



# REGIONAL DISTRICT OF MOUNT WADDINGTON

## BOARD OF DIRECTORS

### MEETING MINUTES

March 18, 2025 at 2:00pm

Board Room, RDMW Administrative Office, 2044 McNeill Road, Port McNeill, BC

Chair: Andrew Hory

Directors: In Person: Dennis Buchanan, Dennis Dugas, Brent Schmidt, Alternate for Kathryn Wykes  
Zoom: Kevin Cameron, Pat Corbett-Labatt, James Furney, Michelle Pottage, David Summers

Staff: In person: David Kim, Administrator, Matt Dyck, Operations Supervisor,  
Zoom: Natalie Stewart, Tourism Coordinator, Nadine Weldon, Recording Secretary,  
Nicole McDowell, Administration

Public 5

Resolution **CALL TO ORDER**  
No.

**2:05 PM**

*The Chair opened the meeting by acknowledging that this meeting is taking place on the traditional territory of the Kwak'waka peoples.*

#### **APPROVAL OF AGENDA**

Moved/Seconded/**CARRIED**  
043/2025 THAT the RDMW Board of Directors March 18, 2025 Meeting Agenda be approved as presented.

#### **DELEGATIONS & RECOGNITIONS - None**

#### **MINUTES**

Moved/Seconded/**CARRIED**  
044/2025 THAT the Minutes of the Board of Directors Meeting held February 26, 2025 be adopted as presented.

Moved/Seconded/**CARRIED**  
045/2025 That the Correspondence on the table be received and filed.

Moved/Seconded/**CARRIED**  
046/2025 THAT the Cheque Registry for February 28, 2025 be received and filed.

#### **STAFF REPORTS**

##### 1. Administrator Report: Verbal Report

- Total transit cumulative revenue for February 2025 was just over \$10,000. This was a decline in revenue of 11% from last year. The ridership declined by 13% compared to the same period for 2024. There was a total of 4754 trips. There was a significant ridership drop that may be attributed to a few factors, including weather, driver shortage and the BC Transit policy that drivers cannot demand fare payment.
- Total campground cumulative reservations: Bere Point is \$63,200 and is currently 66% booked. This is up 20% from last year. Quatse Campground has a current revenue of \$18,700.00 with 16% of available sites booked. This is up by 160% from

the same time last year.

- Hiring Status:
  - o The Emergency Response Coordinator has been hired. Dane Cameron will be starting on March 19. Dane has a Masters Degree in Emergency Management and is very eager to learn about the North Island.
  - o The Manager of Parks, Manager of Operations, Manager of Finance and the Manager of Operations have several candidates and interviews are upcoming.

Moved/Seconded/**CARRIED**

047/2025 THAT the verbal March 18, 2025 Administrator's Report be received.

- a) Mount Cain Alpine Parks Society Lease Agreement

Moved/Seconded/**CARRIED:**

048/2025 THAT the operating agreement between the Regional District of Mount Waddington and the Mount Cain Alpine Park Society be approved and signed.

- b) PW Transit Annual Operating Agreement

Moved/Seconded/**Carried:**

049/2025 THAT the operating agreement between the Regional District of Mount Waddington and PW Transit be approved and signed.

- c) Travel Report – March 18, 2025

Moved/Seconded/**Carried:**

050/2025 THAT the March 18, 2025 travel report be approved as presented.

- 2. Economic Development – Presented by Pat English, Economic Development Consultant (March 18, 2025)

- Gwa'sala-'Nakwaxda'xw First Nations through their business development company KEDC have also expressed interest in participating in the Seawood Industry Development Plan.

Moved/Seconded/**CARRIED**

051/2025 THAT the March 18, 2025, Economic Development report be received and filed.

- 1. Rural Resident Attraction Coordinator Report Presented by Pat English, Economic Development Consultant (March 18, 2025)

- The Economic Forum was well attended.
- The RRAP contract has been extended to the end of June.

Moved/Seconded/**CARRIED**

052/2025 THAT the March 18, 2025 Rural Resident Attraction Coordinator Report be received and filed.

- b) Tourism Coordinator Report – (March 18, 2025)

Moved/Seconded/**CARRIED**

053/2025 THAT the March 18, 2025 Tourism Coordinator report be received and filed.

- 2. Operations Supervisor – Matt Dyck (March 18, 2025)

Moved/Seconded/**CARRIED**

054/2025 THAT the March 18, 2025 Operations Supervisor report be received and filed.

**FINANCIAL REPORTS**

1. Finance Report – David Kim, CFO verbal report (February 26, 2025):
  - The VADIM cloud migration will be completed by the end of April. Once this is completed then the budget software Questica will be integrated into VADIM by the end of May.
  - The Utility billings will be sent out by end of March.
  - Property Taxation requisitions will be sent to the Municipalities and the Province by April 10.

Moved/Seconded/**CARRIED**

055/2025 THAT the March 18, 2025 Verbal Finance Report be received and filed.

2. Single Source Report – February 28, 2025

Moved/Seconded/**CARRIED**

056/2025 THAT the February 28, 2025 Single Source reports be received and filed.

**COMMITTEE REPORTS - None**

**BYLAWS**

**FINANCE:**

1. Bylaw No. 1049, Regional District of Mount Waddington 2025-2029 Five Year Financial Plan, Bylaw No. 1049 be adopted.

Moved/Seconded/**CARRIED**

057/2025 THAT Bylaw No. 1049, Regional District of Mount Waddington 2025-2029 Five Year Financial Plan, Bylaw No. 1049 be adopted.

**COAL HARBOUR:**

1. Bylaw No. 1050, Coal Harbour Sewer Rates and Regulations Bylaw, Bylaw No. 1051, Coal Harbour Water Rates and Regulations Bylaw and Bylaw No. 1056 Coal Harbour Garbage Collection Rates and Regulations Bylaw be adopted as presented.

Moved/Seconded/**CARRIED**

058/2025 THAT Bylaw No. 1050, cited as the "Regional District of Mount Waddington Coal Harbour Sewer Rates and Regulations Bylaw No. 1050" be adopted.

AND FUTHER THAT Bylaw No. 1051, cited as the "Regional District of Mount Waddington Coal Harbour Water Rates and Regulations Bylaw No. 1051" be adopted.

AND FURTHER THAT Bylaw No. 1056, cited as the "Regional District of Mount Waddington Coal Harbour Garbage Collection Rates and Regulations Bylaw No. 1056" be adopted.

**WOSS:**

2. Bylaw No. 1052, Woss Sewer System Rates and Regulations Bylaw, Bylaw No. 1053, Woss Solid Waste Rates and Regulations Bylaw, and Bylaw No. 1054 Woss Water System Rates and Regulations be adopted.

Moved/Seconded/**CARRIED**

059/2025 THAT Bylaw No. 1052, cited as the "Regional District of Mount Waddington Woss Sewer System Rates and Regulations Bylaw No. 1052" be adopted.

AND FURTHER THAT Bylaw No. 1053, cited as the “Regional District of Mount Waddington Woss Solid Waste Rates and Regulations Bylaw No. 1053” be adopted.

AND FURTHER THAT Bylaw No. 1054, cited as the “Regional District of Mount Waddington Woss Water System Rates and Regulations Bylaw No. 1054” be adopted.

**7 MILE LANDFILL & RECYCLING:**

3. Bylaw No. 1055, cited as the “7 Mile Solid Waste Disposal Bylaw No. 1055” be adopted.

**Moved/Seconded/CARRIED**

060/2025 THAT Bylaw No. 1055, cited as the “Regional District of Mount Waddington 7 Mile Solid Waste Disposal Bylaw No. 1055” be adopted.

**CORRESPONDENCE – None**

**OTHER BUSINESS/ DIRECTORS REPORTS / NEXT MEETING**

Electoral Area Updates:

Area “A” - Broughton / Malcolm Island / Mainland

- *BC Ferries had an engagement session in Sointula on March 7, there were a total of nine attendees. The feedback was that the attendees felt like BC Ferries wasn't really listening, that BC Ferries did not answer questions thoroughly, and that it appeared to the attendees that BC Ferries was just attending to check a box.*
- *The Quadra Queen 2 will be out for retro fit from October 14, 2025 to March 17, 2026.*
- *The first ferry today was over an hour late this morning, but there was no communication update on the BC Ferries website or BC Ferries Facebook site, which is very frustrating for commuters.*
- *The response to the RDMW letter from BC Ferries and the Ministry of Transportation was lovely if what they shared was actually happening currently. It feels like the sessions are very piece meal and siloed.*
- *Attended the EA Forum in February where they discussed the Community Building fund, at which it was advised that there is the potential to use some of the funds towards the purchasing cost of fire trucks.*
- *There is an issue with problem animals in Sointula and there will be a discussion about an animal control bylaw within the community. This is for animals that are killing, biting or harming. The RCMP have been reluctant to assist.*
- *The Sointula Public Health nurse is now a Remote Certified Registered Nurse. This expands her scope of practice which is a benefit to the clinic and patients.*

Area “B” – Coal Harbour / Quatsino / Winter Harbour

- *No Report*

Area “C” - Hyde Creek / Rupert

- *The Hyde Creek gazebo is almost complete, just needs some concrete finishing.*
- *The cougar is still present in the area, but no reports of pets going missing at this time.*
- *The Fire Department has recruited 10 new recruits*
- *Hyde Creek Daze is upcoming, with a CCR Tribute band headlining.*

Area “D” – Nimpkish Valley / Woss

- *Would like to use the Director EA Grant to paint lines in the Community Hall.*
- *Receiving complaints around unsightly storage in community (three in particular).*



## 2. Municipal Updates:

### Village of Alert Bay:

- *Attended 2 medal ceremonies for the King Charles medals. One was presented to Chuck Wong in recognition of his years of service to the community including Cub Scouts, most recently, the Junior Rangers. So the Lieutenant Commander along with the Seargent Major for the Junior Rangers presented Chuck with his medal and a 2<sup>nd</sup> one was presented to K'odi Nelson for his work with the Haida and the Nawalakw, by MP Rachel Blaney.*
- *Met with Tamara Olsen and Morningstar Pinto from BC Ferries for the pop up meeting. The meeting time was switched from 6:15 to 7:00pm, to 12:15 to 2:00pm. Unfortunately this was the same day as a the funeral for the Chief's son. This meant that Mayor Buchanan was the only attendee.*
- *Attended the Economic Forum which was very interesting.*
- *In further discussion re: construction of town square which is scheduled to start in May. Current work is being done on the soccer field to have it ready for June sports.*

### Port Alice:

- *Lions park clearing is still ongoing, total of 23 trees removed to date.*
- *Clean up ongoing at Alice Lake site.*
- *There have been reports of 2 cougars in the Port Alice area.*

### District of Port Hardy:

- *DPH had an opportunity to meet with the Ministry of Transportation to discuss concerns around the service levels on the North Island. It was a very good meeting with a wide array of topics. There was a promise to install additional weather cameras on the highway closer to Port Hardy.*
- *Attended the King Charles medal award with Rachel Blaney recognizing Rosaline Glynn, a very active volunteer for over the last 30 years.*
- *I attended the Job Fair at the Civic Centre in Port Hardy. There were 28 businesses and over 196 attendees.*
- *Attended the Economic Development Forum, it was well attended and appreciated the efforts that go into this kind of event. Hopeful that the fall forum will see participation from our local Indigenous Nations.*
- *Congratulations to all the recipients of the King Charles Coronation medals.*
- *BC Ferries tri-city ferry and northern route ferry both have ongoing issues with mobility access for all, including the elevator not working.*
- *Attended the ICET meeting and discussed the applications for ongoing sustainable funding.*
- *The Electoral Area Director LGLA Forum was very well attended. This was a great education for mayors and electoral area directors.*
- *Attended a virtual meeting with Premier Eby, Minister Kalhon and Minister Anderson. There were approximately 117 attendees to discuss issues around threats to water, and resources. There is a need to be cognizant of where items are being purchased from.*

### Town of Port McNeill:

- *The waterfront bathroom with showers will be set up in the central area by the Harbour in the next few weeks. These will include accessibility ramps.*
- *Audit is underway at the town office.*
- *The BC Provincial Under 18 Women's Hockey tournament will begin on Wednesday. There are nine teams in total.*

### Questions/Comments:

1. *I would like to confirm that the Broughton Sports Club Grant-In-Aid application was received and has been accepted.*

Chair Hory: Yes, the Grant-In-Aid has been accepted.

2. The Planning Committee has not met since 2022. Is there a reason why?

Chair Hory: At this time, there hasn't been a specific meeting required to date. This is normally for large projects, like a community OCP.

3. What is the multiplex project?

Chair Hory: This not a current building, this is an exploratory idea to create a new RDMW building with full accessibility and other services. The feasibility will be funded through a grant. Currently at the exploratory stage.

4. 7 Mile Landfill has a new contractor – how does this work.

Chair Hory: The RDMW staff run the scale house and recycling component. The Operator handles the heavy equipment work.

5. What is an MOU

Pat English, Economic Development Consultant: It's a Memorandum of Understanding. It's not legal binding but sets out the components of what will be expected and put into a legal document.

6. Why is the feasibility study \$200,000.00

Pat English, Economic Development Consultant: This money will be funded via 80% grant monies. This level of due diligence is required for future funding of this project.

7. The meeting with Transport Canada, with the increase of tourism to the North Island. Was there any discussion around road repairs to accommodate this? From Telegraph Cove turnoff to Port Hardy/

Director Dugas: Our Mayor Pat Corbett-Labatt and Director Tidbury asked that repairs start from the North and head south. The attendees from the Ministry did comment on the condition of the road north of Woss.

Mayor Corbett-Labatt: It took over 2 years to get a meeting with the Ministry of Transport and their contractors. When the District of Port Hardy meets with them, the District advocates for all of the North Island, including the logging road which are used by a large number of tourists and tour operators. It was stated to the Ministry representatives that the lack of service is concerning.

Pat English, Economic Development Consultant: Years ago, the Ministry of Transportation representative for the North Island used to make an annual visit. This has not happened in quite a while. The Regional District did advise the Ministry that allowing logging trucks on the public roadway would move the costs of repairs from the logging companies to the public purse.

Chair Hory: The Regional District used to have an annual meeting with the Ministry of Transportation representative, this has not happened for the last couple of years. The Regional District has been advised that North Island is not on the top of the list for repairs. The Regional District is aware that there are other areas that are in worse condition, but again, waiting for everything to completely fail is not ideal either. Feedback from the various Ministries around transportation and health is very general without any specific timelines or confirmation of funding for needed services.

8. Have you considered public meetings at a different time of the day to allow for a better attendance from the public, perhaps later in the day.

*Chair Hory: We have heard this, and this is a conversation that would need to happen and will require feedback. This is a very valid point to facilitate interactions from the public.*

9. How can we make sure that we know when the meetings are?

*Chair Hory: The recurring monthly meetings are noted on the website, but if there is a special meeting, it gets published in the newspaper as well.*

Next Meetings of the Board of Directors: April 15, 2025

06/1/2025

**ADJOURNMENT TIME 4:00 PM**

  
\_\_\_\_\_  
CHAIR

  
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

