$3,844.11	\$8,895.76	\$8,774.50	\$10,748.75	
TOTAL	\$108,303.64	\$160,402.04	\$249,561.26	\$257,152.16	\$173,996.43

*Port McNeill MRDT not reported for August at the time of this report

Respectfully submitted,

Natalie Stewart

Natalie Stewart
 Tourism Development Specialist, Vancouver Island North

Author	Natalie Stewart
Manager/Supervisor	Pat English
Chief Administrative Officer Signature	



**REGIONAL DISTRICT OF MOUNT WADDINGTON
OPERATIONS DEPARTMENT
MONTHLY REPORT**

TO: Board of Directors **FILE:** 315.04 **DATE:** Dec 17, 2024
FROM: Matthew Dyck, Operations Engineer
SUBJECT: December Operations Report

This report highlights various initiatives that the Operations department has been working on.

Landfill Gas Generation Assessment

The BC Ministry of Environment requires landfills that meet certain tonnage and methane specifications to develop Landfill Gas Generation (LFG) Assessments. The assessments estimate and review methane emissions from landfill tonnages and other parameters such as climate data. The 7 Mile Landfill, although not required to implement a landfill gas management system, is required to submit an LFG Assessment every five years. 7 Mile’s prior LFG Assessment was submitted in 2019 and was due to be updated in 2024. Operations retained consultants and approved an updated report for submission to the province.

Community of Quatsino Transfer Station Haul Out

The Quatsino Transfer Station received a garbage and metal collection this month in a single haul out. Due to the remoteness of the community, being able to collect multiple bins in one trip saves on trucking and barging costs. Although this hasn’t been possible in the past, Operations would like to thank staff and Quatsino residents for their active involvement to coordinate this event and helping to reduce disposal costs.

2025 Remaining Fire Chief Appointment

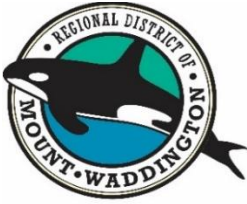
Last month’s board meeting appointed most Fire Chief’s for 2025 except for the Hyde Creek Volunteer Fire Department. The department has now selected its Chief for 2025, and the Administration is requesting the Board approve the following appointment:

That Murray Estlin be appointed as Fire Chief of the Hyde Creek Volunteer Fire Department for 2025

Respectfully submitted,

Matthew Dyck, P.Eng.

Author	Matthew Dyck, Operations Engineer
Manager/Supervisor	David Kim, Chief Administrative Officer
Chief Administrative Officer Signature	



REGIONAL DISTRICT OF MOUNT WADDINGTON PLANNING & DEVELOPMENT SERVICES DEPARTMENT MONTHLY REPORT

DATE: December 17, 2024

FILE: 315.05

AUTHOR: Emmanuel Okorji, Development Technician

SUBJECT: Monthly Planning Report - December Board Meeting

1. Zoning bylaw Amendment:

Development Application Zoning Bylaw Amendment (Green Property Hyde Creek): The development application seeks to rezone the Rural Residential (RU-1), to the Rural Residential (RA-1) zone. No public hearing as this application aligns with the Hyde Creek OCP. Application referred to the agencies for input.

2. Site Permit:

2024-SP-13-MI (985 1st Street Sointula) Site Permit issued to applicant to construct a proposed accessory building used for storage.

3. Miscellaneous

- a) Building and Demolition Permits Survey for November has been submitted to Statistics Canada.
- b) Planning Newsletter for December has been published at various local media outlets.

Respectfully Submitted,

Emmanuel Okorji, Development Technician

Approved by

David Kim, Chief Administrative Officer

Respectfully submitted,

Emmanuel Okorji
Development Technician

David Kim
Chief Administrative Officer

Author	Emmanuel Okorji, Development Technician
Manager/Supervisor	David Kim, Chief Administrative Officer
Chief Administrative Officer Signature	



REGIONAL DISTRICT OF MOUNT WADDINGTON
Single Source November 2024

TO: REGIONAL DISTRICT BOARD MEMBERS

FROM: Shelley MacEachern, Finance Clerk

DATE: December 5, 2024

Policy 2.2.2 Purchasing & Authorization Policy requires that instances where there has been a single source procurement above \$1000 or the lowest quote has not been accepted, the reasons shall be reported to the Board for information. Local preference policies or most value criteria may override accepting the lowest bid.

Single Source Procurements - November 2024

DATE	PO #	EFT #	PAYABLE TO	AMOUNT	Department	Requested By	Reason
15-Nov-24	24-100	5303	Georgia Strait Refrigeration	\$1,559.25	Arena	Dave Vanlerberg	Inspection of Chiller as requested by Technical Safety BC
15-Nov-24	24-102	5303	Georgia Strait Refrideration	\$2,383.70	Arena	Dave Vanlerberg	Inspection of Condenser as requested by Technical Safety BC



REGIONAL DISTRICT OF MOUNT WADDINGTON

BYLAW AMENDMENT OF BYLAW NO. 648, 2002, TO REZONING BYLAW NO. 1048, 2024 GREEN PROPERTY, HYDE CREEK

A Bylaw to Amend Regional District of Mount Waddington Bylaw No. 648, 2002

WHEREAS the Regional District has received an application to amend amend the zoning designation of subject parcels in response to the conditions stipulated by the RDMW during the referral stage of the subdivision application by the applicant. The development application seeks to rezone the Rural Residential (RU-1), to the Rural Residential (RA-1) zone.

NOW THEREFORE the Board of Directors of the Regional District of Mount Waddington, in open meeting assembled, enacts as follows:

1. **Citation**

This Bylaw shall be cited as “Regional District of Mount Waddington Zoning Bylaw No.648, 2002 Amendment Bylaw No.1048, 2024”.

2. The areas shown in Schedules A, B & C, which is attached to and forms part of this bylaw, are hereby rezoned from Rural Residential (RU-1) to Rural Residential (RA-1).
3. The “Hyde Creek Zoning Bylaw No. 648, 2002” is hereby amended to reflect this change.

READ A FIRST TIME THIS DAY OF 2024

READ A SECOND TIME THIS DAY OF 2024

READ A THIRD TIME THIS DAY OF

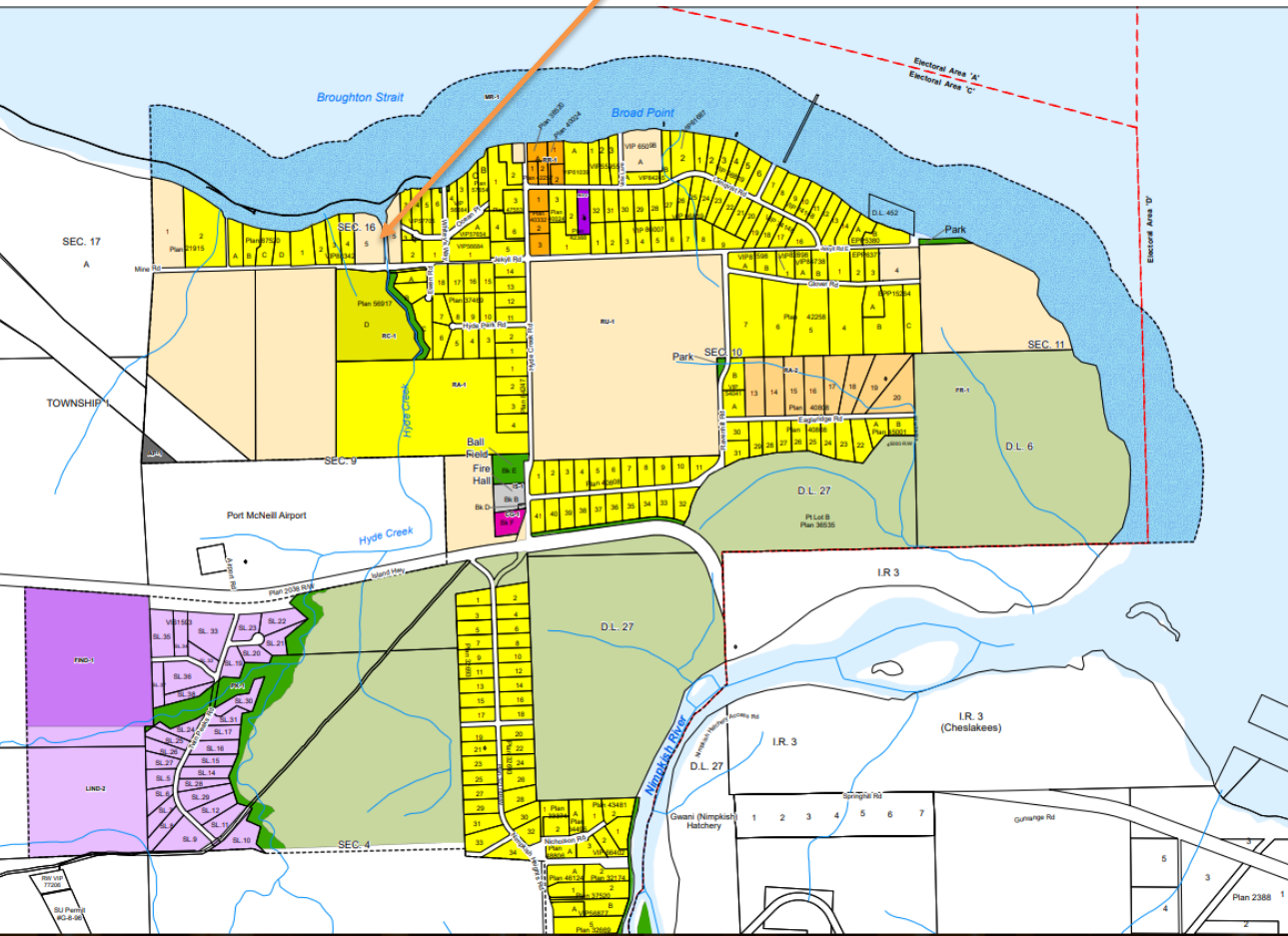
ADOPTED THIS TH DAY OF,

CHAIR

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE B TO HYDE CREEK ZONING BYLAW NO. 648 2002

Subject Area



Zone Map No. 1

**Hyde Creek
Zoning Bylaw No. 648, 2002**

Legend

- Rural Residential 2 acre (RA-1)
- Rural Residential 5 acre (RA-2)
- Rural Residential 10 acre (RU-1)
- Restricted Residential (RR-1)
- Residential Recreational (RC-1)
- General Commercial (CG-1)
- Industrial (IND-3)
- Light Industrial (LIND-2)
- Forest Industrial (FIND-1)
- Forestry (FR-1)
- Park (PK-1)
- Marine Restricted (MR-1)
- Institutional (IS-1)
- Airport (AP-1)
- Zoning Bylaw Boundary
- Electoral Area Boundary

Current Zoning of the Subject Parcels

SCHEDULE C

RDMW iMap



Re-zoning to be applied on Subject Parcels Rural Residential (RA-1)

Seven Hills Golf & Country Club

P.O. Box 1710, Port Hardy, B.C. V0N 2P0 | 250-949-9818 | Sevenhills@live.ca

November 26, 2024

Regional District of Mount Waddington
P.O. Box 729
Port McNeill, B.C.
V0N 2R0

Dear Regional District Directors and Staff:

On behalf of the Seven Hills Board and membership, I would like to express our appreciation to the Regional District for the \$40,000 grant-in-aid provided to us for the 2024 season. Please accept this letter as the club's formal request for an equivalent \$40,000 grant-in-aid for the 2025 season.

The 2024 grant-in-aid supported the final year of lease-to-own payments on two pieces of equipment acquired in the fall of 2021; this machinery is now officially owned by the club. We were also able to fund some long overdue upgrades to our caretaker trailer (new flooring), replace broken equipment in our kitchen (deep fryer and grease trap), undertake urgent repairs to the clubhouse deck and railing, and replace the roofing on our driving range.

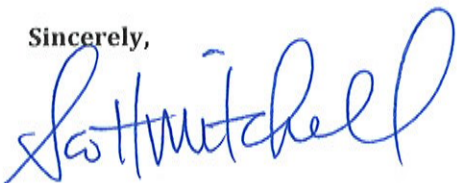
Given the stable financial position the club is in, in the fall of 2024 we began putting out feelers to purchase an affordable mini-excavator. This machine will be invaluable to a variety of course maintenance activities including drainage, ditch cleaning, leveling, cart path repairs, rock removal etc. We recently located a suitable machine and have entered into a verbal purchase agreement. We expect to take possession of the unit prior to the 2025 operating season for a cost of approximately \$30,000. Should the Regional District approve our grant-in-aid application for 2025, the funds would be used to cover this expenditure with the remainder of funds going to other smaller facility improvements.

A Seven Hills Board representative would be happy to attend one of your upcoming meetings to provide an overview of the 2024 season and answer any questions you may have. Please let me know your preferred date(s) and we will make arrangements to have someone attend.

The continued support of the Regional District and local communities is integral to the ongoing success of Seven Hills, which is a regional treasure and significant asset for the North Island. Thank you for your consideration of this grant request.

Should you have any questions or require further information about the club, please do not hesitate to contact me by email (Scottymitch@telus.net) or phone (250-230-1154).

Sincerely,



Scott Mitchell
President
Seven Hills Golf & Country Club



REGIONAL DISTRICT OF MOUNT WADDINGTON

REPORT

TO: Regional District
FROM: Cathy Denham, Regional Emergency Coordinator
SUBJECT: October and November 2024
DATE: December 10, 2024

This report covers October and November.

Training: This has been a top priority in the past 2 months. We have funding to cover the costs of developing training, and to offer the courses either virtually or in person. A psychological first aid course was delivered in Port McNeill in person, as well as delivered in Old Quatsino. The next course will be basic EOC training delivered virtually. We plan on holding several presentations throughout the region. There is a lot of interest in this course from emergency managers to fire depts and the school district.

The plan is to schedule courses in the region for January and February, and then it will be offered to communities outside of our region.

Another course was held on EOC training for host communities, and that course will be offered again region wide in February.

Our EMCR regional director attended the NIREPC meeting and traveled with us to visit Old Quatsino, Holberg and Winter Harbour. He was pleased with the opportunity to visit the more remote communities and meet the residents.

The NIREPC meeting was held on November 7th in Port Hardy. There was a great turnout and included two presentations, one from BC wildfire and one on disaster communication. We then had a round table with all the participants providing information and updates on their program areas. Lunch was organized, allowing time for networking, one of the most important parts of the NIREPC meetings. There is a strong push to go back to holding these meetings twice a year.

We have been slowly stocking the c-cans with emergency supplies, and there is a funding grant application to purchase long-lasting food and water to be stored in the c-cans. This will require a Board resolution to move forward with the application description included in my report.

I am still creating a couple more of the reception centre kits, as well as creating kits for the EOC for each position. We have funding to cover the costs of the kits. Although these were done for the RD several years ago, they need to be improved and stocked up with new forms and updates to the procedures.

On November 19th Vancouver Island was hit with a cyclone weather bomb. It hit the island hard, with roads being closed, ferry cancellations and a long power outage.

We responded to an emergency with a kindergarten class from Alert Bay that was stranded in Port McNeill. There were a lot of people stranded because of the ferry cancellations; in Alert Bay, Sointula, and Port McNeill. Normally EMBC would not declare it an emergency, but because it

involved ten 5-year-olds, we were successful in obtaining a task number allowing ESS services to be provided.


We are going to do team debrief with our neighboring communities to see what went well, what did not, and to use this as a learning opportunity to improve the responses and identify areas that need to be improved on for future emergency situations.

Indigenous Engagement Requirements Funding: We have been making good progress in planning our way forward to meet the objectives involved in this funding program, involving Kingcome, Gilford and Alert Bay, with Port McNeill offering to host a gathering to start the process on intertwining our emergency plans.

I will be leaving this position at the end of December, but I am willing to help train the new emergency coordinator if requested. I appreciate the opportunity to work with the RD in this role.

Respectively submitted.

Cathy Denham

Author	Cathy Denham
Manager/Supervisor	David Kim
Chief Administrative Officer Signature	

BOARD RECOMMENDATION

PURPOSE

To consider a regional grant application to the Community Emergency Preparedness Fund 2025 Emergency Support Services program from the Union of BC Municipalities (UBCM). This application would be in partnership with the Strathcona Regional District and other municipalities and First Nations to enhance mass-care capacity in the Regional District of Mt. Waddington's west coast communities.

EXECUTIVE SUMMARY

The intent of this funding stream is to support eligible applicants to build local capacity to provide emergency support services through volunteer recruitment, retention and training, including in-house training, and the purchase of ESS equipment. Eligible applicants can submit one application per intake, or as a partnering applicant in a regional application. It is proposed that the Strathcona Regional District will be the primary applicant in a regional application with the Regional District of Mt. Waddington as a partner applicant. The deadline submission for this grant is January 31, 2025. To be considered as a partner, the Regional District of Mt. Waddington is required to submit a Board Resolution that clearly states that the Regional District of Mt. Waddington authorizes the Strathcona Regional District to receive and manage the grant funds on behalf of Regional District of Mt. Waddington.

If the grant application is successful then the SRD will provide \$40,000 worth of the following mass care supplies:

- 8,640 serving of 25-year shelf life freeze dried food;
- 150 flats (24 355ml cans per flat) of 50-year shelf life canned water; and
- Propane stoves for cooking.

RECOMMENDATIONS

THAT as part of the Regional District of Mt. Waddington's ongoing work in relation to emergency preparedness that a Board Resolution be passed in support of the Strathcona Regional District's January 2025 Emergency Support Services grant and THAT the Strathcona Regional District be authorized to receive and manage the grant funding on behalf of the Regional District of Mt. Waddington if the grant application is successful.

Approved: _____

Date: _____